Washburn University
Ichabod Mascot Performer Information

Responsibilities
Will attend meetings with a university relations staff member to continue to develop consistency for the mascot program, schedule events and address issues and concerns.

The Ichabod mascot will be present at:
- Home football, basketball, baseball, tennis, softball and soccer games
- Away, post-season and bowl games, if requested to attend.
- Family Day and Homecoming activities as assigned
- Washburn University Anniversary Celebration (on or around February 6)
- Ichabod’s Birthday Celebration (in August)
- Sesquicentennial celebration events
- Two carefully selected campus activities, each month
- Other campus functions as requested
- Community events as requested

*Note: Because of the last minute nature of playoff and bowl games, mascot performer may not make unchangeable plans during winter or spring breaks before discussing with mascot manager.

Eligibility
Student(s) selected must:

- Be enrolled in at Washburn University and maintain a cumulative 2.5 GPA.
- Be in good standing with the University.
- Submit to a background investigation.
- Participate in required appearances. Unexcused absences will result in a warning, and if repeated, may lead to a termination of compensation.
Compensation
Student(s) selected to be the mascot performer will:

- Earn $20 an hour for approved performances.
- Receive mileage compensation of 56 cents per mile (or current mileage rate approved by Washburn University), if an appearance is outside Shawnee County.
- Be provided all equipment and/or clothing required to wear the mascot attire. (Must be approved by mascot manager prior to purchase.)

Mascot Guidelines

Purpose:
The Ichabod Mascot is the official mascot of Washburn University. Use of the mascot is intended to enhance the tradition and spirit of the audience through exaggeration, characterization and entertainment.

To ensure Washburn University is widely recognized in the appropriate manner, guidelines have been established for mascot performers.

General guidelines:

1. Mascot performer must attend required training.
2. The mascot suit will be worn only at Washburn University events or public events approved and scheduled through the university relations office.
3. The mascot suit will be used with care and inspected regularly.
4. Good personal hygiene is essential.
5. The mascot attire may not be loaned to and worn by anyone not approved by university relations.
6. Use of alcohol or any controlled substance will not be allowed before or during a performance, or scheduled trip to and from a performance. Smoking/drinking is prohibited when wearing the Ichabod mascot attire. Violation will result in immediate dismissal.
7. The identity of the mascot performer must be kept secret.

Mascot rules:

1. Be a positive representative of Washburn and promote school spirit. Negative behavior to the athletes, mascots or fans of opposing teams will not be tolerated.
2. NEVER dress or undress in public.
3. Do not take personal pictures, while wearing the mascot attire, and post on YouTube, Myspace, Facebook or any other social networking website.
4. NEVER speak while in character.
5. Only use polite and appropriate gestures.
6. Encourage an audience in a positive and appropriate manner.
7. The mascot must represent good, clean fun and negative behavior is not allowed. (For example, arm wrestling can be used in a fun manner.)

**Safety Guidelines:**

1. Always be aware that the costume limits visibility. Keep your safety and the safety of others in mind at all times.
2. Remember to stretch before and after a performance.
3. Always set parameters in your performance area and stay away from dangerous or unstable areas.
4. Drink plenty of water and sports drinks before, during and after performances. The mascot performer will need to provide their own drinks.
5. Children are attracted to a mascot so treat them with care.
Washburn University Mascot Performer Audition Checklist

We are excited you are interested in auditioning to become the Washburn University Ichabod mascot. **Auditions will be Wednesday, Feb. 26, 2014.** To participate, please complete and send all forms and information to:

Washburn University
University Relations
1700 SW College Ave.
Topeka, KS 66621

**Information should be received no later than 5 p.m. Wednesday, Feb. 19, 2014.** If you have any questions, please call the university relations department at 785-670-1154 or e-mail wurelations@washburn.edu.

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**Audition checklist**

- Audition waiver
- Performer information form
- Resume and three references
Washburn University Mascot Performer Audition Waiver

Name: ____________________________________________

Age: ________    Gender: ________________

I understand Washburn University is not responsible for any injury that may occur during the audition. I have entered the audition voluntarily and completely aware of the possibility for injury and will take sole responsibility for my actions.

__________________________________ ____________________________
Participant’s signature            Date

__________________________________ ____________________________
Parent signature                   Date
(if participant is under the age of 18)

__________________________________
Emergency contact name             Emergency phone number
Washburn University Mascot Participants Information

Name: _______________________________________________________________

Birth date: ____________________________

Major: ____________________________ Year in school: _____________________

WIN number: ____________________________

Social Security number: ____________________________

Undergraduate/graduate (circle one)

Current GPA (high school or college): __________

Current address: _______________________________________________________

_____________________________________________________________________

Permanent address: ____________________________________________________

_____________________________________________________________________

Cell phone number: ____________________________

Home phone number: ____________________________

E-mail address: _____________________________________________

Parents’ names (first and last): ____________________________

_____________________________________________________________________

Mascot experience: _____________________________________________________

_____________________________________________________________________

Height: _______________ Weight: _______________

Name of emergency contact, other than parents: ____________________________

Phone # of emergency contact: ____________________________

_________________________________________ ____________________________

Date          Student’s name (print)          Student signature

Date          Parent or guardian name (print)          Parent or guardian signature (if under 18)

Updated December 2013
Washburn University Mascot Tryout Schedule

Wednesday, Feb. 26, I am available during the following hours: (Please circle the times that work best for you.)

8 a.m.
8:30 a.m.
9 a.m.
9:30 a.m.
10 a.m.
10:30 a.m.
11 a.m.
11:30 a.m.
12 p.m.
12:30 p.m.
1 p.m.
1:30 p.m.
2 p.m.
2:30 p.m.
3 p.m.
3:30 p.m.
4 p.m.
4:30 p.m.
5 p.m.
5:30 p.m.
6 p.m.

___ None of the above. Please explain: ______________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________