



SCHOOL OF APPLIED STUDIES

Allied Health

FALL 2025 ADMISSION CRITERIA

Radiologic Technology Program

Applicants must be a high school graduate or equivalent with a knowledge base in science and mathematics. It is recommended that courses in biology, physics, and communication be taken at either the high school or college level as part of the educational preparation. Applicants must have **completed a minimum of 12 college credit hours** applicable to the Associate Degree (University requirements and general education groups) prior to the stated application deadline. The minimum cumulative grade point average of **2.80 at the college level** is required for application. An appeal process for GPAs totaling 2.79 – 2.5 is available upon request. For more information, email Hillary A. Lolley hillary.lolley@washburn.edu.

The deadline for completed application submission is February 1st.

The program encourages application to more than one radiology program or more than one allied health program, as there is no guarantee of acceptance to the Radiographer Program at Washburn University due to the number of qualified applicants.

To be considered for acceptance into the Radiologic Technology/Radiographer Program at Washburn University, the following criteria must be completed. **The required documents must all be submitted at the same time in the same packet.** The applicant will receive an email confirmation of submission by **February 5th**. If you have not received a confirmation email by February 5th, please email Hillary A. Lolley hillary.lolley@washburn.edu

1. Send Hillary A. Lolley, an email stating that you are applying to the program. You will receive a response within 72 hours. Print and include this response in the submitted packet.
2. If applying as an international student, see page three (4) of this packet.
3. Radiographer Program Application (enclosed). **Application and acceptance to Washburn University do not constitute application and acceptance to the Radiographer Program.**
4. Letter of Intent, a written interview following stated guidelines (enclosed).
5. Academic transcripts of all college coursework completed prior to February 1st must be included in the submitted application packet.
 - Unofficial transcripts will satisfy this requirement.
 - If you are currently enrolled at Washburn, go to my.washburn.edu to print your unofficial transcript.
 - If enrolled at another college, go to the appropriate website to print your unofficial transcript.
 - If neither of the above situations apply, contact the Registrar's Office at the applicable college or university for an official transcript. This transcript must be sent to you, then included in the submitted application packet.
 - If you have completed less than 24 credit hours of college at the time of program application, submit both a high school transcript and college transcripts in the application packet.
 - The program recommends the following general education courses:
 - a. A communication course.
 - b. Psychology course.
 - c. Sociology/Anthropology course.

- Regarding Transcripts, points are awarded based on:
 - a. GPA
 - b. Completed general education courses.
 - c. Completion of:
 - i. College Algebra
 - ii. Natural science course with a lab
 - iii. Human Anatomy (intro)
 - iv. Human Physiology (intro)
 - A college-level Anatomy course (minimum of 3 credit hours) with a grade of “C” or better must be completed prior to entering the professional program. It is permissible to apply to the program prior to the completion of this course. If accepted, anatomy must be completed before fall entry. Physiology may be completed prior to or during the program. A five (5) credit hour or higher combined anatomy/physiology course is accepted as fulfilling the anatomy and physiology requirement, or separate courses in anatomy and physiology are also accepted.
 - If an applicant does not meet the minimum requirements for applying, the program will not review the application.
6. Two letters of recommendation should be completed by current or past instructors and/or current or past employers. Do not submit a recommendation from family or friends. To request the submission of the recommendation letter, email the selected person with your request for completion and include the link below. The link below will direct the selected person to the online recommendation letter for completion. Print a copy of the email you sent to your references and include these printed emails in the application packet as proof of request. washburn.edu/rad-tech-recommendation
 - If a reference letter is not received, the program will send one email to the reference soliciting completion using the email address provided on the printed and submitted email.
 - If the applicant fails to include printed emails and no reference letters are submitted, the applicant will receive a score of 0 for that reference.
 7. Complete a four (4) hour morning diagnostic radiology shadow. See the enclosed Four (4) hour **OBSERVATION INSTRUCTIONS** for more information. Contact a health facility directly for scheduling, which should be done earlier in the application process; do not wait until mid-January, as each radiology facility can accommodate only a limited number of observers. Upon completion of the shadow, **an evaluation is submitted online by the ARRT-registered technologist you observed. It is the student's responsibility to request submission and obtain the technologist's signature on the OBSERVATION DOCUMENTATION OF REQUEST.**
 8. In addition to the four (4) hour morning diagnostic radiology shadow, each student must also complete the Web-based Observation (enclosed).
 9. Upon completion of both observations, prepare a written summary following the stated guidelines see Observations Summary Essay (enclosed).
 10. All documents contained within the application must be submitted as an entire packet to the Allied Health Office. Do NOT submit individual documents one at a time, this includes transcripts.
 11. If you have previously applied for admission to the Radiographer Program, you must resubmit all application packet documents for the current year's criteria. There is no guarantee of acceptance to the Radiographer Program at Washburn University, even if applying for a second or third time.
 12. After the evaluation of the written application at the end of February, approximately 50 percent of applicants will be offered a virtual interview (Zoom). Interviews will only be held on **Thursday, March 6th**, and **Friday, March 7th**, and will

