

Staff Council Minutes

June 24, 1998

PRESENT

Bob Stoller, Duke Divine, Ginger Webber, Carla Rasch, Sheri McDowell, Gil Herrera, Donna Winslow, Elizabeth Wunder, Marj Murray, Deborah Birney, Rugena Hall, Cindy Barry, Karen Simpson

The minutes from the June 3 meeting were declared approved as corrected.

INFORMATION ITEMS

Bob Stoller reported on his meeting with President Farley, at which they reviewed the "Issues List" compiled by the Council. Dr. Farley asked that we prioritize within each of the four categories and forward suggestions to him on the issues that we feel are most important to WU staff. Among other topics, Dr. Farley mentioned that he is interested in forming the following committees for the enhancement of the university and WU employees: a Benefits Council; an Athletic Council; and a long-term budget strategy committee. After reviewing each item on the Issues List and discussing them with Bob, Dr. Farley said that he feels the Staff Council is meeting the goals that he had for the group and is pleased that communication has improved. Although not every issue brought to the attention of the Council can be addressed (there are some over which the university has no control), and although some issues will require short- or long-term study, most can be channeled to the proper person/area for attention.

HOLIDAY CLOSING

The concept of the holiday closing (this year: 12/25/98-1/4/99) was passed by the Board of Regents. The extra day of personal leave that was to be included in the proposal was accidentally omitted; therefore, this will be put on the BOR agenda at a future date. Details of the closure will be handled by committee, and critical offices that need to be open will be identified. Everyone will get to take their holiday time, even if they do not get to do it on the specified dates.

NOMINATIONS/ELECTION COMMITTEE

This year, everyone on the Staff Council will serve as a committee of the whole for nominations and elections. Duties of the committee will include: publicize elections; find a way to solicit nominees; define time lines; create and distribute ballots; count and report election results. Duke Divine nominated Carla Rasch for Chair of the Nom/Elec Committee. Karen Simpson seconded. Vote was unanimous. Duke Divine volunteered to develop the informational flier as well as the ballots, and a sub-committee was formed help with the details. SUB-COMMITTEE WILL MEET IN DUKE'S OFFICE (IN UNION) ON WEDNESDAY, 7/1, AT 3:00.

ISSUES LIST

The Council reviewed all items in the "C" (Communications) category, assigning members to forward the concern or address the concern personally, etc. Topics and assignments are as follows:

1. Better student ambassador training. ELIMINATE for now.
2. Casual newsletter for employees that focuses on people. BIRNEY TO D. MONICAL
3. Certificates of completion of training courses by employees. STOLLER TO VAN SICKLE (already in progress)
4. Cleaning of sidewalks in winter. SHEARER
5. Develop an evacuation plan for persons with disabilities. MC DOWELL TO KESSLER
6. Dogs not on leash on campus. ELIMINATE
7. Increased fees for parking tickets. DIVINE TO PETTIJOHN
8. Improved recreational facilities (wellness/fitness center) STOLLER TO FARLEY for clarification on what is already in progress
9. Leave-time listed on paychecks. BIRNEY
10. Make employees more aware of major university events. BIRNEY TO MONICAL
11. Not invite outside events to campus on holidays. ELIMINATE
12. Parking lot K has serious drainage problem by exit gate. SHEARER
13. Petro crossing walk. SHEARER
14. Publicizing of student & staff accomplishments, honors, etc. BIRNEY TO MONICAL
15. Safety on campus (more sidewalks (ie:along Jewell as it leads to 21st street; trimming or elimination of hedges, etc). DIVINE TO SHEARER
16. Security concerns during breaks when buildings are not busy. STOLLER TO SHEARER/PETTIJOHN
17. Timely payment of vouchers during enrollment. BIRNEY TO MOORE
18. Swimming lessons for community in Petro pool. ELIMINATE
19. Payroll cards specifying when timewheets are due. SIMPSON TO VINNING
20. Wording on electronic sign is hard to read (goes too fast). ELIMINATE

NEXT MEETINGS

July 8 and July 22: 3:00, Lincoln Room in Union

Meeting adjourned at 4:05.