I. Call to Order

Chairperson Marquardt called the meeting to order at 4:05 p.m. in Room 221 of Petro Allied Health Center on the Washburn University campus.

II. Roll Call

Present were: Mr. Bunten, Mr. Klausman, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mr. Moses, Mrs. Parks, Mr. Storey and Mrs. Warren.

III. Approval of Revised Minutes of the October 29, 2010 meeting.

It was moved and seconded to approve the Revised Minutes of the October 29, 2010 meeting. Motion passed.

IV. Officer Reports

A. Chair's Report

There was no Chair’s report. Chairperson Marquardt noted President Farley was absent due to an emergency.

B. President's Report

There was no President’s report due to Dr. Farley’s absence.

C. Committee Report(s)

1. Audit Committee

a. Policy on Reporting Misconduct and Protection from Retaliation

Regent Lagerberg presented the “whistleblower” policy and moved it be incorporated into the WUPRPM. Regent Lykins seconded the motion. Regent Storey questioned when the Board Chair will get a report of a complaint under the policy. Regent Moses made an observation that the policy started out as a whistleblower policy, but is much broader than a whistleblower policy. Motion passed.
2. **Budget/Finance Committee**

Vice President for Administration and Treasurer, Rick Anderson, presented an update on the status of the current audit which was also brought before the Audit Committee. He reported that the new audit firm was at the stage of final partner review, with the audit report expected in January, 2011. Mr. Anderson asked for questions.

Regent Storey asked a question about the policy on Reporting Wrongful Conduct and Protection from Retaliation relating to whether only misuse of funds and financial irregularities would be reported to the Chair of the Board. Regent Moses noted for the record that this question took the discussion back to the previous item. Discussion followed on the effect of the policy in providing notice to appropriate University officials to take concerns to the Board Chair that are of public concern. Regent Moses clarified that the policy was passed and that discretion must be given to the officials in charge of reviewing various types of complaints to determine what should be brought to the Chair of the Board.

No other questions were asked of Vice President Anderson.

Regent Warren spoke to the meeting of the Budget/Finance Committee. No action was taken. She asked for questions.

Regent Lykins mentioned tuition increases at Regents’ institutions. Before institutions bring their tuition and fee recommendations to the Kansas Board of Regents, the Student Government Associations vote upon the recommendations.

Chairperson Marquardt suggested the information presented at the Budget/Finance Committee would be helpful to the WSGA. WSGA President Caley Onek agreed and stated that the WSGA would have input into the process and would vote on a resolution and send it with comments to the Board of Regents.

Regent Warren emphasized that the next meeting of the Budget/Finance Committee in January was a very important meeting and encouraged all Board members to attend, particularly those on the Budget/Finance Committee.

**D. Treasurer's Report**

It was moved and seconded to accept the Treasurer’s Report 1. **Depository Security Transactions**, 2. **Liquidated Claims Approval – October 2010**, and 3. **Public Fund Investments – October, 2010**. Motion passed.

**V. New Business**

**A. Consent Agenda:**

It was moved and seconded to approve the Consent Agenda.

As approved by action of the Board:
1. **Report of Purchases between $25,001 and $50,000**
   Award of contracts to: Haas Factory Outlet, Olathe, KS in the amount of $48,044 for a hi-tech drill press for Washburn Institute of Technology; and, ProQuest LLC, Ann Arbor, MI in the amount of $37,175 for license and access fees for Electronic Products Addendum to current Electronic Products License Agreement.

B. **Action Items:**

1. **Vice President for Academic Affairs**
   Acting Vice President for Academic Affairs, Dr. Nancy Tate, reported that Dr. Randall Pembrook has been hired for the position of Vice President of Academic Affairs within the line item approved by the Board, and further recommended the Board’s approval that Dr. Randall Pembrook hold the academic position as tenured Professor in the School of Music. It was moved and seconded to approve. Motion passed. Regent Moses thanked Dr. Tate for her work as Interim Vice President of Academic Affairs. Chairperson Marquardt thanked Dr. Tate for her service as well on behalf of the Board.

C. **Information Items:**

1. **Architectural Design Charette – Law School**
   Vice President for Administration and Treasurer, Rick Anderson, discussed the recommendation to look at preliminary program planning and reported that the Law School is gathering information and will have a charette to start the initial phases of concept design and a format for program planning. This approach does not necessitate a full bid for the project at this point.

