

**WASHBURN**  
UNIVERSITY  
**COLLEGE OF ARTS AND SCIENCES**

CAS General Faculty Meeting  
October 18, 2023 3:30 PM (socializing begins at 3 PM)  
Convocation Hall, Bradbury Thompson Alumni Center

- I. Call to Order
- II. Approval of Minutes from September 12, 2023 CAS General Faculty Meeting
- III. Old Business—none
- IV. New Business
  - a. Curriculum Approvals
    - i. CAS Degree Requirements
      - B. WU 101
      - C. Upper-Division English Writing Course
    - ii. Program Changes
      - B. BPA Public Administration
      - C. Minor in Public Administration
      - D. BA English Literature Emphasis
      - E. BA Philosophy
- V. Additional discussion/questions from CAS Faculty
- VI. Announcements
  - a. Encourage your first-year students to apply for the Great TEXTS certificate program. Every student selected to participate in the Great TEXTS program will receive scholarships to cover the cost of each required TEXTS course. The required books for each Great TEXTS course will also be provided to students at no cost. [More information](#) and an [application](#) are available online.
  - b. Oct. 19 Gender Brown Bag: Join Lydia Shontz, graduate student in psychology, as she presents “Sexual and Gender Minority Groups: Application of a Novel Resilience-Based Integrated Therapy Approach” at noon on October 19 in the Cottonwood Room, Memorial Union.
  - c. Russell Jacobs Lecture in Philosophy, Oct. 19, 2023 at 7:30 PM in Washburn B. Speaker [Dr. Clare Palmer](#) is a British philosopher, theologian, and scholar of environmental and religious studies, who is currently a professor in the Department of Philosophy at Texas A&M University.



### COLLEGE OF ARTS AND SCIENCES

- d. Oct. 20 Deadline for students to register for Day of Transformation (<https://www.washburn.edu/academics/wte/DayofTransformation/index.html>). This event will take place November 10
- e. CAS Summer Professional Development Grants due October 23, 2023
- f. Oct. 25, 12 p.m. International Brown Bag noon lecture (Speaker: Miguel Gonzalez-Abellas on Columbia) 12 p.m. at the International House.
- g. Nov. 1: Deadline for Academic Sabbatical Applications.
  
- h. Nov. 3: Spring 2024 NSO
- i. Nov. 8: International Brown Bag: Nordic States – Happiest People in the World? Linsey Moddelmog
- j. 2024 WUmester topic is *Community and Belonging*. Please consider how you can incorporate the WUmester topic into your spring courses.

Correction: Add the CAS calendar to your Outlook view by choosing casmonthly. If you have any problems gaining access, email our Office 365 administrator at [casey.matthews@washburn.edu](mailto:casey.matthews@washburn.edu)

# CAS Faculty Meeting

09-12-23, 2:30 PM

Bradbury Thompson Alumni Center, Convocation Hall

- I. **Call to Order.** Dr. Erby called the meeting to order at 2:31 PM. Sixty-two faculty were in attendance (52 in-person, 10 via Zoom).
- II. **Dean's Remarks.** The Dean presented her opening remarks, including the introduction of new faculty.
- III. **Approval of Minutes.** A motion was made and seconded to approve the minutes of the 03/08/23 meeting. These minutes were unanimously approved by a voice vote.
- IV. **Elections.**
  - a) Matt Arterburn was nominated to serve as CAS Secretary. His appointment to this role was approved, seconded and unanimously approved by a voice vote.
  - b) The CFC subcommittee memberships for the 2023-2024 academic year were approved, seconded and unanimously approved through a voice vote. Dr. Erby thanked faculty for their CFC service, particularly in this year with so many anticipated course and program changes related to General Education.
- V. **New Business.**
  - a) Dr. Erby initiated discussion of the recommendation to add WU101 as a degree requirement for all CAS degrees. Guests Dr. Alan Bearman and James Barraclough gave a short presentation on this issue, and invited questions:
    - A question was raised about 6-year graduation rates. These have increased from 34% to 54% over the past decade.
    - A question was asked about the impact of cohorts facilitated by WU101. The observation by Student Success staff has been that these have been particularly significant for those in certain groups (e.g. such as risk groups).
    - A question was asked about whether WU101 is necessary for all incoming students. The response was that the variety of factors affecting students are such that a benefit is derived for nearly all students, including those who appear on paper to be well-prepared. An additional comment was made proposing Honors WU101 as an option for those for whom it's appropriate. Additional discussion occurred.
    - A question was asked about which students aren't required to take WU101. All direct-from-high-school students take WU101, while transfer students with more than 30 earned undergraduate hours aren't required to do so.
    - A question was asked about the difficulty incorporating WU101 into a 120-hour degree within the new GenEd system. Dr. Erby clarified that a small number of

degrees are having difficulty with guaranteeing a 120-hour degree in “worst case scenarios” where the GenEds they took elsewhere don’t overlap with program requirements. Exceptions may be warranted.

