Preceptor Evaluations

How to access, complete, and submit
Thank you!

- Thank you for being a preceptor for the student. Preceptors make important contributions to the student’s learning and progression. For accreditation reasons, we ask that you participate in evaluating the student’s progress.

- An online evaluation tool is utilized and these instructions will help you complete the form. The form should take 1-3 minutes to complete.

- We ask that you be accurate, fair, and honest in your evaluation. We can follow-up with any comments.
Use this web site

Open your browser (Firefox or Chrome preferred, but will work on I.E., and Safari)

Navigate to this web site:

grad.elogs.org
Menu

- From a mouse click, select Preceptor Login from menu
- The 4th link down
Enter your Credentials

- User name:
  - Which is your \texttt{first.last name} (be sure to put a period between your first and last name)

- Password:
  - \texttt{washburn}

Not Case sensitive
Main Preceptor Menu

- Depending on university preference, you will see either ONE or TWO links after successful sign on.

- **ENTER STUDENT FEEDBACK** is the link for evaluations
Two Opportunities

You are able to offer a MID TERM or a FINAL evaluation. Note the difference (Same form, just difference lines)

Use the Drop down arrow to see your students name and the course number
Select the Student

- Select the student name and click on
  - GER FEEDBACK FORM
# Preceptor Evaluation of Student Performance

<table>
<thead>
<tr>
<th>Characteristics</th>
<th>NOT APPLICABLE / NOT OBSERVED</th>
<th>NOVICE</th>
<th>ADVANCED BEGINNER</th>
<th>COMPETENT</th>
<th>PROFICIENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Collection</td>
<td>Not Applicable/ Not Observed</td>
<td>Relies on written guidance for systematic data collect.</td>
<td>Occasionally relies on written guidance to perform systematic collection of data</td>
<td>Well organized; data-base complete for common situations; rare oversight</td>
<td>Independently collects complete data for all situations</td>
</tr>
</tbody>
</table>

**Form Opens**

Click on the appropriate radio button for each response

Scroll down as appropriate
Additional comments regarding students’ abilities and performance.

What do you view as particular strengths of this student?

Please provide suggestions for areas in which the student needs to focus more attention in order to grow and improve as an advanced practice nurse.

Additional comments:
Please indicate that you either agree or disagree with the following statement. Thank you for your diligence.

Based on my interactions and observations of this student, I recommend that this student advance to the next clinical level.

○ agree  ○ disagree (reasons indicated above)

Reset Form  Submit Feedback

IMPORTANT

The last question is EXTREMELY important. Indicate if you believe the student should progress. The click SUBMIT FEEDBACK

(If you disagree, please make sure the text boxes are completed as appropriate)
Thank you for submitting feedback.

Click [here](#) to go back to the main menu, or [enter feedback](#) on another preceptor.

Thank you again for participating!