   Regent Klausman asked what happens if the company doing the charette does not get the final bid. Mr. Anderson explained that the development of a charette allows the University to bring in experts without committing to a specific architectural firm. The project would be presented for bids upon approval of the Board. After the charette is complete, the work product becomes the property of Washburn. There were no further questions.

2. **Program Review Presentation**
   Acting Vice President for Academic Affairs, Dr. Nancy Tate, made a presentation on the program review. The program review has been in place since 1992 and there is a five year review cycle to look at strengths and weaknesses of individual programs. There were three progress reports last year and Dr. Tate reviewed those progress reports of the Center for Diversity Studies, the Leadership Institute, and Student Activities and Greek Life. Dr. Tate reported that there has been discussion to revamp the program review process. Starting next academic year, the administrative program reviews will be in the fall and the academic program reviews will be in the spring.
Dr. Tate reported they are working on assessment of learning outcomes and discussed the data required for performance reviews. Some of the changes relate to how data is reported, class sizes and national information on number of degrees conferred in specific academic fields.

The last thing modified was how the programs are rated. The previous process was a convoluted program review. Based on the new review process, programs will be placed on a five-year cycle; or it will come back for review in two years; or there will be discussion on the continuance of the program.

There was discussion on individual identified weaknesses and resulting changes from the program review. Dr. Tate asked for questions. Regent Parks asked if there was a process for initiation of programs. Dr. Tate responded that a different process from the program review process occurs. Regent Klausman asked about data regarding increase in the number of Spanish speaking students. Mr. Liedtke said that information can be tracked.

3. **Our Future Student Body: A Discussion**

Acting Vice President for Academic Affairs, Dr. Nancy Tate, discussed the town hall meetings that were held on this topic and the reviews that were provided. The Kansas Board of Regents passed Foresight 2020 for its 10-year plan. There is a 10% increase in first to second year retention as a goal in Foresight 2020 and three to six years for Associate versus Bachelors’ degrees, for counting graduation rates. Dr. Tate discussed external factors affecting these numbers. One is the projected decrease in Kansas high school graduates. It was noted that for accessibility and accountability a conundrum is created for an open admission institution. Current admission policy was discussed and compared with the new priority admit policy instituted 10-12 years ago when the Kansas Board of Regents went to a qualified admissions standard. There were then conditional admit students that had to meet certain criteria, such as meeting with advisors a certain number of times. This model was studied and compared to retention rates among priority admissions. The current rates are 25%/45% conditional/priority retentions.

Dr. Tate discussed the Noel-Levitz 2009 survey and best practices. Regent Parks asked about the first to second year retention problem being a nationwide trend which Dr. Tate confirmed. Dr. Tate then discussed the options to respond to the retention issues. After discussing conditional admits and retention levels, Regent Moses questioned whether students would be suspended after first semester if they didn’t meet minimum grades in their first semester. Dr. Tate explained that it is not the grades alone but also whether the student meets the conditions of the intrusive “Prescription for Success.”

Regent Klausman noted that “probationary” is a negative term and instead suggested calling it a Road to Success or something similar may be better; Regent Moses agreed. Dr. Tate discussed the Washburn Tech collaboration to help develop the conditional or “probationary” students. Regent Moses was concerned with a lack of focus on priority students. Dr. Tate and Mr. Liedtke noted that priority students are focused on with the First Year Experience. Regent Moses would like to hear more about focusing on getting more priority students. Mr. Liedtke stated that we need a scholarship discussion on that issue in order to compete with other institutions in the State.
Mr. Storey left at 5:25 p.m..

Regent Bunten stated it would be difficult to know all of the reasons students do not continue on in college but that efforts should be made to ascertain the reasons. He indicated that he believes students are not as well prepared as they were in the past and he applauds the University’s efforts to discover why they do not continue.

Regent Warren appreciated efforts being made in this regard. She noted continuing concerns with this issue. Regent Moses noted that Regent Bunten was accurate in his view and was glad to see the University is identifying the issue.

Mr. Liedtke noted that this discussion pertained to retention and recruitment which is a different issue. He stated the University is looking at data on how to bring in a higher quality student. Regent Lagerberg requested the University make efforts to determine why students leave.

Chairperson Marquardt thanked everyone for their efforts in doing research and preparing the report.


Chairperson Marquardt moved to have the next Board meeting on January 27, 2011. Regents Lykins and Moses stated they could not make it on the 27th and requested a change. No decision was reached on the next Board meeting.

/s/
Lisa R. Jones
Secretary, Board of Regents