- A question was asked about whether students transferring in other First-Year-Experience courses would see it transfer in as WU101. The answer is yes, it would most likely transfer in, but at the moment it would need to be approved by CAS Deans because they are not in the KBOR system-wide-transfer matrix.

b) Dr. Erby initiated discussion about upper-division writing requirements. The new GenEd system will have EN101 and EN200 only, and so any additional upper-division writing courses, including writing in the discipline, will have to be added as program requirements. Dr. Melanie Burdick gave a short presentation about options for potential inclusion into programs, including EN300, EN308 and EN312, and invited questions:

- A question was asked about whether EN200 will be offered as CEP. The answer is yes and the English department is preparing to facilitate this in the high schools.
- Dr. Erby acknowledged that nuance and various options may be warranted in approaching the upper-division English requirement. These may vary by degree program.

VI. **Updates.** Dr. Erby provided various updates: welcomed Dr. Maria Stover as Interim Assistant dean, announced that enrollment numbers for the university are up, reiterated the improvements to CAS salaries (4% salary increase for all faculty and 51% of faculty also received market adjustments), announced that travel funding has been increased (\$1500 for scholarly presentation, \$750 for professional development), shared that the provost search has started and will be confidential/anonymous until candidates are brought to campus (provost will be selected by December), while CAS Dean search will likely start next Fall, university strategic planning is getting started and will happen quickly (plan in place by December).

VII. **Announcements.** Various faculty announced upcoming events.

VIII. **Adjournment.** Meeting was adjourned at 3:38 PM.

Submitted by: Matt Arterburn

## Degree Change Form: WU 101 as CAS Degree Requirement

### 1. Reason for this degree change:

Before Washburn's adoption of the KBOR general education system, WU 101 was a university core requirement for most WU students, including all direct-from-high-school students. Exceptions have been regularly applied for transfer students with associate degrees and in other unique situations, and this practice will continue. WU 101 has been part of a sea change at Washburn in improving student success and retention. Since the inception of WU 101 over ten years ago, student retention has increased from 50% to over 70% and the on-time graduation rate has improved to 54%.

WU 101 is not included in the new general education requirements. The university strategically chose not to include WU 101 as part of the 6 "institutional choice" general education requirements on the basis that trends in higher education indicate that many students will fulfill their general education requirements under the new system (34–35 credit hours) while in high school. If WU 101 were included as a general education requirement, direct-from-high-school students who completed their general education in high school would miss out on the proven benefits of WU101 to student success and retention when they matriculate to Washburn.

Washburn cannot mandate university requirements beyond what is now required for general education. However, Washburn can adopt program- and degree-specific requirements.

This proposal is to adopt WU 101 as a degree requirement for all CAS degrees.

### 2. Complete Revised Description:

*Add paragraph in catalog:*

To receive any associate or baccalaureate degree from Washburn's College of Arts and Sciences a student entering Washburn direct from high school must complete WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) with a minimum grade of C.

Notes:

1. Students not direct from high school entering Washburn University with less than 24 hours completed at an accredited post-secondary institution who have not completed a university success course with a minimum grade of C enroll in WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) as determined by their Academic Advisor.
2. Students transferring to Washburn University with 24 or more credit hours completed at an accredited post-secondary institution (after graduating from High School) with a GPA of 2.0 or higher are exempt from the requirement to

take WU 101 The Washburn Experience or HN 101 Honors First Year Experience. They are strongly encouraged to complete a series of independent online modules introducing them to the Washburn University Community of Learning. Other exemptions may be made by the dean of the College of Arts and Sciences.

3. Students not falling in designated categories will be reviewed by Academic Advisors for applicable placement recommendations.
4. Students originally determined as being required to complete WU 101 The Washburn Experience or HN 101 Honors First Year Experience who advance beyond 24 hours of credit without fulfilling the requirement with a minimum grade of C are required to complete a 3-credit hour Directed Readings project (IS 110 Special Topics) administered by the FYE Lecturer/Coordinator.

3. Describe the nature of the proposed change:

Students receiving any degree from the College of Arts and Sciences at Washburn will be required to take WU 101 as a requirement for graduation. Exceptions will continue to be granted to transfer students who matriculate to Washburn having already earned an associate degree and in other unique situations. These exceptions will be granted by the dean of the College of Arts and Sciences.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change:

The First-Year Experience program within the Center for Student Success and Retention has the equipment, facilities, and staffing to teach the course just as it has for the last 10 years. CAS faculty who are interested in teaching WU 101 should indicate their interest to their department chair and dean.

5. Does this change affect any other departments?

No. This will help to maintain the status quo for CAS departments and does not affect units outside of CAS.

## Degree Change Form: 300-level English Writing Course as CAS Baccalaureate Degree Requirement

### 1. Reason for this degree change:

Before Washburn's adoption of the KBOR general education system, EN 300 was a university core requirement for all Washburn baccalaureate degrees.

