

**GENERAL FACULTY AFFAIRS AGENDA ITEM NO. V.B.2**

Date: 11 September 2012

Submitted by: Dr. Randy Pembroke, VPAA, ext. 2546

SUBJECT: *Change in the Faculty Handbook—General Education Committee*

**Description:**

With the approval of the new student learning outcomes, the function and composition of the general education committee needs to be modified as well in the Faculty Handbook (Section One VII.B.6)

Current Wording:	Proposed Wording:	Faculty Affairs Committee Approved Wording:
The function of the General Education Committee is to assist faculty members to develop or modify courses that facilitate the acquisition of skills listed in the General Education Statement, and to approve courses for general education based on the criteria established by the General Faculty.	The function of the General Education Committee is to assist faculty members to develop or modify courses that facilitate the acquisition of the <b>student learning outcomes (SLOs)</b> listed in the General Education Statement, and to approve courses for general education based on the criteria established by the General Faculty.	The function of the General Education Committee is to assist faculty members to develop or modify courses that facilitate the acquisition of the student learning outcomes (SLOs) listed in the General Education Statement, and to approve courses for general education based on the criteria established by the General Faculty.
If a course is disapproved by the Committee, the rationale for such action will be written with reference to the adopted standards and communicated to the VPAA and the sponsor.	If a course is disapproved by the Committee, the rationale for such action will be written with reference to the adopted standards and communicated to the VPAA and the sponsor.	If a course is disapproved by the Committee, the rationale for such action will be written with reference to the adopted standards and communicated to the VPAA and the sponsor.
Once a course is approved by the Committee, it will be the responsibility of the sponsoring department to review its implementation and assess its effectiveness at least every five years. The results of the review and assessment will be forwarded to the VPAA. Any change in the course's targeted skills or in its general content or format must be submitted to the General Education Committee for approval.	Once a course is approved by the Committee, it will be the responsibility of the sponsoring department to review its implementation and <b>report assessment results to the Assessment Committee every year and to undergo a review by the General Education Committee</b> at least every five years. The results of the review and assessment will be forwarded to the VPAA. Any change in the course's targeted <b>SLO</b> or in its general content or format must be submitted to the General Education Committee for approval.	Once a course is approved by the Committee, it will be the responsibility of the sponsoring department to review its implementation and report assessment results to the Assessment Committee every year and to undergo a review by the General Education Committee at least every five years. The results of the review and assessment will be forwarded to the VPAA. Any change in the course's targeted SLO or in its general content or format must be submitted to the General Education Committee for approval.
Decisions of the Committee, including those concerning course approval, will be reported by the VPAA to the deans.	Decisions of the Committee, including those concerning course approval, will be reported by the VPAA to the deans.	Decisions of the Committee, including those concerning course approval, will be reported by the VPAA to the deans.
Decisions of the committee, including those concerning course approval, may be appealed to the Faculty Senate with further appeal to the General Faculty.	Decisions of the committee, including those concerning course approval, may be appealed to the Faculty Senate with further appeal to the General Faculty.	Decisions of the committee, including those concerning course approval, may be appealed to the Faculty Senate with further appeal to the General Faculty.
Members of the Committee are: the	Members of the Committee are: the	Members of the Committee are: the

VPAA, one faculty member from each division of the College, one faculty member each from the Schools of Applied Studies, Business and Nursing, and one library faculty member. Faculty members are elected by their constituent units.

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VPAA, one faculty member from each division of the College, one faculty member each from the Schools of Applied Studies, Business and Nursing, and one library faculty member. Faculty members are elected by their constituent units. Two members of the University Assessment Committee will be **non-voting**, ex-officio members and appointed by the VPAA with input from Faculty Senate and Assessment Committee. These **non-voting**, ex-officio members of the General Education Committee will provide expertise on assessment and facilitate communication between the General Education Committee and the Assessment Committee.

Approved – 10-5-12

Royce Kitts

Keith Mazachek

Diane McMillen

Marguerite Perret

Bill Roach

David Rubenstein

Sarah Ubel, Chair

Kerry Wynn

Financial Implications: *None*

Proposed Effective Date: Fall 2012

Request for Action: *Approval by FAC/FS/ Gen Fac/BOR*

Approved by: *AAC on date*

*FAC on 10-5-12*

*Faculty Senate on 10-22-12*

Attachments Yes  No