

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
April 3, 2019

I. Call to Order

Chairperson Hoferer called the meeting to order at 4:15 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Beck, Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Parks, Mrs. Sourk and Mrs. Van Etten. De La Isla (arrived 4:23) and Sneed not present

III. Approval of Minutes of the February 6, 2019 meeting

It was moved by Regent Parks and seconded by Regent Van Etten to approve the Minutes of the February 6, 2019 meeting. Motion passed unanimously.

IV. Officer Reports

A. Chair's Report

Chair Hoferer commented on the open forum, stating he was pleased to see the communication, and encouraged the administration to keep moving forward. He extended thanks to Drs. Mazachek and Grospitch for their work during that event. The chair also thanked Dr. Farley, Dr. Mazachek and the Board for the work done with the Higher Learning Commission ("**HLC**") for the accreditation review.

B. President's Report

HLC visit – Dr. Farley noted that he heard positive comments from the HLC regarding the Board's involvement with the process.

Open forum – President Farley wanted to echo what Chairman Hoferer said regarding the event. He said it was a great for opportunity to ask questions and for folks to provide some information on what has happened. He doesn't mean to discount work folks have done already towards diversity and inclusion, but that we can always strive to do better. He thanked everyone on campus for their efforts in helping us moving forward.

Dancing Blues – Dr. Farley extended congratulations to the team and their coach, Angie Price. This year they won National Championships in three different categories.

President Farley introduced Dr. Eric Grospitch. Dr. Grospitch announced that Washburn received the voter friendly campus designation from the National Association of Student Personnel Administrators (“*NASPA*”) for our NASPA voter friendly campus initiative. The initiative looks to see how folks work together from different backgrounds to help get out the vote regardless of preference. Washburn was recognized in part due to the work done by the College Republicans and Young Democrats in working together on programming for students during the 2018 election.

Regent De La Isla arrives 4:23 p.m.

Dr. Farley mentioned the students in the School of Business participated in a major field test that is administered to students at over 600 schools. Washburn students finished in the 89th percentile.

President Farley recognized Jennifer Salva, a student at the School of Law. Jennifer was one of several law students around the country recognized as law student of the year by National Jurist.

Dr. Farley said the first Washburn International Film Institute (WIFI) film festival will be held April 11–13. This is something new to Washburn and we hope it will spread internationally. They will show films from all over the world.

President Farley said the Washburn Tech East grand opening will be held Friday, June 21 at 10:00 a.m.

Dr. Farley reported Washburn Tech held its 6th annual national letter of intent signing day on February 21. Over 400 students signed with almost 100 others joining the process now. They will also be having career fair on September 11.

President Farley said the annual Alumni Awards Banquet will be this next Saturday.

Dr. Farley commended all who are present this afternoon who are receiving an award for emeritus or eminentus. He said lots of years contributed to the success of Washburn over the years.

C. Committee Report(s)

1. Budget/Finance Committee

Regent McGivern, committee chairperson, elected to defer his report to the first action item.

2. Presidential Assessment

Regent Parks, committee chairperson, reported that a new electronic survey form was used this year, adapted from the form used by the Kansas Board of Regents (“*KBOR*”). The Board will discuss the survey during an executive session at the end of the meeting.

V. New Business

A. Consent Agenda

It was moved by Regent De La Isla and seconded by Regent Sourk to approve the Consent Agenda. Motion passed unanimously.

As approved by action of the Board:

- 1. Liquidated Claims Approval – January 2019**
- 2. Liquidated Claims Approval – February 2019**

3. Personnel

a. Honorary Degree Candidates

award honorary degrees as follows: Dr. Teri Wood, Doctor of Law in the School of Law; Rita Blitt, Doctor of Fine Arts in the School of Applied Studies; Bill Malloy, Doctor of Commerce in the School of Business; Bob Harvey, Doctor of Commerce in the College of Arts and Sciences;

b. Eminentes Universitatis

bestow the title of Eminentes Universitatis to Sharon Urban, Marta Barnett, Donald Johnson, Michael Haze, Phyllis Hoffman, Mary Moses, Terri Hearrell, Dorothy Hedman, Wanda Leppla, Sue Modig, Mary Kay Thornburg;

c. Emeriti

bestow the title of Lecturer Emerita to Mrs. Evelyn Pitts, Professor Emerita to Dr. Catherine Hunt, Professor Emeritus to Dr. Steve Cann and Dr. Chris Hamilton, Associate Professor Emerita to Dr. Gabi Lunte;

d. Faculty/Staff Personnel Actions

new vacant position Student Success Coach in the Center for Student Success and Retention effective Aril 4, 2019 at an annual salary of \$39,000; vacant position Coordinator of Health Occupations at Washburn Tech effective April 4, 2019 at an annual salary of \$85,000; grant phased retirement to Mary Pilgram for three years beginning August 1, 2019;

4. Policies

a. WUPRPM Policy Revision (Section F.2.2)

revision of Washburn University Policies, Regulation and Procedure Manual Section F.2.2 regarding frequency of performance reviews; and,

b. WUPRPM Policy Revision (Section E.15)

revision of Washburn University Policies, Regulation and Procedure Manual Section E.15 regarding education assistance benefits.

B. Action Items

1. Capital Projects and Equipment from the Debt Retirement and Construction Fund

Vice President for Administration and Treasurer Jim Martin presented the item. This item was discussed during the Budget/Finance Committee meeting earlier today. The plan is to use 2020 funding to fund these expenses, which is the norm. \$2,207,366 of capital projects, \$1,148,201 of technology & other equipment, and \$587,584 of technology & equipment for the Washburn Tech campus.

