

**WASHBURN UNIVERSITY OF TOPEKA  
BOARD OF REGENTS  
MINUTES  
February 18, 2016**

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**I. Call to Order**

Chairperson Sneed called the meeting to order at 4:02 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

Introduction of special guest US Senator Pat Roberts. Senator Roberts noted he had a unique roundtable including presidents of 12 universities, colleges and community colleges and their business officers. He said he supported a bill on K-12 education to give more local control to districts. He now needs to focus on higher education. He thanked Dr. Farley for hosting the event. The Senator stated he feels honored and privileged for being here at Washburn University. He stated that Washburn is an outstanding institution and thanked each board member for their time and dedication.

**II. Roll Call**

Present were: Mr. Beck, Mr. Boles, Mr. Feuerborn, \*Mr. Hoferer, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mr. Wolgast.

\* Participated via telephone conference call.

**III. Approval of Minutes of the December 4, 2015 and January 19, 2016 meetings**

It was moved by Regent Parks and seconded by Regent Boles to approve the Minutes of both the December 4, 2015 and January 19, 2016 meetings. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's report.

**B. President's Report**

President Farley said today was national Letter of Intent (LOI) signing day on the Washburn Tech campus, with Dean Coco leading the way. He reported over 500 future students signed a LOI to attend Washburn Tech, saying that Regent McGivern was also present. He voiced congratulations to the Washburn Tech campus.

Dr. Farley said at the State Capital today, students led by Dr. Tracy Routsong, along with students from other four-year institutions, presented posters of their research.

He said it is unusual to have such involvement from undergraduate students for an institution that doesn't have a big research process.

President Farley reported we received accreditation from the Association to Advance Collegiate Schools of Business for our business school. He said this is very difficult, and commended Dean Sollars and the faculty on getting this done. The accreditation is for four years.

He said this weekend is the 20<sup>th</sup> year of the Silent Film Festival at Washburn. Live organ music is provided to go along with the movies. The Festival is both Friday and Saturday nights.

Dr. Farley indicated the Topeka Festival Singers will be performing a concert on campus, titled Home Again, on February 29. He said one of the University's most distinguished music graduates, Jeff Kready, and his wife Nikki Renee Daniels are guest soloists. They also performed at White Concert Hall about a year ago.

President Farley reported that Spring enrollment numbers are being evaluated at this time. He said the numbers appear to be around 91% of fall, which is about normal. We will get a report out next week when numbers are received.

**C. Committee Report(s)**

There were no committee reports.

**D. Treasurer's Report**

- 1. Liquidated Claims Approval – November 2015**
- 2. Liquidated Claims Approval – December 2015**
- 3. Liquidated Claims Approval – January 2016**

It was moved by Regent Sourk and seconded by Regent McGivern to approve the Liquidated Claims for November, December and January. Motion approved.

**V. New Business**

**A. Consent Agenda**

**1. Faculty/Staff Personnel Actions**

Associate Vice President for Academic Affairs, Dr. Nancy Tate, presented the item. The recommendations are for: an increase in grant-funded salary to Angie Mietchen (proposed appointee), Simulation Lab Coordinator to \$60,000; and grant: three-year phased retirement to James Concannon beginning August 2016; one-year phased retirement to Michael Kaye beginning August 2016; and one-year phased retirement to Gabriele Lunte beginning August 2016. It was moved by Regent Wolgast and seconded by Regent Parks to approve the Personnel Actions. Motion approved.

## **B. Action Items**

### **2. Personnel**

#### **a. Eminentes Universitatis**

It was moved by Regent McGivern and seconded by Regent Feuerborn to approve the designation as Eminentes Universitatis granted to Ms. Vicki Baer, Ms. Ceryl (CJ) Crawford, Ms. Janet Homan, Ms. Donna Lacey, Ms. Bonnie Paine, Ms. Gail Palmer, Ms. Nancy Platte and Ms. Dona Walker. Motion approved.

#### **b. Designate Mrs. Lynette Petty as Associate Professor Emeritus**

It was moved by Regent Boles and seconded by Regent Parks to approve designation as Associate Professor Emeritus to Mrs. Lynette Petty. Motion approved.

#### **c. Academic Sabbaticals 2016-2017**

Dr. Farley explained the process for approval of sabbatical requests. He noted that a report is required at the end of the sabbatical to describe what was accomplished during the sabbatical. It was moved by Regent Sourk and seconded by Regent Boles to approve the academic sabbaticals as recommended in the agenda item. Motion approved.

