

**Washburn University
Meeting of the Faculty Senate
November , 2019
3:00 PM – Forum Room, BTAC**

- I. Call to Order**
- II. Approval of the Faculty Senate meeting minutes of October 7, 2019 (pp. 2-6)**
- III. President’s Opening Remarks**
- IV. Report from the Faculty Representative to the Board of Regents**
- V. VPAA Update—Dr. JuliAnn Mazachek**
- VI. Faculty Senate Committee Reports**
Approval of Academic Affairs Committee minutes from September 9, 2019 (p. 7)
- VII. University Committee Reports**
Receipt of the Academic Diversity and Inclusion Committee minutes from the September 9, 2019 (pp. 8-9)
Receipt of International Studies International Committee minutes from October 10, 2019 (p. 10)
Receipt of the Library Committee minutes from October 22, 2019 (pp. 11-12)
Receipt of the Assessment Committee minutes from October 10, 2019 (p. 13)
Receipt of the Graduate Council minutes from April 29, 2019 (p. 14)
- IX. Old Business**
20-2 Bachelor of Education in English Secondary Education (pp. 15 - 18)
20-3 Success Week Policy (pp. 19-20)
- X. New Business**
- XI. Information Items**
- XII. Discussion Items**
Viewpoint Neutrality and Requirements for Alternative Viewpoints
- XIII. Announcements**
- XIV. Adjournment**

**Washburn University
Meeting of the Faculty Senate
October 7, 2019
3:00 PM – Forum Room, BTAC**

Present: Barker, Beatie, Brooks, Byrne, Childers, Cook (M), Cook (S), Dodge, Douglass, Friesen, González-Abellás, Grant, Huff, Jones, Juma, Mazachek, Menninger-Corder, Miller, Morse, Pierce, Prasch, Sainato, Schmidt, Smith, Stevens, Vandalsem, Wasserstein, Watson, Woody, Zwikstra

Absent: Krug, Ricklefs, Romig

Guests: Ball (J), Gropitch, Holthaus, Liedtke, Smith, Thomas, Wynn

- I. Call to Order 3:01**
- II. Approval of the Faculty Senate meeting minutes of September 16, 2019**
- III. President's Opening Remarks**
 - **Fall break next Monday and Tuesday. No academic or faculty affairs meetings. These committees will continue to work on hybrid course distinctions, freedom of speech policy, children on campus policies, and parental leave.**
 - **Homecoming is the week after fall break, please volunteer if you can.**
 - **There are a number of discussion items at the end of the meeting which may require follow up at the next meeting, Monday, October 21st.**
- IV. Report from the Faculty Representative to the Board of Regents**
 - **Monday, September 30th was the first meeting. The health plan was approved. Rates will remain flat; no change in premiums. Expenditures above 50k were approved to include an artificial turf project for softball, new audio / visual equipment for Washburn A & B, and whirlpools for athletic training. Mazachek presented the graduate survey.**
 - **Wasserstein added that Farley spoke about WUPD policing efforts. Compared to the model at Rockhurst, it's been determined WUPD is doing quite well. The best way to improve safety in communities is by creating community. TPD set to increase policing efforts around WU to reduce the role of WUPD.**
- V. VPAA Update—Dr. JuliAnn Mazachek**
 - **Presented results of the graduation survey to the BOR at the last meeting. There was a fifty percent response rate, and included graduate and undergraduate levels. The results are posted [online](#). Ninety percent of respondents were satisfied with their experience. Most expect to be employed. Many suggested they would tell others about the faculty staff mentoring available. BOR appreciated and will continue to welcome these types of [presentations](#).**
 - **There has been an increase in the number of high school students at Tech; Washburn is down about four and half percent.**

