

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
April 9, 2010

I. Call to Order

Chairperson Blair called the meeting to order at 3:03 p.m. in the Forum Room of the Bradbury Thompson Alumni Center on the Washburn University campus.

II. Roll Call

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mrs. Parks, Mr. Roth, Mr. Storey and Mrs. Warren.

III. Approval of Minutes of the February 25, 2010 meeting as mailed.

It was moved and seconded to approve the Minutes of the February 25, 2010 meeting as mailed. Motion passed.

IV. Officer Reports

A. Chair's Report

There was no Chair's Report.

B. President's Report

President Farley reported that the Manhattan, Topeka and Lawrence Chambers of Commerce recently met with the president of K-State, the Chancellor of KU and local government officials from all three cities to discuss ideas for coordination and collaboration on an economic corridor and for economic development. Subsequently, it was determined that an RFP would be issued to hire a consultant to provide an honest assessment of the prospects for such a corridor; if feasible, the geographic scope of the corridor; and the specifications and definition of an approach. Dr. Farley said the funding for the consultant would be provided by the Chambers of Commerce.

Secondly, Dr. Farley reported that following the last meeting of the Board of Regents at which the administration was authorized to proceed if funding were sufficient, the staff and architects have been meeting to determine whether further reductions could be made in the renovation costs of the Phi Delta Theta house. He said there were some reductions, but not one large item could be identified. Fund raising is still ongoing, Farley said, and the completion date is targeted for Founders Day this spring. He said it is hoped we will have sufficient resources to issue a construction contract in mid-May, allowing for completion in time for occupancy in August 2011.

Dr. Farley noted the Board, at its January meeting, authorized the administration to proceed with an early retirement incentive program if sufficient savings could be realized. He said this year, as opposed to last year, there will be a requirement to replace more of the folks retiring, but that combined salary savings total approximately \$350,000 annually.

C. Committee Report(s)

1. Request for Proposal – Award Contract for Annual Audit Services for Washburn University

Chairperson of the Audit Committee, Regent Lagerberg, reported that at its February 19 meeting there was a split vote among the members of the Audit Committee on the action recommending BKD be retained for providing audit services for Washburn University. He noted at the February meeting he voted in favor of BKD, but has subsequently rethought his position and indicated he was not going to vote the same as he did at that meeting.

It was moved and seconded to award the contract for the annual audit services for Washburn University to BKD.

Regent Warren indicated she sat through the Audit Committee's meeting and noted that either one of the two firms who made a presentation, BKD, LLP and RubinBrown LLP, is qualified to provide services for the institution. She said a question is whether RubinBrown might take more time interacting and working with the staff in order to be able to conduct the audit.

A substitute motion to award the audit services contract to RubinBrown LLP was made and seconded.

Mayor Bunten noted he voted against awarding the contract to BKD at the Audit Committee, saying he agrees with Regent Lagerberg that if we're going to have a request for proposals and the vendors are qualified, the contract should go to the lower bid.

Upon vote of the substitute motion, motion passed.

D. Treasurer's Report

It was moved and seconded to accept the Treasurer's Report as presented: **1. Liquidated Claims Approval – January, 2010, 2. Liquidated Claims Approval – February, 2010, and 3. Quarterly Report for Quarter Ended December 31, 2009.** Motion passed.

V. New Business

A. Consent Agenda:

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Student Educational Records

recommended definition of directory information as outlined in the agenda item;

2. Personnel

a. Personnel Action/Position Reallocations – Administrative Staff

proposed title and salary changes within the Athletics Department as outlined in the agenda item;

b. Designation of “Professor Emeritus” for Carl Monk, Distinguished Professor of Law; Gregory Pease, Professor of Law; and Sheila Reynolds, Professor of Law

bestow the title “Professor Emeritus” to Carl Monk, Gregory Pease and Sheila Reynolds as outlined in the agenda item;

c. Eminentes Universitatis

this item was withdrawn prior to the meeting;

d. Voluntary Phased Retirement: Dr. Maureen Godman

voluntary Phased Retirement for Dr. Maureen Godman effective August 1, 2010 at 75% for the academic years 2010-11, 2011-12 and 2012-13, ending at the end of the spring term 2013;

e. Voluntary Phased Retirement: Dr. James Hoogenakker

voluntary Phased Retirement for Dr. James Hoogenakker effective August 1, 2010 at 50% for the academic years 2010-11, 2011-12 and 2012-13, ending at the end of the spring term 2013;

f. Voluntary Phased Retirement: Carol Vogel

voluntary Phased Retirement for Carol Vogel as .5 FTE beginning with the fiscal year 2011 and concluding at the end of fiscal year 2013;

g. Tenure and Promotion Recommendations

tenure granted to: Bradley Borden, SOL; J. Lynn E. Goering, SOL; Janet Thompson Jackson, SOL; Hwa Chi Liang, CAS; Aliza Organick, SOL; John Paul, CAS; Maria Raicheva Stover, CAS; Courtney Sullivan, CAS; and Sarah Ubel, CAS;

promotion awarded to: Bob Beatty to Professor, Political Science; Bradley Borden to Professor, SOL; Shiao-Li Ding to Professor, Music; J. Lynn E. Goering to Professor, SOL; Janet Thompson Jackson to Professor, SOL; Kevin Kellim to Professor, Music; Hwa Chi Liang to Associate Professor, Mathematics; Michael Mosier to Professor, Mathematics; Aliza Organick to Professor, SOL; Maria Raicheva Stover to Associate Professor, Mass Media; Courtney Sullivan to Associate Professor, Modern Languages; Sarah Ubel to Associate Professor, Communications; and Royal Wohl to Professor, Kinesiology;

