

## **2013 Advanced Placement Summer Institute Course Portfolio Requirement for the Graduate Credit Option**

The purpose of a course portfolio is to provide teachers an opportunity to analyze a course they teach, in order to make sure that the intended goals and outcomes of the course are evident in course content, instruction, and student activities.

### **A course portfolio:**

- ▶ Describes the “anatomy” of a course by analyzing all that is involved in the course (teaching approaches, student activities, assessments, etc.);
- ▶ Chronicles the natural history of a course by discussing how it evolved (the thought and activities that went into developing the course);
- ▶ Describes the ecology of a course by explaining how it fits with other courses in a sequence or curriculum (e.g., required English, mathematics, or science courses);
- ▶ Provides a laboratory notebook of a course – i.e., what it reveals about your teaching and student learning.

### **A course portfolio addresses the following questions:**

- ▶ What teaching and/or learning challenges are evident in the course?
- ▶ What teaching innovations were implemented?
- ▶ What evidence of student learning was collected in your assessments?
- ▶ What did the learning assessment tell you about your teaching and student learning?
- ▶ What changes would you make to your teaching in the future to respond to this evidence of teaching and learning?

### **Portfolio Components**

**Select an advanced placement course you have taught recently. Include the material outlined below.**

#### ***Course Design:***

- Description of course
- Who are the students in the course
- A summary of course goals and learning objectives
- Place of the course within the department curricula

- What changes have been made in the course since it was first taught by you?

***Teaching Methods:***

- Teaching methods, course materials, and course activities employed (*e.g.*, lectures, labs, technology, discussions)
- Assessments used to determine student learning (exams, exercises, quizzes, essays, problems, homework, projects)
- How are teaching methods and assessments distinguished from those used in other courses you teach?

***Outcomes:*** assessments of student learning:

- Evidence of student learning; indicators of effectiveness
- Present grade summaries (*i.e.*, average performance per activity)

***Reflection:*** reflection on the course

- How would you summarize student learning in the course? What areas presented challenges for students?
- What aspects of your instruction were particularly effective—what aspects would you change and how?
- Future plans for the course (*e.g.*, addressing misconceptions, problem areas)
- What content, materials, etc., from the current APSI course can be included in the course you analyzed for the portfolio?

References:

<http://www9.georgetown.edu/faculty/bassr/aboutcp.html#portfolio>

<http://pandora.cii.wvu.edu/cii/resources/portfolios/preparation.asp>

<http://www.courseportfolio.org/peer/pages/index.jsp?what=rootMenuD&rootMenuId=12#submit>