last 15-20 minutes. The selection of approximately 28-30 students will come from the interview group. The first three students placed on the waitlist will receive the opportunity to be automatically accepted for the **Fall of 2026** if they do not get picked up in the **Fall of 2025**. The student's score on the **2025** application will be used to figure rankings for the **2026 class**.

13. **The deadline for completed application submission is February 1st. Faxed, emailed, or late applications will not be accepted.** Selection to the program is based on Academic Record (grade point average and college-level courses completed), Letter of Intent, Observation/Shadow's completion and Summary, Observation/Shadow Experience Interview, Radiology Interview, work and/or volunteer experience, and Recommendation Letters. All written application documents are evaluated and scored by the Radiographer Admission Committee.

- Individuals applying for scholarships and financial aid should note the priority deadline of **February 15th** for completed applications. Contact the Washburn Financial Aid Office in Morgan Hall for more information.
- School of Applied Studies scholarship applications are available at www.washburn.edu/sas/ with a deadline of **February 15th**.
- Upon graduation from the professional program, one is eligible to apply for the national certification examination through the American Registry of Radiologic Technologists (ARRT). See the "Eligibility for Certification" section in this application packet.

SEND ALL APPLICATION MATERIALS AS ONE PACKET DIRECTLY TO THE RADIOGRAPHER PROGRAM. Application documents may be hand-delivered or mailed to the address below:

**Radiographer Program
Allied Health Department
Benton Hall, Room 107
Washburn University
1700 SW College
Topeka, KS 66621**

Hillary Lolley, MBA, RT(R)
785-670-1535
hillary.lolley@washburn.edu

Michele Smith MS, RT(R)
785-670-2173
michele.smith@washburn.edu

INTERNATIONAL STUDENT ADMISSION (Allied Health Department)

Support services for international students, including assistance with the university admissions process and processing documents used to apply for an F-1 student visa are provided by the Office of International Programs. For more information about the university admissions process and obtaining an F-1 visa, please contact the International Program Office at +1 (785) 670-1051 or international@washburn.edu.

Please be aware that the **following programs are only offered in an on-line format and therefore do not meet the USCIS (Immigration) enrollment requirement for F-1 visa students.** This means that students interested in these programs are not eligible to apply for an F-1 visa to pursue this degree program on the Washburn campus:

Bachelor of Health Science
Diagnostic Medical Sonography
Health Information Technology

Magnetic Resonance Imaging
Radiation Therapy
Technology Administration

International students applying to any Allied Health program must:

Contact the specific Allied Health program coordinator to determine program admission eligibility:

AH Program	Director	E-mail Address
Medical Laboratory Sciences	Toni Caldwell	marie.caldwell@washburn.edu
Occupational Therapy Assistant	Stephanie Sedlacek	stephanie.sedlacek@washburn.edu
Physical Therapist Assistant	Mark Kohls	mark.kohls@washburn.edu
Radiologic Technology	Hillary Lolley	hillary.lolley@washburn.edu
Respiratory Therapy	Rusty Taylor	rusty.taylor@washburn.edu

After determining program admissibility, submit a completed [Washburn University International Application for Admission](#), and complete and submit all [requirements for university admission](#), as well as according to the specific Allied Health program.

