Staff Council Minutes  
June 8, 2005

Present: Brenda White, Lynn Bailey, Janet Degginger, Jessie Smith, Mike Stover, Linda Santiago, Marsha Madl, Sue Jarchow.

Sue Jarchow called the meeting to order.

Reports

Corporate Volunteer

no report.

Benefits

no report.

Technology Team

Sue Jarchow reported that there would be an upgrade to mywashburn starting Friday, June 10th at 5pm. The upgrade will mean that e-mail and self-service through mywashburn will be unavailable until late Sunday, June 12th.

New for students will be the option to view statements online, set up payment plans online and set up accounts for parents. This will be available by July 1st.

A new phone system will be in place by August 1st. There are new phone FAQs that are being revised almost weekly. New items on the FAQ are highlighted in red print.

Facilities Services will be implementing a new work order system in approx. 2 weeks. This new system will have the ability to charge department FOAPALs by picking up information through Banner.

A documentary on the Governor's of Kansas has been completed by Instructional Media and aired on WUCT-13 Jun 1st. The 60-minute program with interviews of 6 Kansas Governors will air again on July 24th at noon on KSNT-TV and later in the summer on KTWU-CH 11.

Evaluation of Supervisors subgroup -- Questions are being reviewed to use. The subgroup is looking at this as a tool to assist supervisors. It will be revisited in the fall.
Old Business

Staff Development Grant

no report.
Sue indicated that this was brought to President Farley and he stated that he thought this was a budget concern.

Reinstatement of Benefits policy

members are asking when implementation will take place. Sue stated that the policy was approved through the board in Dec. and Human Resources should be the department to implement it. President Farley has stated that he made a request to enact this policy.

New Business

Staff Recognition Ceremony Reflections

Questions and comments were addressed. There were several nominees that indicated they were not aware that they had been nominated until the ceremony. Following the guidelines for the event should have guaranteed that notification of the nominees. Guidelines indicate that the supervisor should be notified and then the nominee. It was also stated that pictures should be taken with the nominees at the ceremony. It was also suggested that retirees receiving years of service awards should be allowed to return to the next year's ceremony to receive their award.

Questions:
Are nominees asked to list campus activities? Not anymore.
Can you be nominated more than once? Yes, as long as you meet the requirements for nomination.

Recognizing Retired Persons

Question/concern was brought up that Emenenties Universitates have to have 20 years of service at Washburn to receive this recognition where faculty are only required to serve for 5 years to be eligible for the recognition. Sue will take this item on to President Farley.

Announcements

- Sunflower Music Festival is June 10th -- 18th at 7:30pm. All performances are free and open to the public. (No performances on June 16th.)
- Bookstore is currently remodeling. They will also take over supervising the Libation Station in the Law School and the Corner Store.

Next meeting, Wed., Sept. 7th at 3pm. There will be discussion about training, recognition of retired persons, and those members ending their terms on Staff Council and the upcoming election of representatives to fill those vacancies.