

CFC Meeting Minutes

November 29, 2017, 3:30 in the Vogel Room, Memorial Union

Rick Barker
Michael Averett
Karen Camarda
Gloria Dye
Karen Garrison
Linzi Gibson
Kristen Grimmer
Rik Hine

Alex Klaes
Rodrigo Mercader
Kara Kendall-Morwick
Tony Naylor
Michael O'Brien
Holly O'Neill
RaLynn Schmalzried
Leslie Reynard

Jason Shaw
Cherry Steffen
Jennifer Wagner
Ye Wang
Kerry Wynn
Corey Zwikstra
Linsey Modellmog

I. Call to Order at 3:34

II. Email Policy Discussion with guest Jim Tagliareni, CIO and Director of Information Technology Services

- A. Policy from 2005
- B. Currently a committee discussing guidelines for email usage on campus
 - 1. Aware of concerns about the amount of emails
 - 2. Discussion of etiquette
 - 3. Do not want to disrupt these messages reaching their intended audience
 - 4. Not sure if faculty is represented on the committee
- C. All faculty/staff used more than ever before
 - 1. Can create filter of All Faculty/Staff emails that you can read at your leisure
- D. Can we turn of the "Reply All"? Can we opt in/out?
- E. Emails ending up in the Clutter folder is a concern
 - 1. Committee can provide tips to turn Clutter off
- F. Some faculty don't mind and even like getting All Faculty/Staff email
 - 1. Keeps faculty aware of campus events, faculty awards, etc.
- G. Look for "Technology at a Glance" document via email
- H. Logging in to computers on campus can take a long time
 - 1. Currently testing "roaming profiles" changes
 - 2. Internet speed should have increased substantially recently (last 60 days)
- I. Mac users are having a lot of difficulty with the S-drive
 - 1. Losing access to folders
 - 2. Private folders have become public in the Music department
 - a. Problem was not corrected immediately
 - b. IT has to change folder access (faculty cannot)
- J. Banner 9 going live the end of December 2018
- K. Luminous 5 (front end for banner) will be updated in January 2018
- L. Just installed 180 new access points on campus
 - 1. Wireless access should improve around campus
 - 2. Site surveys have been conducted (Phase I)
 - 3. Phase II will be assessing access and moving/adding access points
 - 4. Upgrading switches on campus
- M. Working on improving security and backing up our records
- N. Working on providing wireless connections to projectors in classrooms

III. November 8, 2017 CFC Minutes Approved

IV. Division Reports

- A. Education and Kinesiology Division Minutes, September 20, 2017 Accepted
- B. Humanities Division Minutes, September 29 – October 23 (online) Accepted

V. Committee Reports

- A. Curriculum Sub-Committee Meeting Minutes November 2-14, 2017 (online) (Please note approval of WU 120 as general ed has been pulled for separate discussion and is listed under New Business), Accepted
 - 1. Provide course descriptions before vote
 - 2. Checking access for course/program changes
 - a. Department heads and division chairs currently have access

VI. New Business

- A. Gen Ed Approval – WU 120 Major and Career Exploration – The CFC voted unanimously against the proposal to offer WU120 for General Education credit
 - 1. Currently inter-disciplinary studies course
 - 2. Request to make the course a social science general ed course
 - a. For students who are not aware of disciplines within Social Sciences
 - b. Must be taught by social scientist
 - c. Social Science division approved the course, but the vote was not unanimous
 - 3. Issues discussed:
 - (a) Two credit course that must be taken concurrently with another one credit course
 - (b) Once we approve this, is a social scientist going to continue to teach it?
 - (c) Is this designed to recruit social science majors?
 - (d) To provide context for the division vote, this was brought to the division with another course that did not meet the standards for social sciences (one course was not approved, WU 120 was approved)
 - (e) Why not create a course for each of the three general ed categories?
 - (f) Student's should be exploring majors and careers as part of their job as a student
 - (g) We should set some ground rules for what courses should be included as gen ed social sciences (as well as other divisions)
 - (h) If CFC approves course, CAS will vote, then the General Ed committee

VII. Announcements

- A. Grades are due on Tuesday (not Wednesday)

VIII. Adjournment at 4:32 pm

Upcoming Dates:

Next General Faculty Meeting: Thursday, January 25, 2018 at 3:00 pm in Henderson 100

Next CFC Meeting: Wednesday, February 7, 2018 at 3:30 pm in the Vogel Room