Request that official transcript/s of courses and grades be sent to the Department of Allied Health, Washburn University, from all previously attended institutions. Transcripts from courses completed at universities in another country must be evaluated by a Washburn University-recognized evaluation service such as [Educational Credential Evaluators](#) (ECE) or [World Education Services](#) (WES). A course-by-course report is required, and the cost of this evaluation is paid by the student. Click here for [Transcript Requirements](#).

International students are required to demonstrate adequate English proficiency to be admitted into Allied Health programs. This English proficiency requirement can be satisfied by IBT TOEFL or IELTS test score submission:

IBT TOEFL minimum scores: Writing 20, Speaking 20, Reading 19, Listening 20

IELTS minimum scores: Writing 6.5, Speaking 6.5, Reading 6.5, Listening 6.5

Please be aware that an additional evaluation of English language proficiency may be required at the discretion of AH faculty for any student.

Washburn University also offers English as a Second Language courses through its Intensive English Program. For more information, please click [here](#).

A specific Allied Health program may have additional requirements for the admission of the international student. These additional requirements must be fulfilled to be considered for admission to the specific program.

RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY MISSION STATEMENT

The Radiologic Technology (Radiographer) Program is focused on development of qualified medical imaging technologists who provide optimum patient care through competency and professional conduct.

PROGRAM GOALS

1. Students and graduates will demonstrate clinical competence.
Outcome 1: Students will apply positioning skills.
Outcome 2: Students will validate proper patient care

2. Students will utilize critical thinking and problem-solving skills.
Outcome 1: Students will be able to adapt positioning for trauma patients.
Outcome 2: Students will perform non-routine exams.

3. Students will be able to communicate effectively.
Outcome 1: Students will demonstrate written communication skills.
Outcome 2: Students will demonstrate oral communication skills.

ELIGIBILITY FOR CERTIFICATION

All candidates must comply with the Rules of Ethics contained in the ARRT Standards of Ethics. The Rules of Ethics are mandatory standards of minimally acceptable professional conduct for all Registered Technologists and candidates. The Rules are intended to promote the protection, safety and comfort of patients. Registered Technologists and candidates engaging in any of the conduct or activities noted in the Rules of Ethics, or who permit the occurrence of such conduct or activities, have violated the Rules of Ethics and are subject to sanctions. One issue addressed by the Rules of Ethics is conviction of a crime — which includes a felony, gross misdemeanor or misdemeanor, the only exceptions being speeding and parking violations. All alcohol and/or drug related traffic violations must be reported. “Conviction,” as used in this provision, includes a criminal proceeding where the individual enters a plea of guilty, Alford plea or no contest (nolo contendere); or the adjudication of guilt is either withheld or deferred; or the sentence is stayed, set aside or suspended; or there is a pre-trial diversion.

If you’re concerned about whether your conviction record will affect eligibility, you can find out before even beginning an educational program. ARRT investigates all potential violations to determine eligibility, which can cause delays in processing applications. Avoid delay by requesting a pre-application review of the violation before or during your education, rather than waiting until completing the educational program. (If you expect to graduate within six months, use the Application for Certification and Registration instead of the pre-application form.) ARRT determines the violation’s impact on your eligibility. Once you establish ethics eligibility, you may proceed with application. Download the pre-application packet https://www.arrt.org/docs/default-source/ethics/ethics-review-preapplication.pdf?sfvrsn=74a101fc_44 or request a copy by phoning ARRT 651.687.0048, ext. 8580.

**FALL 2025 PROGRAM APPLICATION
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

First Name	Middle	Maiden	Last	Washburn WIN
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Present Address	Legal Address
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City	State	Zip	City	State	Zip
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Phone Number	E-mail Address
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College(s): List any college or university at which you are enrolled in or have completed coursework.

College Name	City/State	Hours Earned or Degree
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College Name	City/State	Hours Earned or Degree
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College Name	City/State	Hours Earned or Degree
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High School and Non-College Program(s) attended such as Technical College, CNA, etc.