- The budget process will start soon for next year. Last year, Washburn was the only four year public institution in Kansas with a tuition increase. The increase was about a salary program, not how we were going to balance the budget. There will be more details regarding the adjustments to balance the budget this academic year over the next six weeks; the salary program will continue and will go live in January 2020.
- VI. Faculty Senate Committee Reports**
- Academic Affairs Committee meeting minutes of September 9, 2019 were approved.
 - Faculty Affairs Committee meeting minutes of April 22, 2019 were approved.
- VII. University Committee Reports**
- Faculty Handbook Committee minutes of April 22, 2019 were received.
 - Assessment Committee minutes of September 12, 2019 were received.
 - International Education / International WTE Committee meeting minutes of September 12, 2019 were received.
- VIII. Old Business: NONE**
- IX. New Business: NONE**
- X. Information Items**
- Academic Diversity and Inclusion Committee minutes from the May 7, 2019 were received.
 - Cook (S) asked about the size of the committee; Mazachek responded that it is a volunteer committee and anyone can join to get involved at this time.
 - Schmidt ask about placement in the agenda; it has been in this section as it is not an official committee at this time. However, the notes will be moved to the university committee reports after this meeting.
- XI. Discussion Items**
- Barker and Zwikstra suggest there are issues with the faculty annual contract renewal letters. There is nothing that references being tenured in the letter received by tenured faculty, specifically regarding future reduction in force due to revenue issues. The letter references the bylaws and WUPRM, but found nothing to reflect this language. Concern is that tenured faculty can be removed in the case there is no money. Mazachek confirmed the language in the letter has been the same for the last five or six years. There should be no concerns about tenured faculty losing their positions. She will speak to legal team to review the language in the letter and will report back to faculty senate. Referencing BOR issues in Arkansas, Byrne suggested that the BOR may choose to do things regardless of what the legal team suggests. We cannot rely on them to determine what is appropriate and inappropriate.

- **Morse, with support from other faculty in the social sciences division, presented a response to the Work and Faith seminar on campus and asked faculty senate to consider appointing a task force to study. Specifically, the issue of academic oversight of co-curricular, academically related activities. The curriculum and donor are not an issue, but there needs to be oversight to ensure there is a relationship between faculty / staff / and donors. Suggested the creation of a committee to ensure that the materials have been vetted by faculty prior to being offered. Barker stated in order for the formation of a committee, there needs to be an action item proposed at the next meeting.**
 - **Prasch took concern with the role of this type of work at a secular institution. The curriculum is exclusionary of people not of an evangelical Christian faith. As WU is no longer a congregational college, there needs to be a way to finesse the differences between academic and co- curricular events. In this case, it was not students who invited the speaker here. It is worth asking how the event was brought to campus without faculty input other than those who put it together.**
 - **Ball (J) disagrees with Prasch, specifically the idea that co-curricular events require being student led. The lecture series is nonacademic; there is not credit offered, it's more of a book club. Regardless of being based in Christianity, there is no discrimination in who attends.**
 - **Byrne stated that it would be beneficial to have attachments or more information provided somehow when there are important discussions like these.**
 - **Jones was able to speak to facilitators of the seminar and has worked to ensure that there is no discrimination.**
 - **There was confusion about the department sponsoring the program. On the flier and application, it was housed under the leadership, this was the first Wasserstein heard it was not. She added that sometimes procedures can be opaque, even in senate.**
 - **Smith suggested that the scholarship does suggest there is a kind of academic component.**
 - **Childers was curious about the assignment and money. There is not a grade, but there are other things on campus that look like this that are not co-curricular – WTE for example. Can donors always choose what funds are spent on? Yes (Barker)**

- Schmidt voiced concern about an ad hoc deciding what should be allowed to come to campus.
- Vandalsem voiced concern with it not being student led, that perhaps it seems that faculty and administration have an agenda with the materials.
- Morse stated that the ad hoc committee would research best practices are in the country in terms of relationship between donor money and academics / cocurricular and curricular. There seems be a need for more transparency and clarity between donors and academics, especially with such a significant amount of money.
- Prasch agreed with the need for standards. If they give us money, they can specify limits but within reason.
- Byrne explained that students should know that just because it is on campus does not necessarily mean that we endorse it. However, in the case of Christians, perhaps they are feeling uncomfortable coming to departments on campus.
- Schmidt asked about the the guidelines that are followed for what is permitted on campus. Mazachek said that with gifts like these, there are conversations regarding whether the program should take place, and the answer can always be no. This one felt inclusive, as they are not teaching religion, and are nondiscriminatory. There are few written guidelines. VPAA and appropriate Deans are consulted when there are gifts for academic programs and/or potential new faculty positions.
- (S) Cook suggested that this program should have been advertised as a scholarship rather than a program one gets paid for attending.
- (J) Ball clarified that the WTE is an academic program as it goes on transcripts. Curious if she asked for money for a book club to provided dinner if this would make it academic. It is the foundation's job to ensure the participants are chosen in a nondiscriminatory way.
- González-Abellás does not believe that passages like “God made us to work” are inclusive.
- Smith asked about who decided to bring the seminar to campus. The deciders were Mazachek, Farley, and the foundation.
- Jones spoke with Jeff Mott to ensure the inclusion of other world views, but we are limited by what we have in Topeka. As religious

study professor, he was concerned that the first he heard about this was when asked to promote it.

