Application for Bods Feeding Bods

Application Due: **February 20, 2015** in LinC Office, Benton 405

If you need more time or have questions email bodsfeedingbods@washburn.edu

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**What is Bods Feeding Bods?**

Bods Feeding Bods is an executive council made up of Washburn University students and works in conjunction with faculty and staff to alleviate hunger. Established in August 2014, Bods Feeding Bods serves as the umbrella organization for several campus-based initiatives. While the primary purpose of this committee is to raise awareness on campus and address hunger alleviation and nutrition issues among members of the Washburn community, there is also a mandate to include efforts that lend themselves to off-campus exposure and engagement. Bods Feeding Bods contributes to the overall health, wellness and awareness of the Washburn University community by addressing hunger and nutrition issues that affect the campus and local, national and global world in which we as students, faculty and staff live. We work to ensure the sustainability of Washburn University’s initiatives that are committed to being responsibly involved in addressing hunger and nutrition issues both on and off campus.

**What’s next?**

Washburn administration, faculty, and students are motivated to make sure Bods Feeding Bods is a sustainable service on campus. To achieve this goal we have created leadership positions based on the work that needs to be done. The exciting part of this opportunity is that Bods Feeding Bods is entirely student-run. We are looking for students who want to dream bigger and better for Washburn University community and address its hunger needs. The positions available are the Executive Director of Bods Feeding Bods, Public Relations Manager, and Fiscal Manager (see job descriptions below). The applicants selected should be able to start their positions this semester (Spring 2015) and continue their work through at least the Fall of 2015.
Position Descriptions: Bods Feeding Bods - Executive Council

Executive Director of Bods Feeding Bods

- Presides over and sets agenda for all Advisory Board, Bods Feeding Bods, and Initiative Director meetings
- Works with Initiative Directors to set goals and reach goals
- In consultation with Advisory Board and Executive Council, determines big picture goals for Bods Feeding Bods Initiatives and develops steps to achieve goals
- Assists in completing tasks essential to operations of Bods Feeding Bods
- Develops strong relationships and contacts with Washburn Community
- Acts as face of Bods Feeding Bods, through events like Select and Connect, Hunger and Homelessness week, etc.
- Coordinates meeting times, date, and location
- In charge of sustainability of Bods Feeding Bods
- Supports all initiatives and connects initiatives to campus and each other
- Oversees transition of elected members year to year through mentorship, transition binders, recruitment, etc.
- Serves 1.5 years January to May of next year, with first semester working under previous Executive Director

Public Relations Manager

- Attends Advisory Board, Bods Feeding Bods, and Initiative Director meetings
- Reports to Executive Director
- In charge of maintaining all social media accounts for Bods Feeding Bods and its initiatives
- Collaborates with Initiative Directors to promote their goals and direction
- Writes press releases as necessary
- Works with University Relations to promote and spread word of Bods Feeding Bods with Washburn community
- Develops marketing material
- Serves as contact for press/interviews/etc.

Fiscal Manager

- Attends Advisory Board, Bods Feeding Bods, and Initiative Director meetings
- Reports to Executive Director
- In charge of managing accounts and budget
- Reports budget information at every meeting
- Records all monetary donations and expenses
- Will work to establish account through Alumni Association
- Formulate and send out tax write-off forms
- Writes check to order food, to campus kitchens, etc.
Program Areas

For which of the following positions are you applying? (Mark all for which you want to be considered) If you’re also applying for The Exchange, please write in those positions below. **Only complete ONE application.**

___ Executive Director of Bods Feeding Bods

___ Fiscal Manager

___ Public Relations Manager

Personal Profile

1. Name: __________________________________________________________
   Last         First         Middle

2. WU ID:____________________

3. Email :________________________________________________________

4. Are you a U.S. Citizen, U.S national or lawful permanent resident alien? Yes ___ No___

5. Have you ever been convicted of a crime other than a traffic violation? Yes ___ No___
   If yes, please describe:_____________________________________________________

6. Current Address:
   Number and Street:________________________________________________________
   City:____________________ State:____________________ Zip:____________________
   Home and/or Cell Phone:___________________________________________________

7. When would you be available for an interview? (Provide multiple dates and times)___________________________________________________________________

8. How did you hear about Bods Feeding Bods, and The Exchange?
   ____________________________________________________________________________

9. What is your current class standing at Washburn? (Circle only one)
   Freshmen   Sophomore   Junior   Senior   Other

10. Current GPA: _________________
Skills & Activities

List any campus organizations, which you are currently a member of or intend to join by the time you would start the program. For example, please include WSGA, CAB, Leadership Institute, Washburn Debate, Band/Flags/Dancing Blues, a fraternity or sorority, a Washburn sports team, Christian Challenge, and any other registered or non-registered student organizations?

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In the space below, please describe any skills, experience and certifications that you have.

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List any volunteer/community service experience and employment history. Please include the position title; description of the service; name of the organization; and dates of your service/employment.

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Short Essay (please attach essay to application or write it on the back):

Why do you want to be involved in Bods Feeding Bods? (no more than 300 words)
References

Please provide two personal or professional references.

1. Name:____________________________________
   
   Job Title or Relationship to you: _________________________________
   
   Phone: (    ) ______ - ________
   
   Email: ___________________________________
   
   How long have you known this person?: __________________

2. Name:___________________________________
   
   Job Title or Relationship to you: _________________________________
   
   Phone: (    ) ______ - ________
   
   Email: _________________________________
   
   How long have you known this person?: __________________