

# Washburn University

## Residential Living

Financial Exemption Form

|  |               |  |
|--|---------------|--|
| Name:  | Student ID:   | Email:   |
| Date of Birth :  | HS Grad Date: | Phone:   |
| By signing below, you acknowledge that you have read the below information and that the information provided with this request is accurate, to the best of your knowledge. By signing, you authorize your financial representative, the Washburn University Offices of Financial Aid, the Business Office, and the Registrar to release the appropriate financial information to Residential Living. |               |  |
| <i>Student Signature</i>   |               | <i>Date</i>  |
| <i>Parent/Guardian Signature (if student is under 18)</i>  |               | <i>Date</i>  |
| Upload this document onto the online Housing Exemption Application located on MyWashburn or email/mail to:   |               | <b>Residential Living</b><br><b>1801 SW Jewell Rd</b><br><b>Topeka, KS 66621</b><br>or<br><b>wuhousingexemption@washburn.edu</b> |

### IMPORTANT INFORMATION & GENERAL GUIDELINES

- o Housing Exemptions Requisitions will not be granted based upon the assertion that living *off campus* may be less expensive.
- o An exemption request will be considered only when the applicant has a significant and unforeseen, verified need for financial need status.
- o Students must have a current financial aid application (FASFA) on file with the WU Financial Aid Office.
  - o Students without financialaid must provide parent/student income tax information.
  - o Parent(s)/Legal guardian(s) supporting the student must provide financial documentation to verify financial need.
  - o Students requesting financial need exemption/release must include spousal income, if applicable.
- o The exemption request is not approved until the student receives written notification from Residential Living.  
**Requesting students should not enter into an off-campus housing contract/lease until a decision has been rendered.**

### 2019-2020 HOUSING EXEMPTION PROCEDURE

For comprehensive policies and procedures on Housing Exemptions, please visit:

[www.washburn.edu/resliving](http://www.washburn.edu/resliving)

## STUDENT FINANCIAL INFORMATION

1. Explain the nature of your financial need status:

2. Please provide the below information regarding your parent(s)/guardian(s):

Did your parent(s)/guardian(s) claim you as an exemption in the 2017 tax year?  Yes  No

Will your parent(s)/guardian(s) claim you as an exemption last year?  Yes  No

3. Please state the adjusted gross income from your most recent tax form: \$ **0** Not Applicable

4. Do you receive a G.I. Bill or Veteran's benefits?  Yes  No

If so, how much \$

5. Do you pay child support?  Yes  No

6. Do you qualify for: If yes, please explain:

Child care assistance?  Yes  No

Housing Authority assistance?  Yes  No

Social Security compensation?  Yes  No

Other assistance of any kind?  Yes  No

7. Do you have a job? If yes, how many hours per week do you work and what is your hourly wage? If no, please explain why.  Yes  No

8. Please state your savings and checking account(s) balance(s):

Checking: \$ \_\_\_\_\_

Savings: \$ \_\_\_\_\_

9. I intend to apply/or have financial aid:  Yes  No

## PARENT(S)/LEGAL GUARDIAN(S) INFORMATION

1. Parent(s)/ Legal guardian(s) adjusted gross income from the 2017 tax year: \$ \_\_\_\_\_

2. How many family members were claimed on the 2017 income tax form?  
How many of these are enrolled in college?

Claimed: \_\_\_ -

Enrolled: \_\_\_ -

3. How much living expense money is provided to the student for school by the family? \$ \_\_\_\_\_

