Staff Council Minutes  
November 6, 2002

Present: Dee Barker, Gene Cassell, Kelli Clevenger, Melissa Doebele, Sally Dyke, Troy Fay, Caroline Fox, Mary Grooms, Mitch Higgs, Mike Jauken, Jamison Johnson, Mary Jones, Donna Lacey, Judy Liesmann, LaJean Rinker, Lori Rognlie, and Nancy Zwiener.

LaJean Rinker called the meeting to order. She introduced Dr. Farley who addressed Staff Council.

Dr. Farley believes that Staff Council is very important as it gives staff the opportunity to express their thoughts and concerns regarding issues on campus. Others items he shared:

1. Washburn's funding from the State has increased each year since 1997 - it now amounts to 16% of our budget. The switch to sales tax funding has been good for Washburn. Even with the decrease in amounts received this year it amounts to 30% of our budget.
2. The enrollment increase this year enabled the university to give salary increases.
3. University student demographics were approximately 68 percent part-time/32 percent full-time in 1997. These percentages are now reversed, due in part to the L.L.C. and to the $350,000 spent each year since 1998 on advertising and marketing to recruit more traditional students.
4. Each area on campus will be reviewing their programs to see if they meet students needs. This is something that should be done on a regular basis.
5. The new computer system is going to be great - will make a positive difference.
6. He praised various groups of students and individual faculty whose regional and national recognition has bought honor to Washburn.
7. He was asked how his role as President of the Topeka Chamber of Commerce benefits Topeka and the university. First, it gives Washburn visibility in the community. Second, since we are tied to the local and state economy, any contribution he can make towards economic development helps us. A committee of the Chamber is marketing Topeka nationally and has already spent $5 million this year. Their goal is to create 12,000 new jobs in Topeka, both entry-level and higher.

LaJean thanked the President for coming to the meeting.

**Committee Reports**

**Benefits**

No report; no meeting

**Change Mangement**

Mitch Higgs reported that the Banner Finance Overview meetings have been held with follow-up training sessions being conducted this month. The finance module will go live on December 1.
Corporate Volunteer

Nancy Zwiener said that baskets are located in most buildings for donations of personal health care items. These will be distributed to various local organizations such as Battered Women's Task Force and the Salvation Army. The first pickup of items will be November 20. This is another opportunity for Washburn to become visible in the community.

Recycling

Mike Jauken reported that anything that is not food related can be recycled. All paper and cardboard, unless it has wire in it, is recyclable. If staff and faculty need more recycling containers in their offices, they should contact Bobby Mitchell at extension 1554. Recycled paper is reused for the paper covering on sheetrock.

Safety

No meeting. Mike Jauken asked if the new safety signs on Plass seemed to be working. It was reported that they were most of the time.

Evaluations

No report.

Old Business

LaJean Rinker reported that there are no vacancies on Staff Council. New council members are Gene Cassell, representing Petro, and Kristine Jenkins, representing several areas of Morgan.

New Business

The spring schedule and lack of room assignments will be addressed at the department chairs meeting November 7. Demolition has started at Moore Bowl for the renovated stadium. Mike Jauken asked if more handicapped parking was needed directly north of Moore Bowl for those persons going to Mabee Library. It was noted that there are usually vacant handicapped parking there every day. The contractors will be using all the parking on the south side of that parking lot.

The next meeting will be December 4 at 3 p.m. in MO 204.

The meeting adjourned at 3:55 p.m.