

Staff Council Minutes

June 4, 2003

LaJean Rinker called the meeting to order at 3:00 p.m.

Present: Kelli Clevenger, Melissa Doebele, Caroline Fox, Shirley Jacobson, Kristine Jenkins, Donna Lacey, Judy Leismann, Jaelle Norden, LaJean Rinker, Lori Rognlie, Jessica Smith, Linda Spaulding.

Committee Reports

Benefits

The committee spent much time discussing the ‘cafeteria plan’ quotes received. We will be changing from FlexBen, but a new carrier has not been selected yet. Allen Easley, chair of the committee, will draft a proposal regarding adding ‘domestic partners’ to the insurance program and bring it to the committee meeting in September.

Change Management

The student module implementation will be delayed. A new time frame is not available. Meanwhile, training continues. The Change Management Team will have a joint meeting this Friday with Banner Bods to determine why more employees have not participated in the seminars and training connected to MyWashburn and Banner. Any helpful insights or comments regarding this issue should be forwarded to Banner Bods as soon as possible.

Corporate Volunteer

Nancy Zwiener, the WU representative to the Corporate Volunteer Council, is retiring in June. There were no volunteers to take her place at this time. The Council is not very active over the summer, so we can wait until elections in September to replace her.

Recycling

No report.

Safety

No report.

Old Business

Denise Ottinger will attend the September meeting and present information on the Recreation Center and Phase II housing. Questions will be welcomed.

The flashing light at the crosswalk on 17th Street has been installed and is working great.

The Aspire Program has 32 applications. Twenty people can be accommodated per session, so an additional session has been scheduled for July. Those who have applied to attend should contact Continuing Education as soon as possible to determine what session they are assigned to.

New Business

The new form for employee evaluations was discussed. It was not the form that originated from Staff Council and was forwarded to Senior Staff. This form was new and unfamiliar. A committee, chaired by Linda Spaulding, was formed to address the issue. Kristen Jenkins and Donna Lacey volunteered to serve, with Jessie Smith serving as an advisor. Comments and concerns regarding this issue should be addressed to your representative or to one of the people listed above.

Caroline Fox is leaving WU in July to take a position at Fort Hays State. She was thanked for her service to Staff Council and to Washburn.

President Farley relayed that advertising for a director of the new Recreation Center will take place this fall so this person can be in place during construction. Bids were awarded for the Phase II housing - the bids were slightly under budget, thus allowing for a basement under the commons area and a wrought iron fence to surround the complex. Plans are for occupancy in Fall 2004.

The Board will seek new proposals for a vendor for the Cafeteria Plan and hope to synchronize the start of this with the start of our health insurance year.

Menningers has donated the former Nunemaker Chapel to WU along with an \$82,000 grant for upkeep. A Board member is soliciting private funds to enable moving the building to campus.

President Farley will be sending an e-mail later this month detailing the budget process. It is assumed the calendar will be similar to last year. The Kansas Legislature did not take any additional funding from WU - only the 5% last fall which was planned for. A possible tuition increase will go to the Board soon to allow for hiring of new faculty to accommodate the 200+ new students expected this fall.

The next meeting will be September 3, 2003, at 3:00 p.m. The meeting place will be announced later. Meeting was adjourned at 4:00 p.m.