3. Expenditures under \$50,000

a. Report of Purchases between \$25,001 and \$50,000

award of contract to: Gov Connection Inc. in the amount of \$37,853.38 for renewal of Microsoft campus agreement; Certus Architectural Engineering in the amount of \$30,000 for engineering and design services for fire alarm network at Washburn Institute of Technology; and Kaludis Consulting Group, Inc. in the amount of \$49,000 to provide professional services for Interim CIO/Management Services for ISS Department; and,

4. Washburn University Policies, Regulations and Procedures Manual – Inclement Weather

the Inclement Weather section of the Washburn University Policies, Regulations and Procedures Manual as shown in the agenda item

B. Action Items:

1. Expenditures over \$50,000

a. Carnegie Hall Roof Replacement – C10027

It was moved and seconded to approve awarding a contract to Faith Roofing in the amount of \$86,332.50 for the replacement of the roofs at Carnegie Hall. Motion passed.

b. Simulation Lab Respiratory Therapy – Benton Hall – Project #10029

It was moved and seconded to approve the award of a contract to Senne and Company in the amount of \$62,212.00 for the renovation and enlargement of the Respiratory Therapy Simulation Lab in Benton Hall. Motion passed.

2. Request for Proposal – Award Contract for Banking Services for Washburn University

President Farley and Regent Warren excused themselves from participating in consideration of the item and stepped out of the meeting room. The Secretary reported that, as stated in the agenda item, a request for proposal was issued to 22 banks eligible to serve as a depository for a public institution in the state of Kansas, four of which submitted proposals. The banks submitting proposals were: INTRUST Bank, Sunflower Bank, Citizens Bank & Trust, and CoreFirst Bank & Trust. The Secretary reported the proposals were evaluated by an evaluation committee composed of University personnel and one independent individual, Jim Maag. Mr. Maag summarized the finding of the committee and its recommendation that CoreFirst Bank & Trust should be awarded the contract. Mr. Maag noted that the contract awarded is for an initial 12-month period with the possibility of four additional annual renewal terms.

It was moved and seconded to approve the award of a banking services contract to CoreFirst Bank & Trust effective May 1, 2010. Motion passed with Regent Storey abstaining. Regent Warren was not in attendance during the vote.

3. Academic Program and Degree Requirements

It was moved and seconded to approve the degree requirement as stated in the agenda item. Motion passed.

VI. Strategic Plan

Acting Vice President for Academic Affairs, Nancy Tate, reported the development of the Strategic Plan was a very transparent planning process. She said the Strategic Plan presented at the meeting has only minor editorial changes from the document the Board saw at its last meeting. She said the document presented represents the hard work and commitment of a number of people across the campus and in the community and the input solicited from across campus and in the community. Dr. Tate said she would like to extend special thanks to members of the Strategic Planning Council and the Strategic Planning Committee for their work, especially Dr. Bob Boncella who served as chairperson of the Committee. She said the plan could not have been developed without the assistance of its consultant, Larry D. Large, whom she introduced.

Dr. Large said the Strategic Plan had a very aggressive schedule and that it took discipline to be able to achieve completion of the document on schedule. Dr. Large said the plan is truly owned by the University with contributions made by faculty and staff and by persons in the community, noting the institution was successful in getting participation from everyone. He said the product is good. Dr. Large said the next stage, the implementation, is the hard part, requiring the University to stay focused, recognizing that it cannot achieve all of the goals and objectives in the plan in one bite. He said the plan is well conceived, thoughtfully done and that the administration will find there will be need to make some adjustments and that the University should not be afraid to make some changes as time goes by. He thanked the Regents and all who participated in the project for their graciousness.

Chairperson Blair said the process was one of the most successful planning endeavors he has ever seen, noting it was a very open process where anyone could contribute. He thanked Regent Storey for setting up the methodology and working with Dr. Large to develop the plan. Mr. Blair said the University has experienced a tremendous amount of change over the last number of years. He said the Strategic Plan is the beginning of a second renaissance of the University. He thanked everyone who participated in the process for their efforts.

Mayor Bunten said he'd like to renew his compliments to Regent Storey as he brought forward the idea of doing a Strategic Plan and convinced the Board of the need to do it, which we might not have otherwise done but for him.

Regent Storey thanked the Board, the Committee, Vice Presidents Hill, Ottinger and Bowen, as well as Mr. Monical, who all worked hard with the Committee. He also commended Richard Liedtke, Bob Boncella, "who did an absolutely fantastic job", and extended special thanks to Melodie Christal and Dorothy Hedman for their work staffing the Strategic Planning Council and Committee.

It was moved and seconded to approve the Strategic Plan as presented. Motion passed.

The Dean of the School of Business, Dr. David Sollars, and the Dean of the School of Nursing, Dr. Monica Scheibmeier, made PowerPoint presentations to the Board of Regents on the state of their respective major academic units.

VII. EXECUTIVE SESSION

It was moved and seconded to recess to Executive Session in the Baker Conference Room for the purpose of discussing a personnel matter of non-elected personnel and to reconvene in Open Session in the Forum Room of the Bradbury Thompson Center at 6:45 p.m. Motion passed. The Board recessed to Executive Session at 4:45 p.m. in the Baker Conference Room.

At 6:45 p.m. the Board reconvened in Open Session. Chairperson Blair reported the Board had been in Executive Session for the purpose of discussing a personnel matter of non-elected personnel and that no action had been taken nor would be taken.

It was moved and seconded to adjourn. The meeting adjourned at 6:45 p.m.

Kenneth P. Hackler
Secretary, Board of Regents