

Faculty Affairs Committee - Minutes

Monday, April 14, 2025

4:00pm – 5:00pm

Lincoln Room – Memorial Union

Members Present: Danny Wade (ex-officio), Eric McHenry, Ashley Maxwell, Shaun Schmidt, Eric Mosier, Barbara Scofield, Thomas Sneed, Jody Toerber-Clark, Von Hansen, Madeline Lambing, Tonya Ricklefs

1. Call to Order at 4:00pm by Shaun Schmidt
2. Approval of Minutes – March 3, 2025
 - a. Barbara Scofield made a motion to approve the minutes from the meeting held on March 3, 2025, as presented. Tonya Ricklefs seconded motion. Motion approved.
3. Old Business – None
4. New Business – None
5. Discussion
 - a. Lecturer Promotion Proposal – next steps (Madeline Lambing)
 - i. There was a question posed as to process of the next steps required to facilitate movement of the proposal which was sent to Faculty Handbook committee in the fall 2024.
 - ii. Danny Wade shared that the Provost stated it was not brought before the Faculty Handbook committee this year due to the ‘termination policy’ being considered. The Provost felt it was in the best interest not to get the lecturer promotion policy and termination policy mixed up.
 - iii. There was further discussion on whether there was a deliberate delay tactic in not acting on the proposal or whether the Faculty Handbook committee is normally slow moving because of the deliberate nature and legal issues to be researched and discussed by the committee.
 - iv. There was also further discussion regarding the actual lecturer proposal presented and emphasized the lack of consistency of the guidelines for lecturer promotions by departments. Danny Wade shared that the topic of lecturer promotions was brought up at the Deans meeting last week.
 - v. Questions and discussion were also had regarding how Faculty Handbook works within the governance process and the changes recognized through change of leadership in the Provost office.
 - vi. After lengthy discussion it was recommended by the committee chair that the matter continue to be focused on by this committee next academic year.
 - b. Request to approve minutes from this meeting via email
 - i. Beth Mathews has asked for permission of the committee to approve minutes from this meeting via email since it is the last meeting of the academic year. Barbara Scofield made a motion to approve the minutes as requested. Tonya Ricklefs seconded the motion. Motion approved.
6. Announcements
 - a. There are no additional committee meetings scheduled for the remainder of the academic year.

Approved: Email vote 4.16.25

- b. Barbara Scofield is retiring at the end of this academic year, and the committee thanks her for her service. Not only on this committee but all the others she has diligently served on over her tenure at Washburn University.
 - c. Beth Mathews was recognized and thanked for her diligent support work for the committee this year.
7. Adjournment
- a. With no further business to discuss, Shaun Schmidt adjourned the meeting at 4:30pm.

Notes taken by Beth Mathews