Name	City/State	Study Area
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Indicate the year you are applying for entry: Fall _____ Did you apply last year? Yes or No
 Are you a U.S. Citizen? Yes or No Are you applying as an International Student? Yes or No

Indicate your preference in regards to clinical placement (patient experience) in order from 1 (first) to 9 (last):
 For more information, see "Frequently Asked Questions" at <http://www.washburn.edu/academics/college-schools/applied-studies/departments/allied-health/xr/frequently-asked-questions.html>

- Atchison, KS _____
- Burlington, KS _____
- Junction City, KS _____
- Lawrence, KS _____
- Leavenworth, KS _____
- Manhattan, KS _____
- Seneca, KS _____
- Topeka, KS _____
- Truman Medical Center, KC, MO _____
- Holton _____
- Onaga _____

Signature of Applicant	Date
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**FALL 2025 LETTER OF INTENT
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

Healthcare professionals must possess good written communication skills. The Letter of Intent is evaluated for content and grammar.

PART 1:

Please respond to the following questions in terms of the Radiographer Program. The applicant should number and retype the question, then provide in bold their typed responses. The response should be in 12pt Calibri font, single-spaced front and back, limited to two (2) printed pages or less.

1. Through your research on the field of radiology, differentiate between a radiographer and a radiologist.
2. Describe a situation in which you were able to effectively “read” another person and guide your actions by your understanding of their individual needs or values.
3. What do you do to show people that you are listening to them?
4. What five traits do you feel are necessary to be successful in the radiologic technology program?
5. What measures have you taken to make someone feel comfortable in an environment that was obviously uncomfortable with his or her presence?
6. What do you feel are the most important qualities of being a skilled radiographer? Which do you need to develop further?

PART 2:

1. Submit a separate resume that includes education, work, and volunteer experiences; only include your last 3 years of volunteer experience.
2. List any college course enrollment for spring and summer semesters, if appropriate.
3. Present any additional information which you feel the Radiographer Admission Committee should be aware of regarding academics and/or character traits.

**ESSENTIAL FUNCTIONS
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

The Essential Functions have been established through consideration by faculty and consultation through various sources such as the Occupational Outlook Handbook, Dictionary of Occupational Titles, American Society of Radiologic Technologists, Occupational Information Network and Occupational Skills Standards Project from the National Health Care.

The radiologic technology student must have the ability to perform all requirements of the essential functions of a workday. Areas addressed include:

- Mental and concentration demands
- Communication ability
- Sensitivity to physical and psychological needs of patients
- Professionalism
- Physical demands
- Vision and hearing
- Safety practices

- Go to <https://washburn.edu/academics/college-schools/applied-studies/departments/allied-health/xr/index.html> and select Essential Functions for complete information.

FALL 2025 Four (4) hour OBSERVATION INSTRUCTIONS RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY

An element of the admission process to the Radiographer Program is a four (4) hour morning observation/shadow in a radiology department of a hospital, not a clinic or physician's office. The four hours spent in the radiology department should be considered an interview.

- Schedule the observation/shadow experience early in the application process rather than waiting until mid-January.
- During this time, you will be seeing the completion of various radiology examinations. You should take the initiative to observe as many exams as possible. **The focus of this observation is general radiology, not CT, MRI, Sonography, etc.** You must maintain confidentiality regarding each patient.
- You will record all examinations observed on the RADIOLOGY PROCEDURES DOCUMENTATION form and return it with your submitted application.
- See the Observation Essay Summary section regarding the submission of written essay questions.
- Patients will be aware of your presence; therefore, your appearance should be professional. The approved observation dress should be slacks and a blouse/shirt. **DO NOT wear scrubs, blue jeans, sweatpants, tank tops, shorts, sandals, or heels.** The Radiology Department has the right to cancel the observation if your appearance is deemed inappropriate.

An evaluation is submitted online by the ARRT registered technologist you observed. It is the student's responsibility to request submission and obtain the technologist's signature on the OBSERVATION DOCUMENTATION OF REQUEST.

