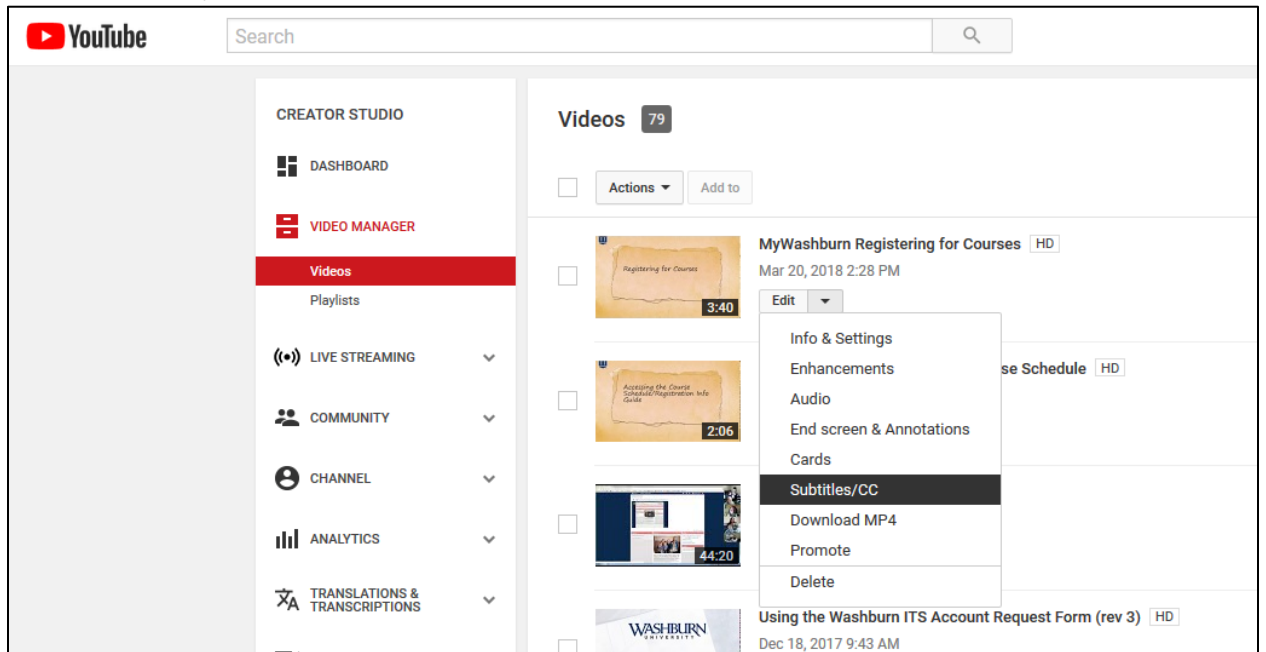
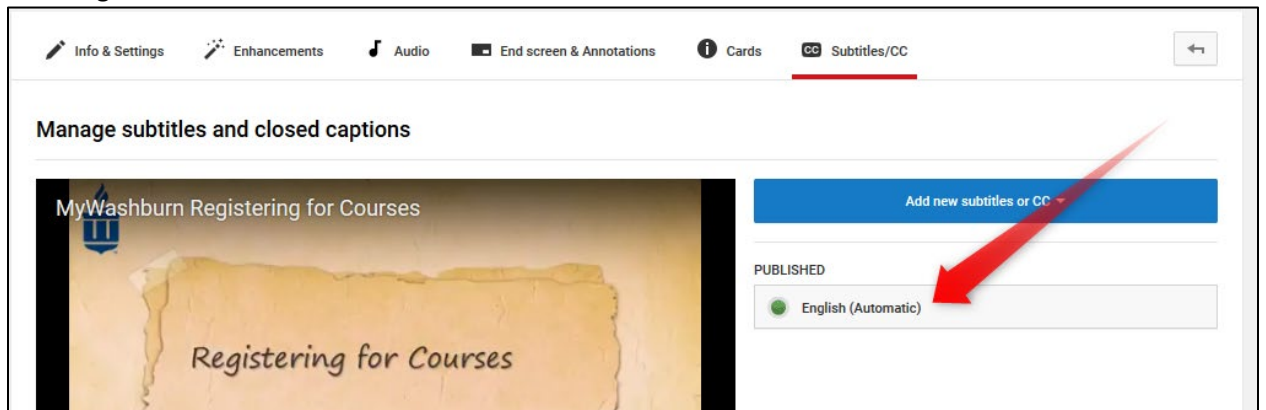


Importing YouTube Captions into Washburn Video Server

1. Go to the YouTube Video Manager
2. Click the arrow next to "Edit" on the video you want to retrieve the captions from
3. Choose Subtitles/CC