- Morse suggested that the issue originally was that the seminar was housed under leadership. It would have been better served under something like Christian challenge.
- Byrne is worried that making sure there are other viewpoints included may prevent other donors from coming in.
- Vandelsem wondered how much money it takes to become legitimate.
- Mazachek is concerned that the conversation is not about the content of the study itself, which is meant to teach five principles in life that can make a difference. The presentation of the study is not meant to indoctrinate, and there are all different types of students who signed up for the course.
- Barker asked everyone to remember how it was presented to them. He first heard that an “evangelical person was presenting on campus.” On campus, we need a marketplace of ideas. Executive committee will gather to discuss these issues. Need documents for an ad hoc committee so that we can discuss at the next meeting.
- Zwikstra brought forward the issue of salary disparity between newly-hired and other faculty. He’s been at WU for ten years with two years prior experience prior and is making less money than those who were just hired in other areas. It isn’t a lot a lot of money, but the principal. Wonders how this will be addressed with hiring freezes. Concerned about morale and unpaid labor that faculty do. Prasch explained that first year salaries were meant to get people here and there is disparity at all the schools. Mazachek reported that each faculty position on campus is being compared to CUPA to see how we compare. We have been making progress, but there remains work to do. A long term plan to close the gap on positions farthest from 90 percent of median is in progress, but there is not much extra money to permit for the market adjustments at this time.

XII. Announcements

- Prasch announced the 1619 Project forum tonight, October 7th, at 7 pm in HE107. This project documents the first arrival of slaves in North America. Participants will include Pratt, Erby, Hageman, and Mactavish who will discuss their response to the project.

XIII. Adjournment 4:09

Academic Affairs Committee
Washburn University
9/23/2019
Minutes

Present: J. Ball, Morse, Jones, Dodge, Juma, Vandalsem, Stevens, Beatie
Staff: A. Ball

1. Morse called to order at 4:00 pm
2. Meeting minutes: Stevens moved and Beatie seconded approval of the 9/9/2019 meeting minutes. Motion carried
3. Discussion of new program proposal template: the committee reviewed and gave feedback on a template being developed by the Office of Academic Affairs for proposals for new majors and degrees. Most feedback from the committee centered on adding clarifying language to the proposal document to assist the user. The committee discussed that, while the new format is more robust than what is currently used, each program proposal is unique and the committee is able to request additional information from the proposing unit to support the proposal, if necessary.
4. Adjourn: Meeting adjourned at 4:20 pm.

Academic Diversity & Inclusion Committee Minutes
September 10, 2019 1 PM Shawnee Room

Present:

Alegria, Berumen, Brown, DeSota, Ellis, Erby, Etzel, Juma, Kendall-Morwick, Lambing, McClendon, O'Neill, Petersen, Scofield, Sundal, Thimesch, Williams, Wasserstein, Zamora

Guests: Tonya Kavalski (representing Dean Pratt)

- I. Call to order 1:00.
- II. Erby called to nominate new secretary of the committee, Grant. Passed unanimously.
- III. Approved minutes of Academic Diversity and Inclusion Committee from May 7, 2019
- IV. Introductions of all current members
- V. Erby presented charges of the committee & membership requirements
- VI. Reports from Student Organization Meetings- None yet. Erby said that she hoped people would attend the meetings of multicultural student organizations.
 1. Zamora stated that HALO, student group serving those of Hispanic heritage, has time blocked off at the beginning of meetings in the case that faculty or staff want to present. Let Angela Valdivia know when the presentation should be made and the topic. HALO meetings are all listed at the end of the agenda.
 2. Williams received an invite from Becky Bolte for the September 25th Latin American scorch on the porch
 3. We are First invites first generation staff and faculty to attend a meeting October 2 at 4 pm in Mabee 105 .
- VII. Old Business
 1. Discussion about promoting diversity-related courses for spring & summer 2020
 2. Update on Proposed Minor Program
 3. Update on Bias Response Proposal
- VIII. New Business
 1. Discussion of DRAFT 2019–2020 Goals for the Committee. Erby explained that the goals had come from the student and faculty listening sessions last spring, as well as feedback from and conversations with individual members of the committee over the summer, in addition to the VPAA.
 2. Subcommittee Assignments. Erby said she hoped that subcommittees would meet once a month then report back to the full committee.
- IX. Announcements
 1. Faith & Work Series- Joey Desoto shared information and applications for the upcoming “Faith and Work” series.