During your shadow experience, remember to

1. Give the technologist the completed **STUDENT OBSERVATION EVALUATION**. This document will stay with the technologist you observe.
2. Request the supervising technologist complete the **OBSERVATION DOCUMENTATION OF REQUEST**. You should leave the clinical site with this document complete.
3. Complete the **RADIOLOGY PROCEDURES DOCUMENTATION**.

Students will be graded on the following.

1. Initiative: Demonstrated a desire to observe all possible examinations.
2. Professionalism: Was polite and courteous regarding interaction with others. Maintained appropriateness in the presence of patients.
3. Communication Skills: Articulated questions or comments in a manner that was easily understood. Demonstrates the ability to listen.
4. Knowledge: Displayed appropriate knowledge of the profession. Questions asked related to the profession.
5. Did the student access their phone at any time during the observation?
6. Appearance: Dressed appropriately for the patient care environment. Displayed suitable hygiene.
7. Did the applicant leave a completed OBSERVATION DOCUMENT OF REQUEST with you?

INFORMATION FOR CONTACTING CLINICAL SITES FOR THE OBSERVATION

It is preferred to observe at one of the healthcare centers associated with the Washburn Radiographer Program. Call one of the program faculty for permission to observe at other facilities. You will contact the clinical site radiology department directly for scheduling.

- Atchison Hospital, Atchison, KS: 913-367-6642 (Kacie)
- Stormont Vail Flint Hills Hospital, Junction City, KS;

Email ClinicalExperience@stormontvail.org to request an Observation Application. Complete and return the Observation Application and any required documents; make sure to copy Mikaela Gaudiellio, the Clinical Preceptor for the site. Once you receive clearance to observe at Stormont Vail, schedule your observation with Mikaela. Individuals observing at this facility must provide proof of the following:

1. Negative TB skin test within the last 12 months
 2. Proof of influenza vaccine (October to April only)
 3. Copy of personal health insurance card
 4. Sign confidentiality clause.
- Lawrence Memorial Hospital, Lawrence, KS; contact Jordan Noice, the student coordinator, at 785-505-3072 or email Jordan.Noice@LMH.ORG.
 - The University of Kansas St. Francis Campus, Topeka, KS; Call Kelli Esser at 785-295-8338 or email Erick Watkins to request a Shadow/Observation Application. Complete and return to Kelli Esser, Radiology Dept., St. Francis Health, 1700 SW 7th, Topeka, KS 66606. You will then be contacted to schedule the actual date of observation.
 - Stormont Vail Health, Topeka; Email ClinicalExperience@stormontvail.org to request an Observation Application. Complete and return the Observation Application and any required documents; make sure to copy Michael Odgren Michael.Odgren@stormontvail.org, the Clinical Preceptor for the site. Once you receive clearance to observe at Stormont Vail, schedule your observation with Michael. Individuals observing at this facility must provide proof of the following:
 - 1) Negative TB skin test within the last 12 months
 - 2) Proof of influenza vaccine (October to April only)
 - 3) Copy of personal health insurance card
 - 4) Sign confidentiality clause.
 - Truman Medical Center (Hospital Hill), Kansas City, MO; 816-404-0692 (Matthew Morris)
 - VA Medical Center, Leavenworth, KS; 913-682-2000, ext. 52244 (Eric)
 - VA Medical Center, Topeka, KS; 785-350-3111, ext. 52688 (Shawna or Elizabeth)
 - Via Christi Hospital, Manhattan, KS; click on this link to apply for observation <https://healthcare.ascension.org/locations/kansas/kswic/manhattan-ascension-via-christi-hospital-in-manhattan/pre-professional-program>. The application is titled "Apply to the pre-professional program. Once the application is complete, contact Justin to schedule your observation at 785-323-6915
Individuals observing must provide proof of the following:
 - 1) Negative TB skin test within the last 12 months
 - 2) Two MMR vaccinations or titer test
 - 3) Chickenpox (varicella) vaccine or titer test.