The new system of general education the University adopted does not include a 300-level writing course. The two composition classes (EN 101 and EN 200) required as part of the new general education system do not include advanced academic writing practices students need to complete successful analyses and arguments in their respective academic disciplines and in their careers. Furthermore, trends in higher education indicate that many students will complete EN 101 and EN 200 for dual credit as part of their high school curriculum, and therefore, not take any composition courses while in college.

For these reasons, this proposal seeks to add a 300-level writing course as a degree requirement for all College of Arts and Sciences baccalaureate degrees, including degrees in bachelor of arts, bachelor of fine arts, bachelor of education, bachelor of integrated studies, bachelor of music, bachelor of musical arts, bachelor of public administration, bachelor of science, and bachelor of science in general science.

### 2. Complete Revised Description:

*Add paragraph in catalog:*

To receive any baccalaureate degree from Washburn's College of Arts and Sciences a student must complete EN 300: Advanced College Writing; EN 308: Scientific and Technical Writing; or EN 312: Theories of Persuasive Writing.

### 3. Describe the nature of the proposed change:

Students receiving a BA, BFA, BEd, BIS, BM, BMA, BPA, or BS degree from the College of Arts and Sciences at Washburn will take a 300-level writing course as a requirement for graduation. These courses, which currently include EN 300: Advanced College Writing; EN 308: Scientific and Technical Writing; and EN 312: Theories of Persuasive Writing, teach the processes, habits of mind, and techniques of writing to support students in completing successful analysis and argumentation in their academic disciplines and in their careers. This degree requirement also supports faculty in all disciplines by allowing them to focus on more discipline-specific content in their advanced courses as opposed to writing methods and mechanics.

### 4. Do you currently have the equipment and facilities to teach the classes within the proposed change:

Yes.

5. Does this change affect any other departments?

No. This will help to maintain the status quo for CAS departments and will not affect units outside of CAS.



# Program Change Request

Date Submitted: 09/15/23 9:04 am

Viewing: **BPA : BPA: Public**

## Administration

Last approved: 09/30/22 11:49 am

Last edit: 10/03/23 3:04 pm

Changes proposed by: Bill Fiander (william.fiander)

Catalog Pages

Using this

Program

[Bachelor's Degree \(BPA\) in Public Administration](#)

Change Type

Significant

Summarize

Changes and

Include Rationale

### In Workflow

1. Acad Ops
2. PO Chair
3. Library
4. SOSC Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance  
Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

### Approval Path

1. 09/15/23 9:19 am  
Holly Broxterman  
(holly.broxterman):  
Approved for Acad  
Ops
2. 09/15/23 10:31  
am  
Bob Beatty  
(bob.beatty):  
Approved for PO  
Chair

3. 09/15/23 10:32 am  
Sean Bird  
(sean.bird):  
Approved for  
Library
4. 09/22/23 2:45 pm  
Lindsey Ibanez  
(lindsey.ibanez):  
Approved for  
SOSC Chair
5. 09/25/23 8:51 pm  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Dean
6. 10/03/23 9:41 am  
Bruce Mactavish  
(bruce.mactavish):  
Approved for  
CFCCC Chair

## History

1. Apr 21, 2022 by  
clmig-jwillging
2. Sep 30, 2022 by  
Holly Broxterman  
(holly.broxterman)

Submitted by Bill Fiander - "Outdated – Simply put, the BPA program has not been updated in 40 years. The BPA was originally designed in the early/mid-1980s to accommodate State of Kansas employees needing to satisfy minimum degree qualifications for their positions. It was contained, and still is, within the Political Science (PO) Department. Program enrollment swelled over the next decade into the 60-80

student range. Sufficient faculty were subsequently hired to cover this demand. Once this initial burst subsided, enrollment plummeted, PA-dedicated faculty were not replaced, and Political Science faculty were left to admirably continue advising the program without the requisite aptitude or time needed to invest in a more comprehensive review. In 2023 after a small program review validated the value of maintaining the program, a new PA-dedicated faculty position was filled to teach PA classes and undertake a critical examination of the program's 50-year old curriculum.

Streamline – The current curriculum is far too specialized in PA classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today's public sector. Course requirements are routinely replaced with other PO and non-department classes due to courses not being offered for lack of PA faculty. The major itself requires 60-66 credits which is daunting for prospective students given the 40-credit PO major. Of those credits, more than 1/3 come outside the department as cognate courses. These are very specific courses and pose a challenge to advising how they remain relevant for our majors.

Key changes that would address the above issues include:

- reducing course load to a more competitive 40 credit hours
- affirming the core PA classes that need faculty
- expanding inter-disciplinary features of the PA through more selections and electives instead of specific cognate courses
- requiring selection of one of three inter-disciplinary concentrations which may include another department's major/minor
- streamlining the PA minor
- streamlining the Nonprofit Management Certificate in cooperation with the Department of Human Services

Relevant and Versatile Skill Set – One principle of the original BPA that the new BPA gives a nod to is in its inter-disciplinary approach. A current approach that is highly valued at Washburn. And highly achievable in the BPA. This fits comfortably given the small size of the program and the many academic needs faculty must deliver.