2. Tilford Conference—Oct. 3 & 4 at the University of Kansas in Lawrence. Register here: <http://diversity.ku.edu/tilfordconference> VPAA will once again cover expenses. Contact Erby or Dempsey-Swopes.
3. Student Organization Meeting Dates (attachment pp. 9–10)
4. Sharon Sullivan’s UN class 2020 (attachment p. 11)

Respectfully submitted,

Erin Grant

International Education / International WTE Committee

October 10, 2019, 4-5 pm, International House

In attendance: Maria Stover, Seid Adem, Liviu Florea, Lindsey Ibanez and Baili Zhang; regrets: Lori McMillan, Zach Frank, Crystal Stevens/Lara Rivera

Minutes - September meeting minutes were approved.

Reports - Zhang reported that 12 Chiba University of Commerce student would arrive over the weekend for a 8-week study program at WU.

The following language was formally adopted and would be added to the faculty international travel fund application guidelines:

“Applications must be submitted at least 45 days before travel. Late or retroactive applications will not be considered. Applicants are encouraged to apply early while their papers / presentations / teaching are still pending final official acceptance. ”

Domestic Travel course approval process was discussed. It was voted to recommend that Scholarly / Creative WTE area develop separate guidelines based on those already in use by the International Education WTE courses / proposal.

Respectfully submitted,

Baili Zhang

Library Committee Minutes

TUESDAY

October 22, 2019

Room 105

4:00 p.m.

TO:

Mr. Andrew Anglin	Dr. Tiffany Dirks	Mr. Michael McGuire	Mr. Theodore Shanka
Dr. Allan Ayella	Dr. Lisa Douglass	Ms. Linsey Modellmog	Mr. Ian Smith
Dr. Alan Bearman	Ms. Madeline Eschenburg	Dr. Laura Murphy	Dr. Jim Smith
Mr. Sean Bird	Ms. Stacie Hawkins	Ms. Helene Perriguet-Keene	Dr. Joshua Smith
Dr. Erin Chamberlain	Ms. Kelly Huff	Dr. Gaspar Porta	Mr. Calib Soliday
Ms. Stacy Conner	Dr. Rob Hull	Dr. Leslie Reynard	Dr. Brian Thomas
Dr. Patricia Dahl	Dr. Mary Menninger-Corder	Dr. Cecil Schmidt	

The Library Committee convened in Mabee Library/CSSR at 4:00PM. The following members were present: Mr. Anglin, Dr. Bearman, Mr. Bird, Dr. Chamberlain, Dr. Conner, Dr. Dahl, Ms. Hawkins, Dr. Huff, Dr. Hull, Mr. McGuire, Dr. Menninger-Corder, Ms. Modellmog, Ms. Perriguet-Keene, Mr. Shanks, Mr. Ian Smith, Dr. Jim Smith, and Dr. Joshua Smith.

Dr. Ayella, Dr. Porta, Dr. Reynard, and Dr. Thomas sent word they would be unable to attend. Dr. Maxwell filled in for Dr. Murphy and Mr. Wills filled in for Ms. Eschenburg.

Introduction of Library Committee Members. Welcome!

Dr. Bearman reported that each of the faculty representatives should have received an email from their library liaison discussing budget cuts and the necessary reductions to our collections. Due to the budget cuts, no materials will be purchased from the General Fund Budget for the remainder of the fiscal year. He also reported that next year the General Fund Budget is still in question. More information will follow. There is also a limited capacity to purchase materials through Endowed Funds. If you haven't heard from your library liaison, please contact Associate Dean Bird (x1550) ASAP.

