Staff Council Minutes
March 3, 2004

The March meeting of Staff Council was called to order at 3:00 p.m. by President, Judy Liesmann, with the following members in attendance: Kelli Clevenger, Shirley Jacobson, Susan Jarchow, Mike Jauken, Kristine Jenkins, Mary Jones, Judy Liesmann, Marsha Madl, LaJean Rinker, Lori Spurgeon, and Brenda White.

Reports

Benefits

committee discussed if a person left Washburn and returned, could they have seniority and/or benefits reinstated? Group as a whole thought it would be a good thing to do. Will examine the issue. Also discussed were Staff Recognition Awards: Since nominee has to be employed for five continuous years, whether outstanding service award can be given to someone who was previously employed at WU and then returned. Appears that decision is up to staff council. It was decided to leave it the way it is and discuss further at another meeting.

Change Management

March 17 is the next mock web registration. The last week of March will have hands on training and registration PINs may be available. Can still use AS400 but PINs will be available through MyWashburn. Also discussed was tuition and how students need to realize that if they drop a class after the first two weeks, the tuition refund is only 50%, and if they add another class at that time, the full tuition rate is charged.

Corporate Volunteers

Volunteers are needed to help clean up the Monroe neighborhood for the Brown vs. Board dedication on May 17th. If you volunteer, be sure to let them know you are from Washburn University. Also April 23rd is March of Dimes activity. Call Martha for more information.

Recycling

Still having problems in Morgan and Garvey with the recycle containers being dumped in trash barrels. Mike will check into it.

Employee Recognition

See above discussion in Benefits section.
Old Business

There was a question about the new Student Fitness/Wellness Center, if faculty/staff would be able to use facility at no charge. Those questions need to go to Roy Wohl on the Fitness Committee.

New Business

Linda Santiago had emailed some questions she had about parking and job descriptions. After the big snowfall, cars did not move from the lots, posing an inconvenience to union workers who usually park there during working hours. The next available lot is by Henderson. Also, Linda wondered when job descriptions would be corrected to reflect the actual job duties performed. For example, the retail clerks in the bookstore are really buyers. Someone had asked Deborah Moore about the job descriptions but didn’t hear back from her. There needs to be a consistent way of updating job descriptions.

Judy did not meet with Dr. Farley this month. She is scheduled to meet with him in April and will bring up the questions about job descriptions and also about training for managers (beyond BEST).

Lynn Bailey had emailed a question from Vickie Waters, wherein Christian Challenge had a fundraising request for a little boy who had a rare disease and was in remission. It was decided that this was not an issue for Staff Council to act on.

LaJean asked is anything had been done regarding the Sharps containers – Mike said he would check with Darrell Dibbern about it. It seems that the insurance company does not support having the containers in the buildings because it is not a good risk.

Another question was brought up about who is in charge of making interior signs for the buildings. Facilities Services should be contacted about additional signage.

Announcements

The next Staff Council meeting will be at 3:00 pm on Wednesday, April 7, 2004, in Morgan Room 204.