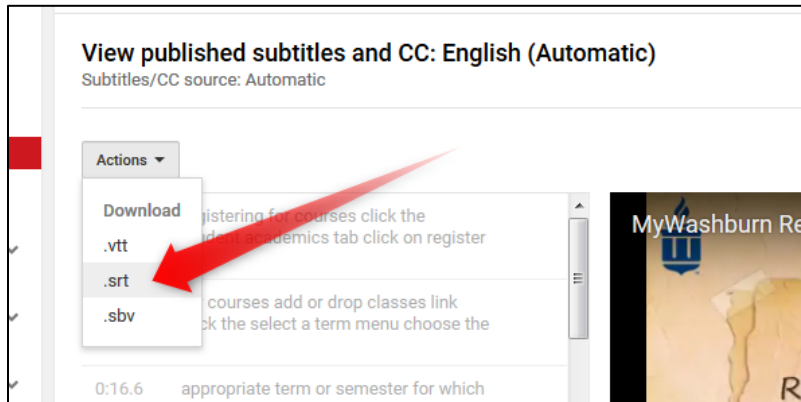


4. Click English under Published

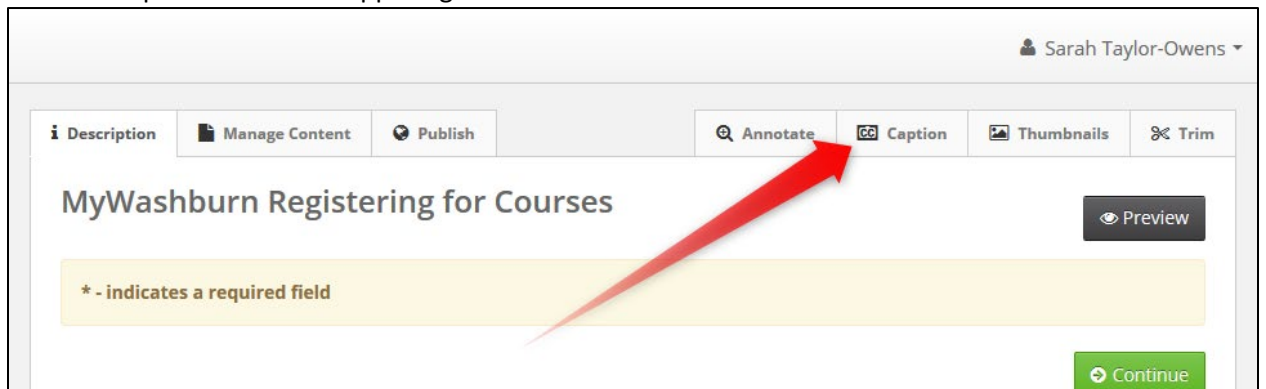


5. Click the Actions button

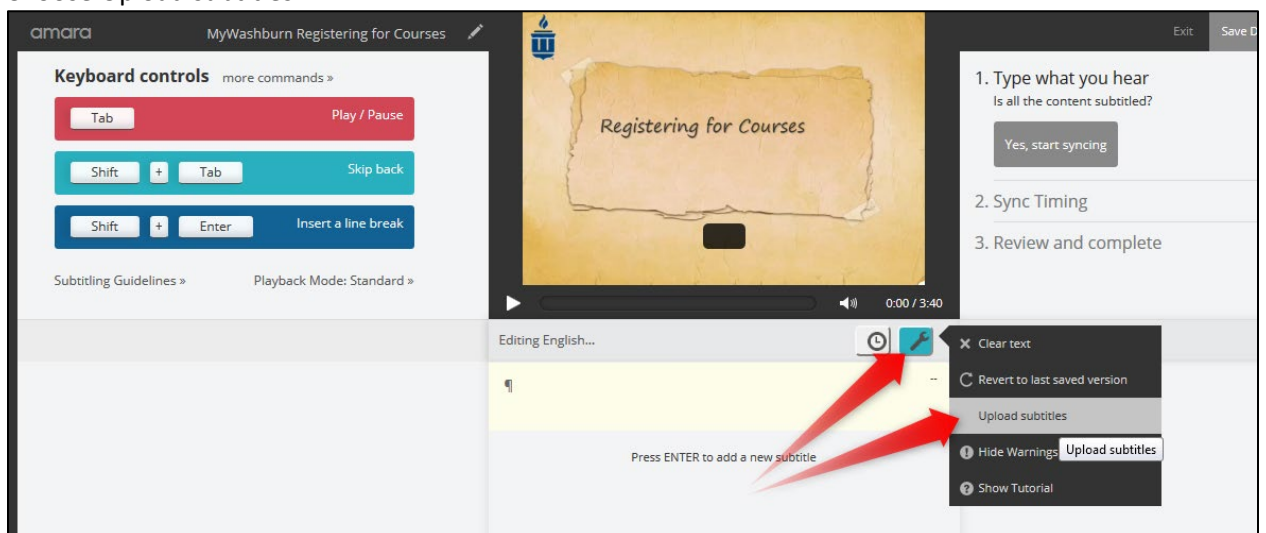
6. Choose .srt



7. Save the file (do not change the file type)
8. Go to the Washburn Video Server
9. Edit the video you want to add the captions to
10. Click the Captions tab in the upper right



11. Click the Launch Amara Editor button
12. If the screen is greyed out and has instructional boxes, click anywhere to continue
13. Click the wrench at the bottom right of the video preview
14. Choose Upload subtitles



15. Click the Browse button
16. Find and open the srt file you saved earlier

17. Click the Upload button
18. Edit subtitle text as needed
19. Click the Publish button in the upper right
20. Click the Continue button in the lower right
21. Scroll to the bottom
22. Click the Publish button in the bottom right