Technology Steering Committee Meeting

July 27, 2012

Members Present: Alan Bearman (Mabee Library), Cynthia Hornberger (Special Assistant to the President), Donna LaLonde (Math), Floyd Davenport (ISS), Nancy Tate for Randy Pembrook (VPAA), Richard Liedtke (Enrollment Management), Rick Anderson (VPAT) and Rusty Taylor (Applied Studies). Scheduling conflicts: Rick Barker (Computer Science), Bob Boncella (VPAA Representative), JuliAnn Mazachek (Foundation) and Denise Ottinger (VPSL).

Agenda:

Floyd Davenport (ITS) opened the meeting.

Approval of Minutes. The minutes of the Technology Steering Committee (TSC) meeting of June 27, 2012 were approved. Minutes are posted on the ITS “Committees” web site.

Discussion Items.

- Floyd Davenport presented an update on the Student Printing proposal. Action item to finalize the proposal with draft message to students for Executive Staff. The committee recommends a decentralized budget model.
- Cindy Hornberger provided an update on website management to include a new Statement of Work with Barkley REI to provide support and selected enhancements to the new website. The new Website Advisory Committee has been formed and will meet August 15, 2012. Rusty Taylor recommended additional representation by faculty (a member of FITAC or Faculty Senate) in addition to the VPAA representative. Rick Anderson recommended adding a representative from the School of Law.
- Floyd Davenport discussed the development of an Email/Calendaring Task Force and takes as an action item to form this new group.
- The committee recommended the addition of Clark Coco as a new member representing Washburn Institute of Technology.
- Alan Bearman discussed the need for Copyright awareness and training. The Library is developing a new module (tutorial) on Copyright and Fair Use.
- Floyd Davenport provided updates on selected ITS projects to include LMS and Streaming Video RFPs, wireless networking for residential living and ITS staffing.
- Donna LaLonde provided a brief update on the Reporting project. Richard Liedtke mentioned the need for admissions data to support recruitment planning.
- The committee recommends the implementation of an opt-out approach for iAlert to be implemented by Spring 2013.

Prepared by: Floyd Davenport, CIO/Director, Information Technology Services

Approved by Technology Steering Committee: August 29, 2012