Dr. Bearman reported that the Library/CSSR will be cutting subscriptions through the remainder of the fiscal year. The subscription Kanopy will be included in this cut. No more videos will be purchased through Kanopy, unless a faculty member can demonstrate that the title is in the Syllabus and is needed for class.

Faculty should direct any questions about Copyright to Associate Dean Bird (sean.bird@washburn.edu). If you have any questions about Open Educational Resources (OER), contact Amanda Luke, Open Access Librarian, (amanda.luke@washburn.edu) or Associate Dean Bird: sean.bird@washburn.edu.

The following is a link to OER LibGuide: <https://libguides.washburn.edu/open/learn>

Meeting adjourned
Respectfully submitted
Associate Dean Bird

NEXT MEETING
TUESDAY
NOVEMBER 16th, 2016
4:00PM
ROOM 105
Mabee Library

FACULTY DEPARTMENT REPRESENTATIVE/LIBRARY LIAISON		DATE 9/2019
ACADEMIC DEPARTMENT	FACULTY DEPARTMENT REPRESENTATIVE	LIBRARY LIAISON
ALLIED HEALTH (School of Applied Studies)	MS. STACIE HAWKINS - stacie.hawkins@washburn.edu	SARAH DANIELS
ART (CAS-Creative/Performing Arts)	MS. MADELINE ESCHENBURG - madeline.eschenburg@washburn.edu	JEAN MARSHALL
BIOLOGY (CAS-Natural Sciences/Math)	DR. JOSHUA SMITH - joshua.smith@washburn.edu	SARAH HOLT
CHEMISTRY (CAS-Natural Sciences/Math)	DR. ALLAN AYELLA - allan.ayella@washburn.edu	SARAH HOLT
COMMUNICATION (SPEECH) (CAS-Humanities)	DR. LESLIE REYNARD - leslie.reynard@washburn.edu	AMANDA LUKE
COMPUTER INFORMATION SCIENCES (CAS-Natural Science/Math)	DR. CECIL SCHMIDT - cecil.schmidt@washburn.edu	ANDREA THIMESCH
CRIMINAL JUSTICE (School of Applied Studies)	DR. PATRICIA DAHL - patricia.dahl@washburn.edu	ANGELA BEATIE
EDUCATION/CEL (CAS-Education & HPEES)	DR. LISA DOUGLASS - lisa.dougllass@washburn.edu	SEAN STACEY
ENGLISH (CAS-Social Sciences)	DR. ERIN CHAMBERLAIN - erin.chamberlain@washburn.edu	JEAN MARSHALL
HISTORY (CAS-Social Sciences)	DR. ALAN BEARMAN - alan.bearman@washburn.edu	STEPHEN WOODY
HUMAN SERVICES (School of Applied Studies)	DR. STACY CONNER - stacy.conner@washburn.edu	SARAH DANIELS
KINESIOLOGY (Formerly HPEES) (CAS-Education & HPEES)	DR. TIFFANY DIRKS - tiffany.dirks@washburn.edu	SARAH DANIELS
MASS MEDIA (CAS-Creative/Performing Arts)	DR. ANDREW ANGLIN - andrew.anglin@washburn.edu	AMANDA LUKE
MATHEMATICS/STATISTICS (CAS-Natural Sciences/Math)	DR. GASPAR PORTA - gaspar.porta@washburn.edu	SEAN STACEY
MODERN LANGUAGES (CAS-Humanities)	MS. HELENE PERRIGUEY-KEENE - helene.perriguy-keene@washburn.edu	ANDREA THIMESCH
MUSIC (CAS-Creative/Performing Arts)	DR. KELLY HUFF - kelly.huff@washburn.edu	JEAN MARSHALL
PHILOSOPHY/RELIGION (CAS-Humanities)	DR. IAN SMITH - ian.smith1@washburn.edu	AMANDA LUKE
PHYSICS/ASTRONOMY/ENGINEERING (CAS-Natural Sciences)	DR. BRIAN THOMAS - brian.thomas@washburn.edu	SARAH HOLT
POLITICAL SCIENCE (CAS-Social Sciences)	DR. LINSEY MODELMOG - linsey.modelmog@washburn.edu	STEPHEN WOODY
PSYCHOLOGY (CAS-Social Sciences)	DR. MICHAEL MCGUIRE - michael.mcguire@washburn.edu	ANGELA BEATIE
SCHOOL OF BUSINESS (Economics)	DR. ROB HULL - rob.hull@washburn.edu	ANDREA THIMESCH
SCHOOL OF NURSING	DR. MARY MENNIGER-CORDER - mary.menninger-corder@washburn.edu	SARAH DANIELS
SOCIAL WORK (School of Applied Studies)	DR. JIM SMITH - jim.smith@washburn.edu	SARAH DANIELS
SOCIOLOGY/ANTHROPOLOGY (CAS-Social Sciences)	DR. LAURA MURPHY - laura.murphy@washburn.edu	STEPHEN WOODY
THEATRE (CAS-Creative/Performing Arts)	MR. THEODORE SHONKA - theodore.shonka@washburn.edu	JEAN MARSHALL
CENTER FOR KS STUDIES		MARTHA IMPARATO
THOMAS FOX AVERILL KANSAS STUDIES COLLECTION	Kelly Erby (kelly.erby) & Vanessa Steinroetter (vanessa.steinroetter)	MARTHA IMPARATO
INTENSIVE ENGLISH/INTERNATIONAL HOUSE	MS. KELLY MCCLENDON	SEAN STACEY

