Present: Mary Sundal, Norma Juma, Brian Ogawa, Alex Glashausser, Karen Diaz Anchante, Nancy Tate, Matt Arterburn, and Baili Zhang

Minutes of Sept. 13 were approved as corrected.

Juma reported that SoBU is hosting a visiting scholar from China, Dr. Joan Pan, till late Nov.

The following funding requests were recommended for funding:
Tom Prasch: $608.18, Toronto
Craig Martin: $1500, Shanghai (contingent upon official notification of paper acceptance)

The following WTE proposals were reviewed and action taken:
“Washburn-Mikkeli Physical Therapy Internship Program” was approved.
“Documenting Art and History Abroad” was tabled for more details.

Brief discussion was held on the subject of how to determine the number of credit hours for a study-abroad course.

Respectfully submitted,

Baili Zhang