



## REQUEST FOR PROPOSAL RFQ 25020

### WASHBURN UNIVERSITY COMPUTER SALES

1. Can you provide a list of materials to be disposed of? **Reference Section #. Scope of Services Requested on RFP 25020. The items to be disposed of and quantity are outlined in this paragraph.**
2. Can you give the location for pick-up of these items? **The items will be located at our main campus, Washburn University, 1700 SW College Ave Topeka, KS 66621.**
3. For Data Destruction do you need any specific format? **We would follow the State of Kansas requirements which is The National Institute of Standards and Technology (NIST) 800-88.**
4. When is payment due to Washburn University? **Vendors will be expected to sign Washburn University's Bill of Sale and remit a Cashier's Check payable to Washburn University prior to picking up the items being sold.**
5. Could you confirm whether Washburn University expects payment for the equipment being disposed of or does the university only intend to pay the awarded vendor for the services performed? **Washburn University wants to be paid for the sale of all assets to the vendor. No bids will be accepted for this RFP where Washburn University will be paying the vendor for services.**