Staff Council Minutes
March 6, 2002

Present: LaJean Rinker, Judy Liesmann, Carol Emert, Debbie Vinning, Betty Fischer, Mary Beth Bero, Robin Tegethoff, Heidi Crosland, Caroline Fox, Hal Kimmel, Sally Dyke, Elaine Gill, Melissa Doebele, Mike Jauken.

LaJean Rinker called the meeting to order. The minutes of the previous meeting were approved and will be posted to the web.

Committee Reports

Employee Recognition Committee

LaJean Rinker reported that the Employee Recognition Reception has been moved to the new Washburn Room in the Union in order to showcase the renovation. The reception will be Friday, April 12, 3:30-5:00. LaJean reported she had received 31 nominations: 11 for Administration; 11 for Service; and 9 for Clerical. Since two members on the selection committee were nominated for an award, Caroline Fox will replace Mary Beth Bero. LaJean will continue to serve on the committee even though she has been nominated since she is the chair of the Outstanding Awards subcommittee. The Council agreed that the winners should be notified prior to the reception so they may invite their families. There was discussion whether Staff Council would like to forward the nominations of non-winners to be considered again the next year as is done with the faculty nominees. Staff Council members voted not to forward the nominations for a second year.

Benefits Committee

Mary Beth Bero said that the committee will meet next week to discuss health insurance. A consultant, Mike Eichten with People's Benefit Group, has been retained. Elaine Gill reported that the Wellness Committee discussed the new health facility. Possible benefits for faculty and staff could be a health assessment and new walking and exercise groups. The committee is still looking for more ideas. Faculty, staff, and students will pay to use the new facility.

Change Management Committee

Last meeting of the modules was last week. It was suggested that staff read the ITS news-letter as a way to keep updated. Eileen Brouddus from ITS will attend the next meeting and give instruction on the Pipeline system.

Corporate Volunteer Committee

No one has contacted Nancy Zwiener as our representative to this committee.
**Recycling Committee**

Betty Fischer reported that 48% of the paper is now being recycled. Recycled paper is made into the top sheet covering for new sheetrock.

**Safety Committee**

Hal Kimmel said new street lights have been installed on 18th Street between Washburn and Mulvane and on 19th Street between MacVicar and Plass. LaJean said new fire alarms are being installed in Henderson and that they will be really loud. Carol Emert said that the Mulvane Art Museum staff have a special meeting place outside the building if there is an emergency. She encouraged other areas to do the same so that all personnel are accounted for.

**Evaluations**

LaJean reported that the form has been completed and now has to be approved by the Executive Committee.

**Old Business**

- **Crosswalks and Morgan Parking Lot:** John Warren sent an e-mail stating that further study would be needed before the parking lot in front of Morgan could be made one-way. There was concern that the traffic would back up onto 17th Street during busy hours of the day and pedestrians would be in jeopardy. There has been no response from the city concerning the bright colored pedestrian crossing signs.
- **Restrooms in Morgan:** The restrooms are much cleaner. Someone asked about paper towel dispensers in the men's rest-rooms in MO. That employee should contact Facilities Services.
- **Campus signs:** Wanda Hill and Thomas Yang will meet to formalize a plan for campus-wide signage. The signs will probably be installed over a period of 5 years.
- **Wanda Hill** is looking into the possibility of employees taking over the cost of their life insurance if they leave WU.

**New Business**

- **LaJean reported that she met with President Farley.** As requested, she asked how the money the university would receive if the Anthem/Blue Cross merger went through would be used. Dr. Farley said that the money would probably be invested and the interest used for projects that didn't have other funding. Of course this is a moot issue now that the merger wasn't approved. Dr. Farley said that the university is in great shape for this year as enrollment is up. Since the state revenues are down, the state will not give the university as much funding next year, possibly $200,000 - $500,000 less than this year.
- **Mike Jauken** said he had received an inquiry about sending out an e-mail highlighting the agenda following each Staff Council meeting since some representatives are not following through with their groups. LaJean will check with Sue Jarchow to see if a mail all could be set up just for staff.
Mary Beth Bero asked again how the direct deposit stubs were being distributed since a Washburn employee was subjected to identify fraud. The new computer system should take care of this problem.

All representatives should have received lists of new employees in their area. The representatives should contact the new people and tell them about Staff Council.

Mary Beth Bero asked whether an evaluation would be conducted at the Employee Recognition Reception this year. LaJean will ask the committee.

LaJean reminded the council that the next meeting will be Wednesday, April 3 at 3:00 p.m. in Morgan 204. There will be a brief meeting and then Eileen Brouddus will instruct us on the new Pipeline system.

The meeting adjourned at 4:00 p.m.

Sally Dyke, Secretary Pro-tem