ASSESSMENT COMMITTEE MEETING MINUTES
Thursday, October 10, 2019 2:30 p.m. to 3:30 p.m.
BTAC-Forum Room

In attendance:

Vickie Kelly (Chair), Cat Jaynes (administrative support), Christa Smith, Paul Mismaque, Steven Hageman, Jennifer Ball, Jericho Hockett, Gloria Dye, Amy Memmer, Caleb Soliday

Topics/Assignments for Assessment Extravaganza

1. Oral Communication – *Amy Memmer*
2. Department Buy in – *Jericho Hockett*
3. Torrance Test of Creative Thinking – *Gloria Dye*
4. Indirect Assessment - *possibly Erin Grant*
5. Adjuncts and assessment – *possibly Maria Stover and Kristen Grimmer*
6. Written Communication – *committee volunteer needed*
7. ETS HEIghten Quantitative Literacy – *committee volunteer needed*
8. Program with great five year general education reports

Other Ideas:

- Indirect Assessment
- Exit interview or survey

Vickie recommends holding eight tables with only four presenting during each session. Tables 1-4 will present, then tables 4-8. Repeat twice.

Assessment Extravaganza: Thursday, February 13, 2:30-4:30 in Memorial Union, Kansas room.

Watermark AMS Review Training

Vickie gave a review of Watermark and showed a completed assessment plan.

Departments piloting Watermark:

- School of Nursing
- Education
- two Allied Health Programs

Other remarks

Assessment resources are still located in D2L

Graduate Council Meeting Minutes

April 29, 2019

12:00-1:00 pm

Lincoln Room—Union

Members present: Dave Provorse; Vickie Kelly; Delaine Smith; Tom Hickman; Kandy Ockree; Joe Mastrosimone; Kayla Waters (chair).

Others: Blake Cauble-Johnson (guest); Aileen Ball (staff)

- 1) The meeting was called to order at 12:04 pm.
- 2) Vickie Kelly moved to accept the minutes for the February 25, 2019 meeting. Delaine Smith seconded. Motion carried.
- 3) The Council reviewed the Human Services Fast Track option (Bachelor of Applied Science- Human Services/Addiction Counseling and Master of Arts- Human Services/Addiction Counseling in 5 years) and forwarded it to Faculty Senate as an information item.
- 4) Blake Cauble-Johnson described the logistical challenges in sending withdrawing graduate students to the department prior to completing the request to withdrawal. Unlike the undergraduate process, which is relatively centralized, those advising the withdrawing graduate students would be required to report back to Blake's office on the outcome of their meeting with the student. Enrollment Management prefers the solution of having graduate students come to the One Stop first, withdrawing the student while sending them to the department for an advisor meeting, from which students could always be re-enrolled. The Council expressed some concerns about allowing a student to fully withdraw with first consulting with an advisor. Blake will develop language for potential intervention in these situations and bring it to a future meeting.
- 5) Meeting adjourned at 12:58 pm

FACULTY AGENDA ITEM

Date: 9/23/2019

Submitted by: Dr. Vanessa Steinroetter x 1734

SUBJECT: Bachelor of Education (B.Ed.) in English Secondary Education

Description: *Short overview of the proposal*

This program will provide a four-year alternative to the existing B.A. in English with an emphasis in Secondary English Education, which will be retained for students wishing to pursue the more comprehensive program.

