

Staff Council Minutes

August 1, 2000

Members Present: Bob Stoller, Betty Fischer, Sue Peek, Mitch Higgs, Janet Lassiter, Sally Dyke, Connie DiPasquale, Mary Allen, Gayla Sarkesian, Dorothy Hedman, Annita Huff, LaJean Rinker, Rich Robbins, Jane Stewart, Susan Zuber-Chall, and Mary Beth Bero.

Guests: Deborah Birney.

The meeting was called to order at 3:02 p.m.

The May minutes were approved to be posted to the web.

UPCOMING ELECTIONS TO STAFF COUNCIL

Janet Lassiter and Gayla Sarkesian volunteered to serve on the subcommittee to coordinate the mailing of the Self-Nominating Form for Staff Council Representative. The Committee will prepare ballots of interested individuals in each group that is open for election to serve a two year term as Staff Council Representative. They will calculate the votes and the individual with the greatest number of votes will be the Staff Council Representative and the individual with the next greatest number of votes will be designated Staff Council Alternate. This will be finalized by the middle of September and the subcommittee will notify the winners. The new Staff Council Representatives will take office at the October meeting.

It was suggested that before the subcommittee mails the Self-Nominating Form that each group be updated. Connie DiPasquale will send out an updated list in a couple of weeks and request you review it and notify her of any updates that are needed.

For informational purposes, the Bylaws state that individuals can serve no more than two consecutive terms but can be reelected after at least one year off the council.

EMPLOYEE RECOGNITION CEREMONY REVIEW

Rich Robbins received 67 responses to the survey. The 2000 Service Awards Evaluation was passed around to each member. It showed Questions 1-7 and listed them with the highest number being the best. Questions 8 and 9 were open ended questions and the comments were under each question. Bob Stoller suggested we look over the evaluation and comments and retain it for feedback for next year. It was stated consideration should be given next year to vegetarians and have more than just carrot stick, celery, etc. for their lunch.

One goal of the Recognition Ceremony was to increase attendance at the Ceremony but it wasn't clear that this was accomplished.

Bob Stoller stated he was invited to a Post Review Session. The Recognition Ceremony is tentatively scheduled for April 5, 2001 at 12:15 p.m. with food being served. There will be a Master of Ceremony and possibly music and entertainment about 15 minutes before the Program.

UPDATE FROM BENEFITS COMMITTEE

Sue Peek reported that the EBC will meet Monday and will work on Shared Leave. Allen Easley Chair of EBC, tried to get Shared Leave accomplished in May but there were too many questions that needed to be addressed so he scheduled it for the August EBC meeting.

Rich Robbins has been appointed Chair of the Wellness Committee. The Committee will meet for the first time on Monday, August 7, 2000. An Interim Report from this Committee is desired before the first Board Meeting in September.

RECYCLING COMMITTEE

Betty Fischer passed out two papers with recycling information:

Washburn University Recycling Program, and Memo from Facilities Services in references to the Recycling Program.

The Committee met on June 21 and hopes to have recycling in effect by October. The Shawnee County Refuse Department. will pick up all paper except paper with food on it such as candy wrappers, etc. When light fixtures need replaced, installation of motion detectors will be installed so that after a certain period of time the lights will shut off if no movement is detected. The Committee will encourage using the stairs instead of taking the elevator which will coincide with the Wellness Program, create a web page, and send e-mails with hints to make everyone more conscious about recycling. It was mentioned that there is a need for barrels for aluminum cans.

INFORMATIONAL ITEMS

It was suggested we invite John Warren, Director of Washburn Police/Security, to speak at one of the Staff Council meetings.

Bob Stoller, Associate Director of Information Technology Services (ITS), presented an overview of the new Information Technology Department. In the technology world everything is digital. In the final analysis consolidation of the four areas will allow for a common direction and offer more strength to the campus while still maintaining a high level of service. This department will be reviewing various software packages which will involve input from all levels on campus. Everything will be done on the Web Browser. Since this consolidation has made changes to telephone extensions, Bob will send out to Staff Council Members a list of who is serving in this area along with their telephone extensions.

There being no further business to discuss, the meeting was adjourned at 3:59 p.m.

Respectfully submitted,
Mary Beth Bero
Secretary