SCHOOL OF APPLIED STUDIES

Allied Health

Radiologic Technology Program Fall of 2025 Admission

OBSERVATION DOCUMENTATION OF REQUEST

I _____ received the QR code to complete the online observation
Printed Technologist Name

evaluation for _____, which was completed on _____.
Student's Name Date

ARRT registered technologist Signature: _____
Technologist Signature

Name of the facility where the observation occurred: _____

This completed document must be included in the documents submitted with the application.

OBSERVATION EVALUATION DIRECTIONS

Applicant: Complete the information section below and then give this form to the supervising radiologic technologist. This form will be left behind for the technologist to complete later.

Student Name: _____

Date _____

Student's contact information: _____

Supervising Technologist: Prospective Radiographer students are required to spend four (4) hours in a clinical setting observing the functions of the radiology department in general, fluoroscopy, and mobile areas. We recommend interviewing the individual at the end of the observation.

- Washburn University EEO discourages accessing social media during the application process due to potential liability. If you have questions, contact either Hillary (hillary.lolley@washburn.edu) or Michele (michele.smith@washburn.edu).
- Washburn University prohibits discrimination on the basis of race, color, religion, age, national origin, ancestry, disability, sex, sexual orientation, gender identity, genetic information, veteran status, or marital or parental status.

To submit the evaluation, please scan this QR code with the camera on your cell phone and complete it. This will not require additional downloads or software and will take 5 min or less to complete.

To: Supervising Radiologic Technologist

From: Washburn University Radiographer Program Faculty



One element of the Radiographer Program admission process is the observation/shadow experience. Please be aware of the following directions while supervising the prospective student.

- Students have been advised of appropriate dress. If their dress is not professional, you have the right to cancel the observation and reschedule. If this happens, please notify the radiographer program.
- Prospective students are fearful of being in the way or doing something wrong. As such, please direct them as to what they should or shouldn't do while in the department.
- The primary purpose is to observe general diagnostic, fluoroscopic, and mobile examinations. Assure that the student is given direction on moving from room to room in order to observe the maximum number of examinations.
- They will record all examinations observed and submit them as part of their application.
- If it is a slow day, encourage them to schedule another observation. When rating "initiative", did the student show a desire to observe the various examinations? Do not rate them low just because it was a slow day, but they took the initiative to observe the available exams.
- If possible, interview the student for a few minutes during/following the observation for a more accurate evaluation.

Students are required to observe for a minimum of four (4) hours in the morning. Again, if it is a slow day, encourage them to schedule another observation either at your facility or a busier site.

Thank you for your assistance in this very important element of the application process. Please let us know if you have any questions or concerns.

Hillary and Michele

RADIOLOGY PROCEDURES DOCUMENTATION
Radiologic Technology/Radiographer Observation

Name _____

Date & Location of Observation _____

Name of Procedure	Patient Age & Physical Condition
1	
2	
3	
4	
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10	
11	
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19	
20	

Return this form with all application documents.

**FALL 2025 WEB-BASED OBSERVATION
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

Introduction: The applicant will view all of the designated websites below in order to gain knowledge and understanding of the profession. See the Observations Summary Essay section regarding the submission of written essay questions.

Section 1

Link to the American Society of Radiologist Technologists, Career Center located at:

<https://www.asrt.org/main/career-center/careers-in-radiologic-technology>. View the following sections of information below.

- What do Radiologic Technologists Do?
- RT 101: Introduction to medical imaging and radiation therapy modalities (40 minutes).
- RT 101: Introduction to X-ray Physics (19 minutes).
- Radiologic Technologist on the Medical Imaging Team – Radiographers.
- What Physicians do RTs Work With? – Diagnostic radiologists.
- RADCADEMY:
 - High Tech, High Touch
 - Taking care of patients
 - Seeing patients from the inside out
 - The science behind the technology

Section 2

Connect to the American Registry of Radiologic Technologists at <https://www.arrrt.org/about-the-profession/learn-about-the-profession>.

- Learn about the Profession
 - What do Radiologic Technologists do?
 - Professional Discipline of Radiography.