Washburn has tremendous resources outside the PO Department that the PO Department does not need to replicate. That includes off-campus "incubators" such as 60+ local non-profits, City/County/School agencies, and the State of Kansas.

Today's PA work force, much like their predecessors, are incredibly more valued the more versatile they can be. PA students must confidently swim in political, economic, legal, data analytical, and social equity waters to be successful today. They must be leaders not just managers. To that end, course changes to the BPA make it more diverse yet more relevant in its inter-disciplinary offerings (Business, Human Services, Communication, English, Leadership, Community Engagement, and other social sciences). But also relevant for today's needs through one of three (3) inter-disciplinary concentrations:

- Management Analyst
- Sustainable Communities
- Non-PO major/minor

These changes will also heavily integrate a practitioner's point of view including career readiness/field requirements and PO adjunct faculty who are experts in their field.

Career and Higher Education Demand – A review of any state/local government agency will show the demand for public sector employment is high and hard to fill. The need for well-trained public service candidates will continue to grow given the aging demographics and ever-increasing demands of the public for more services in the face of fewer resources. This is particularly true for those who can critically think and communicate fiscally viable options for the public good.

The proposed changes were also benchmarked against reviews of other PA programs both at the undergraduate and graduate level in Kansas and nationally. With KU as the highest-rated PA graduate program in the nation and multiple graduate urban planning or PA programs all in our backyard (KSU, UMKC, KU, WSU), Washburn's PA program can position itself not only as a pipeline itself to restock public service shelves in Kansas communities but can be a feeder for master-level advancement in regional public administration careers. This is all provided we can begin to attract and grow higher caliber candidates which these changes are intended to help."

((Holly 9/15/23: Completed revisions according to new standardization approved by Deans and Provost Office, submitted proposal for Bill))

## General Information

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Effective Catalog Edition	2024-2025
Department	Political Science
College	College of Arts and Sciences
Division	Social Sciences
Degree Level	Undergraduate
Program Title	BPA: Public Administration
Degree to be Offered	Bachelor of Public Administration (BPA)
Is this program offered completely online?	
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	<a href="#"><u>440401 - Public Administration.</u></a>

## Admission and Curriculum

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### Admission Criteria

Total Number of Semester Credit Hours for the

Degree

Curriculum

## Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of **General Education**, all requirements for a **Bachelor of Public Administration** degree, and any additional hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

### Required Courses Inside Department

<a href="#">PO 107</a>	Kansas, State, and Local Government	3
<a href="#">PO 245</a>	Introduction to Public Administration	3
<a href="#">PO 305</a>	Public Policy	3
<a href="#">PO 306</a>	American Urban and Metropolitan Planning	3
<a href="#">PO 393</a>	Managing Public Money	3
<a href="#">PO 401</a>	Equity and Hard Choices in Public Administration	3
<a href="#">PO 307</a>	Internship	3
or <a href="#">PO 309</a>	Kansas Legislative Experience	
<a href="#">PO 450</a>	<a href="#">Junior Seminar</a>	<u>1</u>
Subtotal		22

### Department Electives (Minimum of 6 credits not in Concentration)

<a href="#">PO 255</a>	<a href="#">Introduction to the American Legal System</a>
<a href="#">PO 300</a>	<a href="#">Special Topics/Political Science</a>
<a href="#">PO 307</a>	<a href="#">Internship</a>
<a href="#">PO 308</a>	American Elections and Federalism
<a href="#">PO 343</a>	Administrative Law

<u>PO 346</u>	Problems in Public Administration	
<u>PO 371</u>	<u>Topics: American Politics and Government</u>	
<u>PO 374</u>	<u>Topics: Public Administration <sup>1</sup></u>	
<u>PO 386</u>	<u>Independent Study</u>	
<u>PO 390</u>	Applied Political Research	
<u>PO 391</u>	Managing People in Public Organizations	
<u>PO 394</u>	Challenges Managing Public Organizations	
<u>PO 395</u>	Non-Profit Management and Leadership	
Subtotal		6

### ~~Non-PO Cognate Courses~~

<del>EC-200</del>	<del>Principles of Microeconomics<sup>2</sup></del>	<del>3</del>
<del>EC-201</del>	<del>Principles of Macroeconomics<sup>2</sup></del>	<del>3</del>
<del>PY-100</del>	<del>Basic Concepts in Psychology<sup>2</sup></del>	<del>3</del>
<del>CN-101</del>	<del>Introduction to Communication Studies<sup>2</sup></del>	<del>3</del>
<del>SO-101</del>	<del>Social Problems<sup>2</sup></del>	<del>3</del>
<del>CM-101</del>	<del>Computer Concepts and Applications</del>	<del>3</del>
<del>AC-224</del>	<del>Financial Accounting</del>	<del>3</del>
<del>CN-308</del>	<del>Organizational Communication</del>	<del>3</del>
<del>or CN-350</del>	<del>Persuasion</del>	
<del>Subtotal</del>		<del>0</del>

### Concentration (Select One of Three Options, 12 credits minimum)

~~Select 9 to 12 credit hours from the following:~~ ~~9-12~~

Management Analyst (maximum 6 PO credits)

Sustainable Communities (maximum 6 PO credits)

Other Department Major / Minor (12-18 credit hours) <sup>2</sup>

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Subtotal 12

Total Hours 40

1

Topics may include non-profit, planning, legal, management, etc.

