

REQUEST FOR PROJECT EXEMPTION CERTIFICATE

To: **DIRECTOR OF PURCHASING**

A Project Exemption Certificate is needed for the project described below:

Requisition #: _____

Type of Project: _____

Building, including Room or Section: _____

Present Use of Facility: _____

Proposed Use of Facility After Project: _____

Project Location: Washburn University of Topeka KTWU N. Wanamaker
 Washburn Tech Washburn Tech @ Forbes Field, AST

Estimated Project Cost: _____

(THIS IS THE AMOUNT OF THE TOTAL PROJECT)

Project No.: _____

RFP Number _____ RFP Issue Date _____

Project Start Date _____

Estimated Completion Date: _____

List Names and Address of Contractor Below (Attach separate sheet if necessary):

Authorized WU Representative

Date

Purchasing Dept. Only – Entered into KS PEC request site _____