Committee members in attendance
Paul Byrne
Becky Dodge
Lori Edward
Vickie Kelly
Cal Melick
Kanalis Ockree
Randy Pembrook (ex officio)
Shaun Schmidt
Mary Sheldon
Nancy Tate

Guests
Kelly McClendon, International Programs
Rick Ellis, Community Service/LinC

The meeting was called to order by the Chair, Kandy Ockree.

I. Minutes for January 23, 2012
The minutes were sent to the committee prior to the meeting for review. The minutes were approved as written and will be forwarded to Faculty Senate.

II. Civic Engagement Course Proposals
Civic Engagement submitted three proposals for review and approval. Rick Ellis was in attendance to answer questions about the proposals, and his modifications to the proposals.

The committee asked for clarification of when these courses would be offered and the approval process. After discussion, the committee recommended clarifying the statement regarding the approval process.

Committee Action:
This committee gave approval through a motion, second and vote to have the proposals forwarded to Faculty Senate.

III. IE200- Intensive English Course Credit Proposal
Kelly McClendon was present at the meeting to answer questions regarding the modifications she was asked to make. Discussion did occur regarding prerequisites and how that would show in Banner. It was decided that Dr. Tate would work with Kelly to gain the appropriate prerequisites into Banner.
Committee Action:
This committee gave approval through a motion, second and vote to have the proposals forwarded to Faculty Senate.

IV. Timing of the final Committee Meeting
Shaun Schmidt brought to the attention of the committee the final meeting for the Academic Affairs committee is scheduled to occur after the May graduation. It was decided to set the last meeting for this committee on April 23, 2012 in the Baker room.

V. Update on General Education
Dr. Randy Pembrook provided a substantial update on the refinement of general education. He talked about the work the Ad Hoc/Task Force has been doing and the general agreement of the task force was that they needed to generate an entire proposal to present to the various committees and then General Faculty.

After quite a bit of time and work, it is now felt in order to make progress, the task force is strongly considering proposing phases with the first phase involving
- The five student learning outcomes,
- An assessment plan, and
- How both might impact classes across campus.

Phase II would then deal with the Core Concept and the Distribution.

After discussion, Dr. Pembrook was encouraged to consider a marketing strategy that includes:
- Assessment must be done to comply with HLC.
- To keep the focus on the students learning- not what class they are learning in.
- Other components that may not be liked (i.e. WU 101, EN 300) can discussed and dealt with later.
- Data would support the changes and will always inform as to what is being done.

The committee agreed to support the task force bringing forth a plan as outlined by Dr. Pembrook.

The meeting was adjourned at 2:10 p.m.

Meeting Schedule:
Monday, March 12, 2012, 1-2 pm, Baker Room
Monday, April 9, 2012, 1-2 pm, Baker Room
Monday, April 23, 2012, 1-2 pm, Baker Room