Regent McGivern reported that at the earlier Budget/Finance Committee meeting, the committee voted to recommend approval of the Capital Projects and Equipment, and then made a motion, seconded by Regent Parks, to approve the Capital Projects and Equipment purchases. Motion passed unanimously.

2. Tenure and Promotion Recommendations

Vice President for Academic Affairs JuliAnn Mazachek presented this item. She noted that one of the most important decisions on campus in deciding who will be continuing as part of the faculty. Faculty are the core of Washburn's educational process and teaching its students so they can make a difference when they leave the campus. She stated it was her honor to present these people for promotion and/or tenure. All tenure track faculty must undergo a review within their first six years. They are reviewed on teaching, scholarship and service. The review is conducted by committee, Deans, VPAA and the President. Promotion for full professorship follows the same rigorous process as for tenure. These recommendations come from their peers.

It was moved by Regent De La Isla and seconded by Regent Parks to approve the recommended faculty for tenure and/or promotion. Motion passed unanimously.

3. Bachelor of Arts in Theatre with a Musical Theatre Concentration

Vice President Mazachek presented this item. This particular program builds on the strength of the theatre department and working with music department. This program has been a dream for many years in the theatre department. It will prepare students to be working in the theatre. There are no additional costs by the formation of this program.

It was moved by Regent Klausman and seconded by Regent De La Isla to approve the new program. Motion passed unanimously.

4. New Curricular Program at Washburn Tech

Vice President Mazachek presented this item. This is an advanced Welding and Fabrication program. This program is a result of a recommendation by the Advisory Board at Washburn Tech. Costs of the program will be supported by tuition dollars from new students.

It was moved by Regent Van Etten and seconded by Regent De La Isla to approve the program.

In response to a question about what is advanced welding fabrication, Associate Dean for Curriculum at Washburn Tech Clayton Tatro answered that fabrication is work to fit various materials to build things, and he added that industry is begging for this program. Motion passed unanimously.

5. Expenditures Above \$50,000

a. Nursing Simulation Equipment Purchase Modification, RENEW Grant (original purchase approved at the February 6, 2019 meeting)

Vice President Mazachek presented the item. The Board previously approved purchase of the mannequins in February. Subsequently, it was realized the bid did not include warranties, so this agenda item includes those costs.

It was moved by Regent Van Etten and seconded by Regent Sourk to approve the purchase of the modifications with the warranties. Motion passed unanimously.

b. Washburn University Window Replacement Project Henderson Learning Resource Center, Project M19004

Vice President Martin presented the item. The windows on both the east and west sides of Henderson were installed when it was first built. A total of 22 panes, many of which are leaking. The panes will be replaced with high energy glass and funded from the 2019 capital budget already approved.

It was moved by Regent Van Etten and seconded by Regent Parks to approve the Henderson Learning Resource Center window replacement.

In response to a question about the system transitioning from summer to winter, Director of Facilities Rich Connell stated that new energy control systems are being looked at, but older buildings are tough. Motion passed unanimously.

c. Living Learning Center HVAC Equipment Phase 2

Vice President Martin presented the item. This is part of a multi-year project. The LLC boilers are original from when the building was built and are requiring more maintenance. The air conditioning unit was replaced last year. Funding will come from the 2020 budget when approved later this year.

It was moved to approve by Regent Sourk and seconded by Regent Van Etten to purchase the equipment. Motion passed unanimously.

d. Roof Replacement Project for Stauffer Commons

Vice President Martin presented the item. This is the building that ties the Memorial Union to the LLC. This is part of the long-term project to replace all roofing on the Memorial Union building.

It was moved by Regent De La Isla and seconded by Regent Parks to approve the project. Motion passed unanimously.

e. Washburn University Parking Lot #10 Repair

Vice President Martin presented the item. This is part of the annual maintenance for parking lots. This is the lot just south of Bradbury Thompson Alumni Center. Funding will come from the 2020 budget.

It was moved by Regent Beck and seconded by Regent Klausman to approve the parking lot repair. Motion passed unanimously.

f. Roof Replacement for Building L Washburn Tech, Project Ck1903

Vice President Martin presented the item. This is for Building L, the collision repair building, on the Washburn Tech campus. This Board approved the roof replacement for Tech Buildings F and K. Additional funds have now been identified in the 2019 budget for this roof replacement.

It was moved by Regent Sourk and seconded by Regent Van Etten to approve the roof replacement. Motion passed unanimously.

g. Microsoft Campus Agreement

Vice President Martin presented the item. This item is the annual renewal for license to use Microsoft products for our employees.

It was moved by Regent De La Isla and seconded by Regent Parks to approve the Microsoft license agreement. Motion passed unanimously.

C. Information Item(s)

1. KanTRAIN Grant Update

In introducing Deborah Mikulka to present the item, Dr. Mazachek noted to Regent Van Etten that this was the grant that allowed the Kansas Board of Regents (KBOR) to develop data systems to track students.

It was moved by Regent Hoferer and seconded by Regent Parks to recess the regular session and go into executive session to discuss matters relating to non-elected personnel and to return at 5:25 p.m. Motion passed unanimously.

The Board reconvened in regular session at 5:25 p.m.

It was moved and seconded to adjourn. The meeting was adjourned at 5:25 p.m.

Marc Fried
Secretary, Board of Regents