Section 3

A. Watch video on how to perform a “Routine Chest X-ray” at the following YouTube link:

https://www.youtube.com/watch?v=pHbVw_OgSEs (6 minutes)

B. Complete “Pigg-o-stat Pediatric Chest X-ray” video of 2 minutes at:

<https://www.youtube.com/watch?v=08gOiUuPy9k>

C. View video titled “Stretcher foot x-ray - Geriatric Lower” (7 minutes):

https://www.youtube.com/watch?v=r2yZQ_WAQdl

Section 4

Focus of this section is communication and requires completion of a 5:13 minute video titled “Radiology Patient Interviews” which is located at: <https://www.youtube.com/watch?v=mQu1j0LvqFY>

Section 5

Review Federal websites for the occupational outlook at <https://www.bls.gov/ooh/healthcare/radiologic-technologists.htm> (updated April 2021) and a more thorough listing of job skills for Radiologic Technologists via O*NET at <https://www.onetonline.org/link/summary/29-2034.00>. See both the Summary and Details section.

**OBSERVATIONS SUMMARY ESSAY
RADIOGRAPHER PROGRAM, WASHBURN UNIVERSITY**

The Observations Summary Essay should include information gained from the four (4) hour observation and Section 1-5 websites of information. The applicant should number and retype the question, then provide in bold their typed responses. The response should be in 12pt Calibri font, single-spaced front and back, limited to two (2) printed pages or less, and is evaluated for written communication ability.

1. Explain three (3) topics or subjects of education that radiologic technologists complete and how these fit with imaging.
2. What are the three (3) principles of radiation protection for technologists?
3. Discuss your two favorite exams in detail, from the four (4) hour observation experience.
4. What are the responsibilities of a technologist that you observed? After observing the daily duties of a radiographer, what responsibilities would you identify as possible areas of struggle for you?
5. Related to the communication video, answer the following question. Discuss the purpose of the stated communication tools when gathering patient history: Probing Questions, Facilitation Questions, and Repetition.
6. After reviewing all sources of information in Sections 1-5, do you feel you have the physical capabilities to perform those tasks on a routine basis? What concerns might you have?
7. Review professional program policies (Section 1 and 2 of the clinical manual) which can be viewed online at www.washburn.edu/xray and then click on Clinical Education. Do you agree to abide by these? Address any questions you have concerning these policies.
8. Review the Essential Functions located at www.washburn.edu/xray and then select Essential Functions. Do you have any questions relating to this document?

APPLICATION CHECKLIST

Part 1: As the applicant, you are responsible for **completing all aspects** of the application process by February 1st. Applications postmarked or hand-delivered after February 1st will not be accepted. Submit the application documents as one packet of information; do NOT mail in documents one at a time. The completed application packet may be mailed or hand-delivered to the Allied Health Office in Benton Hall, room 107. Faxed documents or pdf files sent via email cannot be accepted via the policy of the Allied Health Department.

If any of the items listed below are not included in your submission, your application WILL NOT be reviewed.

The following documents should be contained within your submitted application:

- Copy of the email sent to Hillary informing the program of your intent to submit an application.
- Radiologic Technology Program Application
- Academic Transcripts (unofficial is acceptable)
- Letter of Intent
- Resume
- Copy of email request for Recommendation with the link to complete the reference letter. Letter #1
- Copy of email request for Recommendation with the link to complete the reference letter. Letter #2
- The completed OBSERVATION DOCUMENT OF REQUEST form.
- Radiology Procedures Documentation (filled out while completing 4-hour observation)
- Observation Summary Essay

Contact Lisa Rieschick (lisa.rieschick@washburn.edu) to verify receipt of the mailed application.

Part II:

- Written evaluation of applications begins immediately after the February 1st deadline.
- After scoring of the written applications, around 35 individuals will be contacted at the end of February for an on-campus interview. Notification of interview scheduling will be sent via email.
- Individuals not selected for the interview will receive a notice via email.
- Interviews will be held on **March 6th and March 7th, 2025**
- Notification of acceptance will be sent by **March 15th** via email.
- Those not accepted will be placed on a waitlist in the event of openings.

Revised content 5/19/2022, 1/20/23, 5/30/2023, 4/25/2024, 5/22/24