2

With advisor approval.

## Management Analyst

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### Required Courses

<u>PO 391</u>	<u>Managing People in Public Organizations</u>	<u>3</u>
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<u>BU 258</u>	<u>Foundations of Data Analysis</u>	<u>3</u>
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### Elective Courses

<u>BU 346</u>	<u>Organizational Behavior</u>	<u>3</u>
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<u>CN 150</u>	<u>Public Speaking</u>	<u>3</u>
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<u>CN 3XX</u>	<u>Communication Upper Division</u>	<u>3</u>
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<u>EC 200</u>	<u>Principles of Microeconomics</u>	<u>3</u>
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<u>EC 201</u>	<u>Principles of Macroeconomics</u>	<u>3</u>
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<u>EC 211</u>	<u>Statistics for Business and Economics</u>	<u>3</u>
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<u>EC 480</u>	<u>Public Finance</u>	<u>3</u>
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<u>EN 208</u>	<u>Professional Writing</u>	<u>3</u>
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<u>HS 495</u>	<u>Research and Evaluation</u>	<u>3</u>
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<u>LE 200</u>	<u>Ethical Responsibilities of Leadership</u>	<u>3</u>
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<u>PO 390</u>	<u>Applied Political Research</u>	<u>3</u>
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<u>PO 394</u>	<u>Challenges Managing Public Organizations</u>	<u>3</u>
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<u>PO 395</u>	<u>Non-Profit Management and Leadership</u>	<u>3</u>
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## Sustainable Communities

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Required Courses

<u>PO 374</u>	<u>Topics: Public Administration</u> <sup>1</sup>	<u>3</u>
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<u>CE 250</u>	<u>Introduction to Community Studies</u>	<u>3</u>
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Elective Courses

<u>AN 112</u>	<u>Cultural Anthropology</u>	<u>3</u>
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<u>BI 203</u>	<u>Human Impact on the Environment</u>	<u>3</u>
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<u>CJ 303</u>	<u>Diversity in American Culture</u>	<u>3</u>
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<u>CN 150</u>	<u>Public Speaking</u>	<u>3</u>
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<u>CN 3XX</u>	<u>Communication Upper Division</u>	<u>3</u>
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<u>EN 208</u>	<u>Professional Writing</u>	<u>3</u>
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<u>HI 3XX</u>	<u>History Upper Division</u>	<u>3</u>
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<u>LE 200</u>	<u>Ethical Responsibilities of Leadership</u>	<u>3</u>
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<u>PY 311</u>	<u>Multicultural Psychology</u>	<u>3</u>
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<u>SO 3XX</u>	<u>Sociology Upper Division</u>	<u>3</u>
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<u>SW 250</u>	<u>Diversity and Social Justice in Social Work</u>	<u>3</u>
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<sup>1</sup>  
Topics include practices in equitable and sustainable city planning, etc.

~~Degree Requirements Required Courses for the BPA Major (27 to 30 credit hours):~~

~~<sup>1</sup>Taken sometime within the first 12 credit hours of the major.<sup>2</sup>~~

~~These courses also count towards fulfilling the General Education and elective requirements of the University~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental

Files

Reviewer

Comments

Key: 21

# Program Change Request

Date Submitted: 09/15/23 9:05 am

Viewing: **PB-MNR : Public Administration  
Minor**

Last approved: 04/04/23 1:19 pm

Last edit: 09/15/23 9:11 am

Changes proposed by: Bill Fiander (william.fiander)

Catalog Pages

Using this

Program

[Public Administration, Minor](#)

Change Type **Not** Significant

Summarize

Changes and

Include Rationale

## In Workflow

1. Acad Ops
2. PO Chair
3. Library
4. SOSC Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

## Approval Path

1. 09/15/23 9:19 am  
Holly Broxterman  
(holly.broxterman):  
Approved for Acad Ops
2. 09/15/23 10:21 am  
Bob Beatty  
(bob.beatty):  
Approved for PO Chair

3. 09/15/23 10:24 am  
Sean Bird  
(sean.bird):  
Approved for  
Library
4. 09/22/23 2:45 pm  
Lindsey Ibanez  
(lindsey.ibanez):  
Approved for  
SOSC Chair
5. 09/25/23 8:54 pm  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Dean
6. 10/03/23 2:18 pm  
Bruce Mactavish  
(bruce.mactavish):  
Approved for  
CFCCC Chair

## History

1. Jun 14, 2022 by  
joseph.desota
2. Sep 30, 2022 by  
Holly Broxterman  
(holly.broxterman)
3. Apr 4, 2023 by  
Bob Beatty  
(bob.beatty)

