Faculty Affairs Meeting Minutes
November 29, 2010

In Attendance:
Matt Arterburn, Chair
Roy Wohl
Cheryl Childers
Rob Weigand
Sean Bird
Michael Averett
Dr. Nancy Tate, VPAA, ex officio
Lisa Jones, University Counsel
Cynthia Waskowiak, Clerk to Counsel

A. Meeting called to order and opening remarks by Matt Arterburn (3:32).

B. The minutes of the Faculty Affairs Committee meeting of November 15, 2010 were approved as amended.

C. Old Business: The committee continued to discuss the overhaul of the curricular approval process (CAP). Modifications to text by consensus. Following are additional comments and considerations:

- Lisa Jones, University Counsel, explained the Kansas Open Meetings Act, who falls under its purview, what constitutes a meeting, and how KOMA intersects with the Kansas Open Records Act.
- Nancy Tate recommended adding wording to the CAP document acknowledging that guest access will be provided to students and the public upon request.
- Jones said that attendance in the discussion segment would be the result of logging in to the discussion board.
- Tate said that the document needs to contain an effective date.
- Jones will research whether approval of changes by General Faculty through the curricular approval process must go to Board of Regents.

Action item: A motion was made and carried, unanimously, to approve CAP with modifications and send this action item to the Faculty Senate.

D. New Business: The committee was charged by Faculty Senate to research the definitions, responsibilities and duties of Full-Time Lecturers.

- Jones explained that her office is working on the definitions of Lecturer and Faculty.
• Weigand said that the committee should not advance on the issue until University Counsel has made some determination on definitions.

E. A motion was made and carried to adjourn (5:20).