Rationale: *Why is this being recommended? For curriculum items, rationale should include student learning assessment data used for curricular change. Rationale may also include, but not be limited to, labor market data, enrollment increase/decrease, accreditation requirement changes, and student course feedback information.*

The B.A. in English with an emphasis in Secondary English requires approximately 127 credits. If two new courses (EN 105 and EN 321) are approved for the B.A., the number of credits will increase to 133. The number of credits will exceed the 120 credit hour goal for all Bachelor's degrees at Washburn University. The B.Ed. in English Secondary Education will provide students an option to complete degree requirements within 124 credit hours while continuing to earn the same core curriculum as all other Education majors, acquire adequate content knowledge, and satisfy KSDE 6-12 English Language Art Standards.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

None

Proposed Effective Date: Fall 2020

Request for Action: Approval by AAC

Approved by: AAC on date

FAC on date

Faculty Senate on date

Attachments Yes No

COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Vanessa Steinroetter</u>	<u>Approve</u>	<u>2018-12-11</u>
Division	<u>Jim Schnoebelen</u>	<u>Approve</u>	<u>2019-01-21</u>
Dept. of Educ.	<u>Cherry Steffen</u>	<u>Approve</u>	<u>2019-01-23</u>
<small>(If relates to teacher certification program.)</small>			
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2019-01-24</u>
Curriculum Committee	<u>Linzi Gibson</u>	<u>Approve</u>	<u>2019-03-05</u>
Accepted by CFC	<u>Michaela Saunders</u>	<u>Approve</u>	<u>2019-04-02</u>
CAS Faculty	_____	_____	_____

Approved By: **Faculty Senate** _____ **University Faculty** _____ **WU Board of Regents** _____

1. Title of Program.

Bachelor of Education (B.Ed.) in English Secondary Education (CIP: 13.1305)

2. Rationale for offering this program.

The B.A. in English with an emphasis in Secondary English requires approximately 127 credits. If two new courses (EN 105 and EN 321) are approved for the B.A., the number of credits will increase to 133. The number of credits will exceed the 120 credit hour goal for all Bachelor's degrees at Washburn University. The B.Ed. in English Secondary Education will provide students an option to complete degree requirements within 120 credit hours while continuing to earn the same core curriculum as all other Education majors, acquire adequate content knowledge, and satisfy KSDE 6-12 English Language Art Standards.

3. Exact proposed catalog description.

In the "Degrees Offered" section of the catalog:
 Bachelor of Education English Secondary Education
 In the "Student Learning Outcomes Section" and after the "Shared Outcomes" section

B.A. and B.Ed. Education majors will plan, design, and implement instruction and assessments for the teaching of reading, literature, composition, diversity, and social justice.

After the B.A. in English Secondary Education, add the B.Ed. in English Secondary Education

General Education

Humanities, GEHU, 9 credits, 3 of which must be AR, MU, or TH, and CN 150

Social Sciences, GESS, 9 credits, 3 of which must be HI 101, HI 102, HI 111, or HI 112 and AN 112.

Natural Sciences, GENS, 9 credits, 3 must include a Biology general education course.

English Content Requirements

Core Requirements

EN 105 Introduction to English Studies

EN 301 Literary Criticism and Theory (3)

EN 310 Grammar and Linguistics (3)

EN 320 Teaching Young Adult Literature (3)

EN 321 Teaching Composition (3)

Choose four (at least one from each sequence)

EN 325 English Literature through 1785 or EN 326 English Literature since 1785 (3)

EN 330 American Literature through 1865 or EN 331 American Literature since 1865 (3)

EN 360 World Literature through 1650 or EN 361 World Literature since 1650(3)

Group A-Literary Forms (Choose One)

EN 337 Short Story (3)

EN 380 Poetry (3)

EN 381 Drama (3)

