

Staff Council Minutes

April 4, 2001

The Staff Council meeting was called to order on April 4, 2001, at 3 p.m. by President Mary Beth Bero. Those in attendance were: LaJean Rinker, Mary Allen, Debbie Vinning, Sally Dyke, Connie DiPasquale, Jane Stewart, Mary Beth Bero, Sue Peek, Joyce Abbott, Brad Merryman, Heidi Crosland, Gayla Sarkesian, Betty Fischer, Bob Stoller, Elaine Gill, Heath Martin, and guest Deborah Birney.

The minutes of the March 7 were approved to be posted to the Web with 2 minor changes.

Bob Stoller reported that all 3 VPAA candidates have finished their on-campus interviews. The selection committee will have their final meeting on Friday morning where they will discuss the feedback they have received on all 3 candidates. Dr. Farley is accepting comments from anyone on campus.

The feedback from the Town Hall Meeting for the AIS changes was positive. Six proposals have been received from vendors for the new computer software. The steering committee has reviewed them and they will be given a technical evaluation by Dr. Bainum and Bob S. Check the Web page for all the details. The committee hopes to meet soon and select 2 or 3 top proposals for the entire campus to evaluate at on-campus presentations by the vendors before the end of the semester. It is hoped that a final selection can be taken to the Board of Regents in July. There will be another Town Hall Meeting on April 25 at 1:30 p.m.

Sue Van Sickle has been reviewing our Website to determine if it meets ADA approval. It was agreed that this site would be turned over to Sue in September when Bob S.'s term expires on Staff Council. Any information to be posted to the Web including minutes should be sent to Sue beginning in September.

Committee Reports

Employee Recognition

The committee met and selected the individuals to be honored tomorrow. We were all encouraged to send e-mail to our groups to tell them to bring their drawing entries to the ceremony as there will be no extra entry slips at the door. Deborah Birney will represent Staff Council in presenting the awards as all officers were nominated for an award.

Benefits Committee

didn't meet as they have not received anything back on the Shared Leave proposal.

Change Management Team

Continue to meet and try to come up with new ways of keeping everyone informed as to the progress in this area. Some of the members will be attending a workshop in Wichita that will deal with these kind of changes on campuses.

Corporate Volunteer Council

no report - word for April "Decisiveness"

Recycling

no report

Safety

Connie D. talked to Jeannie Kessler about the auditory signal for sight-impaired students. Jeannie will be attending a meeting with officials from other universities and she will query them as to how they handle this situation on their campuses. There is a new safety officer on board - Tom Wiencek - who is very eager to hear about safety concerns.

Summer Hours

did meet and their proposal is not finished.

Homecoming

no report

Longevity

met twice and are in the process of gathering data and hope to have a proposal at the next Staff Council meeting.

Old Business

- Mary Beth B. sent a memo to Deborah Birney in regards to approved changes to Appendix D of the University's Business and Financial Affairs Handbook, Employee Educational Assistance Program. This proposed change is going to the Board of Regents in April.
- It was moved, seconded and carried to approve the memo to be sent to Allen Easley requesting the Employee Benefits Committee consider "rehires" maintaining their years of service.
- The Council members reported back on the results of their surveying constituents about a proposed 3-day funeral leave. Responses were generally in favor with a limited number who thought we already had enough benefits.
- Dr. Bainum worked with the staff at Mabee Library in sending out e-mail to all students so they could be surveyed about the services at Mabee for program review.

New Business

- LaJean R. reported that she sent an on-line greeting card to Coach Chipman and the men's basketball team wishing them well on their trip to California for the National Championship on behalf of Staff Council. She also handed out a copy of an Executive Order from Gov. Graves regarding state employees receiving sick leave for recovery following organ donation, bone marrow donation, etc. This item was given to the Benefits Committee for future reference.
- Deborah B. reported that she will be revising the employee evaluation forms and asked for volunteers to assist her in this process. Mary Allen, Betty Fischer, and Mary Beth Bero volunteered. Anyone else desiring to help with this project is encouraged to contact Mary Beth.
- Several staff members reported problems with ITS regarding servicing of telephones, printers, and other computer-related service needs. Most experienced very slow response time and a concern that essential services need to be addressed in a more timely fashion. It was agreed that we would invite Dr. Bainum to our next meeting to discuss these concerns.
- Connie D. asked for a volunteer to take over updating the lists of council constituents as her work load no longer permits her to do this. It was agreed that she would e-mail all Staff Council with the list of new hires so we can individually update our own list.

There being no further business, the meeting was adjourned at 4:05 p.m.

The next meeting will be on May 2 in Morgan 204.

Respectfully submitted,
LaJean Rinker, Secretary