Technology Steering Committee
May 11, 2009

Members Present: Alan Bearman, Robin Bowen, Tom Ellis, Michael Gunter, Wanda Hill, Donna LaLonde, Juli Mazachek, David Monical,

Guest Present: Tim Peterson

Around the Campus in 60 Seconds
• Handout of ANGEL Update Training and ANGEL Training Survey – Tim Peterson:
  o A total of 116 faculty and staff registered in seven training groups during the spring semester. Six groups were offered six voluntary F2F lessons related to the online lessons (including one evening group). One group was provided with an online self-paced training option. All included the same material that was developed by Sue Taylor, Instructional Designer.
  o Summer training schedule will be announced either today or tomorrow. Three training programs will be offered this summer: Early Session (May 27-July 17); Late Session (June 30-August 6); and an on-line self paced program.
  o Tim was very pleased with the new “Division of Continuing Education ACEware System” for registration in spring. It will be used for the summer programs.
  o Distributed to faculty and Steering Committee was “ANGEL Training Survey” to get responses back on how to proceed in the future.
  o More training will be needed as we implement. There are many more tools and features than in WebCT, and it will take time to learn.
  o Blackboard Inc. announced the completion of its acquisition of ANGEL Learning Inc., but will continue to support the ANGEL products. Washburn is using version 7.3, and version 7.4 will be released later this year.
  o Donna Lalonde suggested contacting the faculty in July to offer more training assistance before fall semester.
• KATS now has the iAlert emergency notification auto dialer in place.
• RFP was issued for new IP cameras for Stoffer, LLC, and Business Office.
• Mike mentioned that we have two Internet suppliers: Cox Communication and AT&T.
  o We get our AT&T data transfer through ATM mode and now AT&T has a new Ethernet data service which is more efficient. We plan to convert to this new service.
  o Much of our bandwidth requirements cease after 5:00 p.m., and on evenings, and weekends. Right now we are paying for a lot of capability we don’t use. We will need to discuss increasing bandwidth (and cost) or managing our current bandwidth before students return in the fall.
• School of Business has new software that was donated to them for financial analysis. Mike is working with School of Business on designing a computer system to operate the software.

Faculty IT Advisory Council Resolution
• The Committee reviewed handout entitled “ISS Faculty Advisory Council Resolution”.

May 15, 2009
Our technology budget is lower than other institutions our size. Committee agreed it is very important for a consultant to come to campus and review our technology funding.

**Extension of Email Service to Graduate Students**
- Students in graduate programs who are still working on graduation requirements but, not actively taking classes, are getting their accounts deleted. Once this happens they have no contact with Washburn.
- Options were discussed. Will try, with department approval, to enroll student’s in “no cost, no credit” classes.
- VP Bowen will get with Gloria Dye about deleted accounts for graduate students and Tom Ellis suggested that Carla Rasch and Melodie Christal also be contacted on this issue.

**Current Projects**
- Handout on “Current Projects”. We have added Financial Aid for automated: transfer monitoring; data loads; packaging processing; tracking; posting; and letter processing. Two others added are Prospective Student Portal and Upgrade to Luminis IV.
- Tom Ellis is requesting that 370 and 402 both be the top priorities.

**Request for Extended Outage**
- Consultant says the upgrade to Luminis IV requires extended outage – 48 hours.
- During this outage MyWashburn, E-mail, Calendar, ANGEL, and Banner will not be available starting Fri, August 7 @ 5:00 p.m. through Mon, August 10 @ 8 AM (rather than Sun, Aug 9 that was on agenda).
- It was suggested to specify a particular weekend every year for cycle upgrades.
- Will start notifying all faculty, staff, and students on campus about upgrade and extended outage.

**Allocation of Xirrus Access Points**
- Faculty IT Advisory Council recommends access points donated from Xirrus be located in this order: Carnegie Hall; Benton Hall; and Henderson.
- Alan Bearman said the network at Mabee Library is still running slow even though new access points were installed in January. Mike and Alan will discuss later today.
- VP Bowen suggested Mabee Library be the 1st priority, before Carnegie, Benton, and Henderson.