Program Review

Update – December, 2010
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Program Review process in place since 1992

Five-Year Review Cycle – All academic and administrative units

Purpose – Unit self assessment

Result – Increased accountability for identified weaknesses and affirmation of identified strengths

Program Reviews Suspended during 2009–2010 academic year to review and revamp current process

All program reviews postponed one year as a result
Revamp of Program Review Process – Separation Based on Unit Type

- Clarified process, maintained alignment with HLC, created two unique program review forms:
  - Academic
  - Administrative

- Spread out Program Review presentations throughout the academic year (Effective 2011–2012)
  - Administrative Program Reviews take place in Fall semester
  - Academic Program Reviews take place in Spring semester.
  - All results reported to Board of Regents the following summer or fall
Revamp of Program Review Process – Going Paperless

- Previously required units to provide 6 printed copies
- Going forward, units required to submit 1 printed copy and 1 electronic copy
- Electronic copy placed in shared folder accessible only by committee members
Revamp of Program Review Process – Increased Emphasis on Assessment

- Learning outcomes annual assessment reporting folded into program review
- Recommendation – member of Assessment Committee serve on Program Review Committee to evaluate progress on learning outcome assessment
Revamp of Program Review Process – Academic Data Provided by IR

- Add five-year change column
- Provide breakout of fall and spring adjuncts
- Add additional budget information
  - Average cost per credit hour
  - Tuition per credit hour
- Add new section on courses
  - Total organized class sections
  - Number of low enrollment sections
  - Average organized class section for lower, upper, graduate
  - Percent of courses taught by adjunct faculty
- Add national data for degrees conferred
Revamp of Program Review Process – Modified Summary Recommendation

### Previous
- **Ratings**
  - Outstanding
  - Operating at an acceptable level
  - Low
  - Significant Problems
- **Recommended Actions**
  - Continue at current level of activity and resources
  - Continue, but at reduced level of activity and resources
  - Singled out for further development as area of excellence
  - New programs to be developed
  - Change in emphasis, but at current level of activity and resources
  - Phase-out with reallocation of resources
  - Singled out for further development

### New
- **Ratings** (Provide examples under each area if appropriate)
  - Meeting or Exceeding Expectations for Continuous Improvement
  - Not Meeting Expectations for Continuous Improvement
  - Serious Concerns Identified
- **Recommended Actions**
  - Five-Year program review
  - Two-year progress report to address identified concerns
  - Phase Out
Additional Program Review Information on VPAA Web Site

- Academic Program Review Guidelines

- Administrative Program Review Guidelines

- Program Review Cycle
  - http://www.washburn.edu/admin/vpaa/forms/ProgRevSchedule.pdf