Submitted by Bill Fiander, "Outdated – Simply put, the BPA program has not been updated in 40 years. Streamline – The current curriculum is far too specialized in PA

classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today's public sector. Updating minor to align with BPA changes. Refer to BPA CourseLeaf program proposal rationale for additional information. "

((Holly 9/15/23: Completed revisions according to new standardization approved by Deans and Provost Office, submitted proposal for Bill))

## General Information

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Effective Catalog Edition	2024-2025
Department	Political Science
College	College of Arts and Sciences
Division	Social Sciences
Degree Level	Undergraduate
Program Title	Public Administration Minor
Degree to be Offered	Minor (MINOR)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No

CIP Code [440401](#) ~~0401~~ - [Public Administration.](#)  
~~0401~~

## Admission and Curriculum

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### Admission Criteria

Total Number of 15

Semester Credit

Hours for the

Degree

Curriculum

## Minor Requirements

### Required Courses Inside Department

<del>PO 106</del>	<del>The Government of the United States</del>	<del>3</del>
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<a href="#">PO 245</a>	Introduction to Public Administration	3
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<u>Select 3 courses from the following:</u>		<u>9</u>
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<a href="#">PO 107</a>	Kansas, State, and Local Government
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<a href="#">PO 305</a>	Public Policy
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<del>PO 307</del>	<del>Internship</del>
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<a href="#">PO 306</a>	American Urban and Metropolitan Planning
------------------------	--

<a href="#">PO 374</a>	Topics: Public Administration <sup>1</sup>
------------------------	--

<del>PO 346</del>	<del>Problems in Public Administration (PO 346 and PO 374 can be repeated if special topic is different)</del>
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<a href="#">PO 391</a>	<a href="#">Managing People in Public Organizations</a>
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<a href="#">PO 393</a>	Managing Public Money
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PO 395 Non-Profit Management and Leadership

~~PO 390~~ ~~Applied Political Research~~

PO 401 Equity and Hard Choices in Public Administration

Subtotal 12

### Other Required Courses

Select six credits from the following: 6

Select one course outside PO department within one of the Bachelor of Public Administration's two concentrations <sup>2</sup> 3

Total Hours 15

1

Topics include practices in equitable and sustainable city planning, non-profit issues, etc.

2

See Bachelor of Public Administration Concentrations:

<https://catalog.washburn.edu/undergraduate/college-arts-sciences/political-science-public-administration/bachelors-degree-bpa-public-administration/index.html>

~~Minor Requirements The minor in Public Administration consists of 15 credits distributed as follows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

~~Lowered the total number of hours from 18 to 15 and added classes that are consistently being taught in public administration rotation in order to reflect current curriculum and anticipated student needs. Current faculty (PA Lecturer and adjuncts) can teach all classes in the minor with this change.~~

Supplemental  
Files

Reviewer  
Comments





# Program Change Request

Date Submitted: 09/05/23 9:54 am

Viewing: **LI : English: Literature**

Last approved: 09/30/22 12:03 pm

Last edit: 09/08/23 10:28 am

Changes proposed by: Melanie Burdick (melanie.burdick)

Catalog Pages

Using this

Program

[English Literature and Film Criticism, BA](#)

Change Type

Significant

Summarize

Changes and

Include Rationale

## In Workflow

1. Acad Ops
2. EN Chair
3. Library
4. HUM Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

## Approval Path

1. 09/05/23 10:50 am  
Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 09/05/23 11:06 am  
Melanie Burdick (melanie.burdick): Approved for EN Chair

3. 09/05/23 11:26 am  
Sean Bird  
(sean.bird):  
Approved for  
Library
4. 09/21/23 4:47 pm  
Ian Smith1  
(ian.smith1):  
Approved for HUM  
Chair
5. 09/25/23 9:00 pm  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Dean
6. 10/03/23 9:42 am  
Bruce Mactavish  
(bruce.mactavish):  
Approved for  
CFCCC Chair

## History

1. Apr 21, 2022 by  
clmig-jwillgig
2. Sep 30, 2022 by  
Holly Broxterman  
(holly.broxterman)

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study.

((Holly 9/8/23: Completed revisions according to new standardization approved by Deans and Provost Office))

## General Information

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Effective Catalog Edition	2024-2025
Department	English
College	College of Arts and Sciences
Division	Humanities
Degree Level	Undergraduate
Program Title	English: Literature
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	<a href="#"><u>No</u></a>
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	<a href="#"><u>230101 - English Language and Literature, General.</u></a>

## Admission and Curriculum

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### Admission Criteria

Total Number of  
Semester Credit  
Hours for the  
Degree  
Curriculum

## Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach the 120 credit hours required for graduation.

In addition, all English (BA) majors must complete a complementary minor, certificate, or additional major; students must declare this with the department that grants it.

