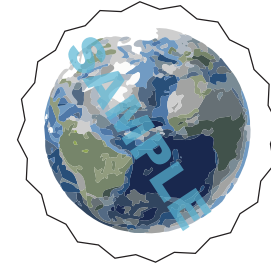


# How to Address a Letter for International Mailing

**Return Address:**  
This includes your full name, your street address, your city, state, zip code and country of origin.

Sender's Name  
Street Address  
City, State Zip Code  
USA

Recipient's Full Name  
Street Address  
City or Town and Postal Code  
Name Of Country



**Stamp:**  
In the top right corner of the envelope you place a international postage stamp. This pays for the delivery of the letter.

**Address:**  
Address letter as you would in the receiving country with country name at the bottom.

## Additional Info:

- Use postal abbreviations when writing the state. Postal abbreviations are written in capital letters without periods or other punctuation.
- Before the letter is delivered, the stamp will be cancelled by the post office. Stamps are cancelled so that they cannot be used again.



# How to Address a Letter for US Mailing

**Return Address:**  
This includes your full name, your street address, your city, state and zip code.

Sender's Name  
Street Address  
City, State Zip Code

Recipient's Full Name  
Street Address  
City, State Zip Code



**Stamp:**  
In the top right corner of the envelope you place a postage stamp. This pays for the delivery of the letter.

**Address:**  
This includes recipient's full name, street address, city, state and zip code on separate lines.

## Additional Info:

- Use postal abbreviations when writing the state. Postal abbreviations are written in capital letters without periods or other punctuation. The postal abbreviation for North Carolina is NC.
- Before the letter is delivered, the stamp will be cancelled by the post office. Stamps are cancelled so that they cannot be used again.

