

**Learning Contract: Addiction Counseling Internship**  
Washburn University, Human Services Department

Semester \_\_\_\_\_ Year \_\_\_\_\_ Check one: \_\_\_HS381 \_\_\_HS480 \_\_\_HS481 Other \_\_\_\_\_  
Student: \_\_\_\_\_ WIN: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
WU Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Faculty advisor: \_\_\_\_\_  
Internship Agency: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Site Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Site Supervisor's Email: \_\_\_\_\_ License type: \_\_\_\_\_

The Student Intern will:

1. Complete a minimum of 200 on-site clock hours at \_\_\_\_\_ (agency), with one hour of supervision for every ten hours of internship under a fully licensed supervisor.
2. Regularly attend and actively participate in the weekly academic Internship Seminar.
3. Regularly attend/actively participate in on-site internship activities, as arranged with supervisor.
4. Log clock hours of field work and supervision hours.
5. Develop professional skills based on the following learning outcomes:
  - Explore the scope of Human Services work
  - Promote strengths, diversity, social justice, and integrative (holistic) wellness
  - Demonstrate prevention, intervention, and/or evaluation skills
  - Display effective interpersonal and professional skills
  - Adhere to relevant ethical codes of conduct
  - Practice the competencies listed in the internship manual
6. Identify self as an *intern*.
7. Be evaluated on performance in the above areas at the end of this semester.

Student	Supervisor	<i>(Please initial below)</i>
_____	_____	We have discussed and agree to this Learning Contract and Internship Manual.
_____	_____	We have discussed any background information that is required by the agency and we understand that it is the responsibility of the student (not the Human Services Department) to submit required information.
_____	_____	We understand that supervisors may be required to complete a reference for a licensing board (e.g., BSRB) to evaluate the student's performance.
_____	_____	We understand that supervisors and interns may not be related through familial, romantic or other relationships that may pose a conflict of interest.
_____	_____	I have reviewed and agree to abide by the NAADAC Code of Ethics (see <a href="http://www.naadac.org/code-of-ethics">http://www.naadac.org/code-of-ethics</a> ).
_____	_____	I understand that if I engage in misconduct during this internship, this information (along with information about performance on a remediation plan) may be disclosed to future internship agencies and/or licensing/credentialing boards if I hold a relevant license/credential.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Site Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_ License Type/# \_\_\_\_\_  
Washburn Faculty Advisor: \_\_\_\_\_ Date: \_\_\_\_\_ License Type/# \_\_\_\_\_

*(Student and Site Supervisor: Please make a copy of this contract for your records)*