### Required Courses Inside Department

<u>EN 105</u>	Introduction to English Studies	3
<u>EN 301</u>	Literary Criticism & Theory	3
<u>EN 310</u>	English Grammar/Linguistics	3
<u>EN 400</u>	Senior Thesis (the capstone for literature majors)	3
<b>Subtotal</b>		<b>12</b>

### Literature Surveys

Literature Surveys - Select five of the following:		15
British Literature		
<u>EN 325</u>	British Lit through 1785	
<u>EN 326</u>	British Literature since 1785	
American Literature		
<u>EN 330</u>	American Literature through 1865	
<u>EN 331</u>	American Literature since 1865	

World Literature		
<u>EN 360</u>	World Literature through 1650	
<u>EN 361</u>	World Literature since 1650	
<b>Subtotal</b>		<b>15</b>
<b>Option A - Literature Track</b>		
<u>Tracks - Select One Option</u>		<u>12</u>
<u>Option A - Literature Track</u>		
<u>Choose three upper-division EN literature or film classes (9 credit hours) <sup>1</sup></u>		
<u>EN 380</u>	Modern Poetry	
or <u>EN 382</u>	Modern Novel	
<del>Choose three upper-division EN literature or film classes <sup>1</sup></del>		<del>9</del>
<b>Subtotal</b>		<b>12</b>
<b>Option B - Film Criticism Track</b>		
<u>Option B - Film Criticism Track</u>		
<u>Choose three upper-division EN film classes (9 credit hours)</u>		
<u>EN 240</u>	Introduction to Film Studies	
<del>Choose three upper-division EN film classes</del>		<del>9</del>
<b>Subtotal</b>		<b>0</b>
Total Hours		39

<sup>1</sup>  
at least two must be literature

~~Degree Requirements Thirty-nine total English hours required, including core requirements, but excluding EN 101 Introductory College Writing and EN 300 Advanced College Writing. The Literature and Film Criticism emphasis major's field program should look as follows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

They do not. The requirement is for additional coursework mainly outside the department.

Supplemental  
Files

Reviewer  
Comments

Key: 129

# Program Change Request

Date Submitted: 09/12/23 1:17 pm

Viewing: **PH : Philosophy**

Last approved: 09/08/23 9:29 am

Last edit: 10/10/23 10:47 am

Changes proposed by: Ian Smith1 (ian.smith1)

Catalog Pages

Using this

Program

[Philosophy, BA](#)

Change Type

Significant

Summarize

Changes and

Include Rationale

## In Workflow

1. Acad Ops
2. PH Chair
3. Library
4. HUM Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

## Approval Path

1. 09/12/23 1:41 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for Acad  
Ops
2. 09/12/23 4:04 pm  
Ian Smith1  
(ian.smith1):  
Approved for PH  
Chair
3. 09/12/23 4:07 pm

- Sean Bird  
(sean.bird):  
Approved for  
Library
4. 09/21/23 4:48 pm  
Ian Smith1  
(ian.smith1):  
Approved for HUM  
Chair
5. 09/26/23 11:37 am  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Dean
6. 10/03/23 2:44 pm  
Bruce Mactavish  
(bruce.mactavish):  
Approved for  
CFCCC Chair
7. 10/04/23 9:46 pm  
Maria Stover  
(maria.stover):  
Approved for  
Assoc Dean CFC
8. 10/05/23 7:41 am  
Maria Stover  
(maria.stover):  
Approved for CA  
Assoc Dean
9. 10/05/23 12:19  
pm  
Beth ONeill  
(beth.oneill):  
Rollback to Assoc  
Dean CFC for



## Governance Check

### History

1. Apr 21, 2022 by  
clmig-jwillgling
2. Sep 30, 2022 by  
Holly Broxterman  
(holly.broxterman)
3. Mar 31, 2023 by  
Ian Smith1  
(ian.smith1)
4. Sep 8, 2023 by  
Holly Broxterman  
(holly.broxterman)

Rationale for change in division of credit hours: We will now have a philosophy honors track and a non-honors track, the rationale for which can be found in the new course creation for PH 397: Senior Capstone for Non-Honors Majors. In order for the non-honors students to have the same credit hour footprint as the honors students, the non-honors students need to take 3 more hours than they would be taking without our (other) program changes, and taking 3 more hours of elective credit seems to be the most sensible change to their revised curriculum.

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study.

Rationale for change in logic requirement: Passing PH 220 can be a barrier to graduation. The D/F/W rate for PH 220 is typically higher than it is for other PH courses. And we realize that although taking a logic course is essential for our PH majors, we have come to realize that the specific content in PH 220 versus PH 104 is clearly only relevant for PH majors who plan to go on to do graduate work in

philosophy. Those students need PH 220, but other philosophy majors do not necessarily need PH 220. Hence the disjunctive requirement: students will need to take either PH 220 or PH 104, and those students who have any plans to continue graduate work in philosophy will be advised to take PH 220.

Note: The content of PH 220 is still arguably essential for other majors that require the course. For example, all CIS majors are required to take the course. We teach to the following SLOs from the Computer Science Curricula 2023: Joint Task Force on Computing Curricula in PH 220:

1. Convert logical statements from informal language to propositional and predicate logic expressions.

2. Apply formal methods of symbolic propositional and predicate logic, such as calculating

validity of formulae and computing normal forms.

