

CFC Meeting Minutes

March 1, 2017, 3:30 in the Shawnee Room

Seid Adem
Rick Barker
Charles Cranston
Gloria Dye
Linzi Gibson
Rachel Goossen
Michael Hager

Chris Hamilton
Sam Leung
Rodrigo Mercader
Kara Kendall-Morwick
Michael O'Brien
RaLynn Schmalzried
Jason Shaw

Ian Smith
Ann Marie Snook
Sharon Sullivan
Mary Sundal
Brian Thomas
Ye Wang
Corey Zwikstra

I. Call to Order at 3:34 pm

II. Introductions

III. Approval of Minutes, February 1, 2017

IV. Division Reports

A. Natural Sciences Division February Meeting Minutes date corrected

V. Committee Reports

VI. New Business

VII. Discussion

A. Course Scheduling Timeline

- Trying to get students to start thinking about summer schedules in advance
- Move enrollment a couple weeks earlier
- Proposal that spring and summer schedules should be completed early summer
 - This can negatively impact faculty in several ways
 - Staffing is not always clear at that time
 - Summer is often used for course prep
 - People leave during the summer
 - Needs of the program, department, students, are not always clear a year in advance
 - Spring and summer advising should be done together
 - Is there data that suggests moving enrollment up will increase summer enrollment?
 - Creating three schedules in one semester is a lot of work
 - There's some faculty members that are not happy the 2017 summer advising was changed without input from the faculty

B. Terms for Chairs

- Concerns from chairs (Is this a life-sentence?)
- Concerns from faculty (Are we going to be stuck with this person forever?)

- Not proposing a “term limit”
 - It takes a couple of years to learn the position
 - Are annual chair evaluations sufficient to determine if there’s a problem with a chair?
 - Survey sent to faculty to evaluate chairs is supposed to be anonymous, but that isn’t always the case (small departments)
 - Not the best evaluation system
 - Not every faculty member participates
 - Term limits could lead to more honest feedback
 - Review for chairs (similar to 3rd year review, but not necessarily done in the third year)
 - Transition to new chair can be quite difficult for faculty, staff, and students
 - Departments could adopt their own policy
 - Accreditation processes can cause issues (timing)
- C. Changing the number of hours for student status (freshman, sophomore, junior, senior)
- Can there be a range of flexibility for status?
 - Could boost summer enrollment
 - Changing can cause an issue for enrollment in 300 level classes
 - 45 upper division requirement is difficult for students to meet as it is
 - Could affect scholarships in some departments
 - Freshman should stay freshman a little longer
 - This would keep us in line with other institutions
 - Many departments have students enrolling in 300 levels courses in the second semester of their sophomore year

VIII. Announcements

- A. Grand Marshal Election Results
 - Gordon McQuere
- B. Faculty Colloquium
 - Truth
 - Proposal Deadline March 24th
- C. Course Success Groups
 - 4th semester for CSGs, 9 groups this semester
- D. Rachel Goossen, Remembering Vietnam, Wednesday, March 8 at 12:00 noon, International House
- E. Fink Visiting Professor in Leadership Lecture, Margaret Pabst Battin – Suicide: That one truly serious philosophical problem March 28, 3:30 at Bradbury Thompson Alumni Center
- F. Scholarships program sponsored by Masonic Temple (Laura will send link to faculty)
 - Low application rate
 - Encourage students to apply
- G. Washburn Jazz Band Ensemble Concert, March 2, 7:30 pm, White Concert Hall

IX. Adjournment