

Staff Council Minutes

September 4, 2002

Present: Mary Beth Bero, Kelli Clevenger, Heidi Crosland, Melissa Doebele, Sally Dyke, Betty Fischer, Mary Jones, Donna Lacey, LaJean Rinker, Debbie Vinning, Nancy Zwiener. Guest - Deborah Moore.

LaJean Rinker called the meeting to order and introduced Kelli Clevenger, Music Department secretary. She is taking over Carol Emert's position on Staff Council.

Committee Reports

Benefits Committee

Mary Beth Bero reported that the health insurance meetings have been well attended and concluded today. ALL employees must sign and date BOTH the Health Insurance and Flex-Ben forms (even if not participating in Flex-Ben) and return them to the Human Resources office by September 20, 2002. Staff Council thanked the Benefits Committee for all their hard work.

Change Management

No report.

Corporate Volunteer

Nancy Zweiner reported that the volunteer committee did not meet in August, but will meet September 19th. At that time she will find out about the blanket project, which Washburn employees favorably supported last year. Nancy will send campus-wide e-mail on this project.

Recycling

Betty Fischer reported that we are still just below 50% on our total recycling. With a little push hopefully we can reach the "magic" 50% for this next quarter.

Safety Committee

Donna Lacey reported that no meeting has been held, but that Tom Wiencek did send campus-wide e-mail regarding fire extinguisher training. It will be on Wednesday and Thursday, September 25 & 26. He will send out more information later. It was also reported that the new fire alarms in Henderson work well and are very loud.

Evaluations

No report.

Elections for Staff Council

Heidi Crosland reported that several groups did not have nominees and identified those areas. The deadline for nominations is Friday, September 6. The areas that are up for elections are Administrative A, C, E, Hourly A, C, E, G, I.

Old Business

None

New Business

LaJean met with President Farley and thanked him for staff and administrative raises. They discussed the shared leave policy: 53 employees have donated 200+ days. Forms are available in the HR office for donating leave; this policy will be revisited to iron out concerns. Also, Dr. Farley feels strongly that Staff Council is important and should continue to function. Last discussed was how pleased he was with the fall enrollment increase, that the benefits from increased tuition this year are not part of this year's salaries, and that Washburn's benefit from sales taxes was better than anticipated.

Kelli Clevenger reported that there had been two instrument lockers in Garvey broken into and a cello was stolen and a bass vandalized. Security cameras won't be installed until possibly January.

The meeting was adjourned at 3:30 p.m. The next meeting will be October 2 at 3 p.m. in MO204. Both newly elected and outgoing staff council members are invited to attend.