#### **d. Tenure and Promotion Recommendations**

Dr. Farley described the process for approval of tenure and promotions. He also explained the purpose of tenure is to offer protection to a teacher so he/she can provide proper information to further the education of students without fear of retribution and without regard to political affiliation or beliefs. Normally, schools are 60–70% tenured. Washburn is at around 48%.

There was a question about tenured faculty abusing protections of tenure. Dr. Farley responded by explaining each course and program have requirements for mastering the subject, and tenured faculty must meet those requirements or their failure to do so will be addressed. Tenure does not keep the University from taking disciplinary action. There are processes to address these issues.

Another question was asked about persons being recommended for tenure who are also being recommended for promotion. Dr. Farley explained that is common, but they do not always occur together. It was moved by Regent Boles and seconded by Regent McGivern to approve the tenure and promotion as recommended in the agenda item. Motion approved.

**e. Honorary Degree Candidates**

Board Chair Sneed noted that Ed Hanson had passed away. He was a coach and a member of the Hall of Fame. Board Chair Sneed wanted that information in the record recognizing Mr. Hanson.

Dr. Farley explained the process for honorary degree nominations and approval for this honor. He said it is the highest honor bestowed by Washburn. It was moved by Regent Parks and seconded by Regent Sourk to approve the recommended candidates for Honorary Degree subject to determination of availability to be present at commencement. Motion approved.

**3. Expenditures over \$50,000**

**a. Microsoft Campus Agreement**

Vice President for Administration and Treasurer Rick Anderson explained this is an annual agreement and the terms are consistent with the budget. This agreement makes services available to employees when they are away from the campus. It was moved by Regent Feuerborn and seconded by Regent Boles to authorize acceptance of the contract. Motion approved.

**b. Mulvane Art Museum Storage Expansion – Project 900240**

Vice President for Administration and Treasurer Rick Anderson explained that this project is to create storage with appropriate climate control for the Rita Blitt collection. It was moved by Regent Wolgast and seconded by Regent Parks to authorize acceptance of bid. Motion approved.

**c. Lincoln Hall Housing and Dining Parking Lot – Phase 2A**

Vice President for Administration and Treasurer Rick Anderson explained that this is consistent with the parking master plan presented last year. Parking lots by KTWU and the law school/softball complex have already been approved and were to replace the parking spaces lost due to the KBI building. This contract will build 230 spaces around the Phi Delta Theta house. It was moved by Regent Boles and seconded by Regent Feuerborn to authorize acceptance of the bid. Motion approved.

**d. Water Quality Improvement Project – Project #C16023**

Vice President for Administration and Treasurer Rick Anderson explained this item is being removed from the agenda. The Board authorized the project at \$60,000 and bids came in between \$80,000 and \$90,000. The administration needs to reevaluate as either a change of scope or ask for more authorization. This is part of the ongoing process between the City and Federal Government to meet certain runoff requirements.

**e. Roof Replacement of Memorial Union Flat Roofs – Project 900275**

Vice President for Administration and Treasurer Rick Anderson reported on the roof replacement item. He said when the agenda was originally sent to the Board, Cook Roofing was not recommended and disqualified because they did not meet all of bonding requirements and the administration was concerned about low bid price. Cook did submit bond documents on time and after the architect visited with Cook, the architect determined that Cook would be able to meet the project requirements. Cook left out some per diem claims that made the bid low but said it would honor the bid amounts. If the item is not approved by the Board, the administration would recommend that the item be pulled from the agenda and that Washburn rebid the whole project. Chair Sneed noted that the bond documents were received in a timely manner, so Cook was not automatically disqualified.

A question was asked about hail damage. Vice President Anderson explained the settlement from several years ago was for approximately \$2,000,000. The settlement has been used to fund projects over a period of time because administration didn't want to overwhelm local contractors by doing them all at once. This project will use the last of those funds. Cook has not performed work previously at Washburn but Vice President Anderson knows of their work from when he was employed in the University of Missouri system and Cook was never disqualified.

It was moved by Regent Sourk and seconded by Regent Boles to authorize acceptance of the bid. Motion passed by vote of 8-1 (Regent McGivern voted no).

**C. Information Item(s)**

**1. Report of Purchases between \$25,001 and \$50,000**

The Regents accepted the Report of Purchases between \$25,001 and \$50,000.

**2. Emergency Response Plan**

Dean Forster, Chief of Washburn University Police Department, made the presentation. Chief Forster noted that he is still at Washburn because of the support of Dr. Farley, the Board, and the administration. He said this is his 27<sup>th</sup> presentation on Emergency Response for over 400 people.

It was moved and seconded to adjourn. Motion passed. The meeting adjourned 5:34 p.m.

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Marc Fried  
Secretary, Board of Regents