EN 382 Novel (3)

Group B-Literary Period (Choose one)

EN 370 Medieval Literature (3)

EN 371 Renaissance Literature (3)

EN 372 Restoration and 18th-Century Literature (3)

EN 373 Romantic/Victorian Literature (3)

EN 374 Modern Literature (3)

EN 375 Contemporary Literature (3)

EN 376 19th-Century American Literature (3)

Group C-Major Authors

EN 345 Shakespeare or another Major author course approved by the departmental chair person (3)

EN Upper Division Literature Elective

(300 Level or above)*

EN _____(3)

Choose in consultation with advisor and department chair

EN Creative Writing Elective (Choose one)

EN 206 Beginning Poetry Writing (3)

EN 207 Beginning Nonfiction Writing (3)

EN 209 Beginning Fiction Writing (3)

One Foreign Language Elective (4)

=43 hours

Education Courses

ED 155: Teaching Learning and Leadership (3)

ED 285: Educational Psychology (3)

ED 165: Ed. Examining Teaching as a Profession (3)

ED 275: Ed. 2 Exploring Teaching as a Profession (3)

ED 295: Ed. 3 Experiencing Teaching as a Profession (3)

ED 395 Ed. 4 Extending Teaching as a Profession (3)

ED 345: Curriculum and Assessment (3)

ED 302: Teaching Exceptional Learners (3)

ED 362 Teaching English in the Secondary Schools (3)

Student Teaching (12 hours)

=39 hours

4. List any financial implications.

None

5. Are any other departments affected by this new program? Yes

The Education Department will be affected as the new B.Ed. Degree will be offered in addition to the B.A. The Education Department will need to agree and update their own information relating to Secondary English Education.

FACULTY AGENDA ITEM

Date: September 29, 2019

Submitted by: *Jennifer Ball, Ex. 1840*

SUBJECT: Success Week Policy

Description: 1) The current Success Week policy is unclear and inconsistent with practice. I have attached a proposed update with changes tracked. I ask for input from the Committee regarding the revisions, and eventual approval.

Rationale: *The Success Week policy needs to be clarified.*

Financial Implications: *None*

Proposed Effective Date:

Request for Action: *Referral to the Faculty Handbook committee*

Approved by: *Academic Affairs Committee on date*

Faculty Senate on date

Attachments Yes X No

SUCCESS WEEK POLICY:

Success Week refers to the last week of classes (the week before final exams) in a normal 15 week semester. It does not apply to part-of-term courses (condensed courses consisting of fewer than 15 weeks).

For academic programs, the following guidelines apply:

A. Faculty are encouraged to utilize Success Week as a time for review of course material in preparation for the final examination. If an examination must be given during Success Week, it should be given on Monday or Tuesday of Success Week. Assignments worth no more than 10% of the final grade and covering no more than one-fourth of assigned reading material in the course should be given or due during the first two days of Success Week.

~~in preparation for the final examination. If an examination is to be given during Success Week, it must not be given in the last three days of Success Week. Assignments worth no more than 10% of the final grade and cover no more than one-fourth of assigned reading material in the course could be given.~~

~~B.~~ Major course assignments (extensive research papers, projects, etc.) should be due by the B. week prior to Success Week and should be assigned early in the semester. Any modifications to assignments should be made in a timely fashion to give students adequate time to complete the assignments.

~~C.~~ If a major course assignment must be given during Success Week, ~~they~~it should be due on Monday or Tuesday of Success Week. Exceptions include class presentations by students and

C. semester-long projects such as a project assignment in lieu of a final. Participation and attendance grades during this week are acceptable.

This policy excludes make-up assignments, make-up tests, take-home final exams, and laboratory examinations. It also does not apply to classes meeting one day a week for more than one hour. All University laboratory classes are exempt from this policy.

University departments shall not sponsor any meetings of registered student organizations and such organizations shall be encouraged to refrain from conducting any organizational activity or meeting during Success Week.

Instructors may petition their Dean or Department Chair if they believe the policy jeopardizes or impairs their ability to teach.

The Deans and Department chairs will publicize and monitor this policy each semester.

~~University departments shall not sponsor any meetings of registered student organizations and such organizations shall be encouraged to refrain from conducting any organizational activity or meeting~~

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