3. Use the rules of inference to construct proofs in propositional and predicate logic.

6. Describe the strengths and limitations of propositional and predicate logic.

Circling back to what is necessary for our PH majors, we have come to realize that 3 and 6 are not necessary for PH majors who do not plan to pursue graduate study in philosophy. 1 and 2 (with respect to propositional logic) surely are necessary for any PH major, but those are addressed in PH 104 as well. (But note that PH 104 does not address 3 and 6, so PH 104 should not substitute for PH 220 for majors such as CIS majors.)

((Holly 9/8/23: Completed revisions according to new standardization approved by Deans and Provost Office))

## General Information

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Effective Catalog Edition	2024-2025
Department	Philosophy
College	College of Arts and Sciences
Division	Humanities

Degree Level	Undergraduate
Program Title	Philosophy
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	38.0101 - 38.0101

## Admission and Curriculum

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### Admission Criteria

Total Number of Semester Credit Hours for the Degree

Curriculum

~~Degree Requirements The Philosophy major consists of 33 hours of Philosophy distributed~~

# ~~as follows:~~ Degree Requirements

In addition to the requirements stated below, students must complete 34-35 ~~At least 15~~ hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach ~~the 33 (in addition to PH 398 Senior Philosophy Honors Thesis Preparation/ PH 399 Senior Philosophy Honors Thesis) must be at~~ the minimum 120 credit hours required for graduation. 300 level. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

In addition, all Philosophy majors must declare and then meet the requirements for a minor, a second major, or a certificate in order to graduate.

## Required Courses Inside Department

<u>PH 201</u>	Corrupting the Youth: Ancient Greek Philosophy	3
<u>PH 220</u>	Symbolic Logic	3
or <u>PH 104</u>	Introduction to Logic and Critical Thinking	
<u>PH 301</u>	I think therefore I am? Modern Philosophy 1600-1800	3
<u>PH 303</u>	Topics-History of Philosophy	3

Select either Philosophy Track or Philosophy Honors Track 9

### Philosophy Track

PH 397      Senior Capstone for Majors (3 hrs)

AND Philosophy Elective credit (6 hrs) <sup>1</sup>

### Philosophy Honors Track

PH 398      Senior Philosophy Honors Thesis Preparation  
& PH 399      and Senior Philosophy Honors Thesis (6 hrs total for both classes)

~~PH 399~~      ~~Senior Philosophy Honors Thesis~~      ~~3~~

### ~~Value Theory~~

AND Philosophy Elective credit (3 hrs) <sup>1</sup>

Value Theory - Select at least two of the following:      6

[PH 200](#) General Topics in Philosophy <sup>2</sup>

[PH 211](#) Introduction to Ethical Theory

[PH 214](#) Medical Ethics

[PH 300](#) General Topics in Philosophy <sup>2</sup>

[PH 311](#) Issues in Ethical Theory

[PH 312](#) Social-Political Philosophy

[PH 313](#) Professional Ethics

[PH 315](#) Philosophy of Law

[PH 317](#) Ethics of Genetic Technologies

[PH 319](#) Midwestern Environmental Ethics

[PH 340](#) Aesthetics

[PH 386](#) Special Studies <sup>2</sup>

### ~~Metaphysics and Epistemology~~

Metaphysics and Epistemology - Select at least two of the following:

6

[PH 200](#) General Topics in Philosophy <sup>2</sup>

[PH 203](#) Introduction to Buddhist Philosophy

[PH 205](#) Existentialism

[PH 207](#) Existence of God

[PH 300](#) General Topics in Philosophy <sup>2</sup>

[PH 302](#) Philosophy of Religion

[PH 320](#) Advanced Logic

[PH 323](#) Philosophy of Race

[PH 325](#) Philosophy of Mathematics

[PH 327](#) Philosophy of Science

[PH 330](#) Philosophy of Mind

<u>PH 335</u>	Metaphysics	
<u>PH 386</u>	Special Studies <sup>2</sup>	
<del>Subtotal</del>		<del>33</del>
<b>Electives</b>		
<del>Philosophy Elective credit <sup>2</sup></del>		<del>3</del>
<del>Subtotal</del>		<del>0</del>
Total Hours		33

<sup>1</sup>

- Philosophy Program Honors Track students will complete 3 hours of electives; Philosophy Track students will complete 6 hours of electives.
- A 100-level course may count toward this elective credit, but only with the permission of the Chair.
- PH 104 cannot count toward this elective credit for any students, whether they are honors students or non-honors students.
- At least 21 hours of the 33 must be at the 300 level.

<sup>2</sup>

*If course material is appropriate (Chair's discretion).*

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### Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental  
Files

Reviewer  
Comments

**Beth O'Neill (beth.oneill) (10/05/23 12:19 pm):** Rollback: Approval completed in error.

Key: 163