Technology Steering Committee
November 17, 2008

Members Present: Alan Bearman, Bob Boncella, Robin Bowen, Michael Gunter, Wanda Hill, Don Kellogg, Donna LaLonde, Juli Mazachek, David Monical, Denise Ottinger

**Around the Campus in 60 Seconds**
- The Oracle license audit is getting close to completion, possibly by next week.
- We are sorting out the last issues with the new surveillance system upgrade. This should be completed within the next couple of weeks.
- We had 144 attendees for the “Banner User Group Conference” which Washburn hosted this year. Banner users came from Missouri and Kansas. The student module was the most popular of the sessions held.
- Met with USD 501 last week. We are using the fiber optic network between Washburn and KATS which travels through USD 501 data center on Hope Street. We will have an equipment exchange so that each has a “Disaster Recovery” site on each other’s property. A Washburn web server will be set up at USD 501 and if for some reason there was a disaster at Washburn we would be still be able to communicate over the web.
- We have finished moving all stats software from WUAPPS over to the WUSTAT machine this past month.
- Our wireless network providers are on campus and we are replacing all wireless access points in student housing with new version 802.11n hardware. This upgrade is part of the contract with the manufacturer. Students may wish to upgrade their computers with a new wireless card that supports 802.11n to take advantage of the faster speeds. We will start with the Living Learning Center first.
- Will be shutting down the ACCSP2 cluster on Friday, November 21st.

**LMS Selection Update (Don Kellogg)**
- Committee is looking at four different systems: Angel, Blackboard, eCollege, and Moodlerooms.
- Don mentioned that they never received response back from Blackboard from list that was sent to them and that eCollege is very expensive.
- Moodlerooms is open source and if you would like different features you will have to buy those features and modules. Sue Taylor, Instructional Designer (TLC) is quite comfortable using Moodlerooms.
- Angel is a commercial product and has most needed features are already built into the system. A lot of colleges and universities use Angel in Kansas and Missouri.
- Within the next couple of weeks Tim Peterson and committee will look at each system in much more detail. Mike suggested to committee that we must do a mass import of courses to ensure migration of content is possible.

**Current Security Policies Are Available On-Line:**
- Bob Stoller has finished his first run through on his draft security policies. Mike would like steering committee to view: [http://www.washburn.edu/iss/security](http://www.washburn.edu/iss/security) and discuss at next technology meeting, Monday, December 15th.
• Mike also suggested that you can always send comments to Bob before next meeting. We are seeking broad community input to the policies.

**Emergency Notification System-iAlert**

- An iAlert test was conducted twice last week and we did have some reports from employees. One issue reported was the message was cut off at the beginning. The computer has a hard time indicating when somebody’s voice mail message has finished playing; if the greeting message the person recorded has a pause in it; or the system hears a circuit interruption, the system will start the recording playback. The proposed solution is to repeat the message.
- Wanda Hill reported that if your answering machine does not recognize the message, you can always call the 800# that shows up on caller ID and it will replay the message back to you.
- We estimate we sent out messages to 705 cell phones and 150 landline phones.

**Current Projects**

- Mike distributed printout on current projects. Bob Boncella brought up the “Unified Digital Campus Upgrade and Hardware Refresh” and “Operational Data Store”.
- Mike explained that all Banner hardware is being upgraded because of the hardware’s age, and enhanced services and capacity needed by the “Enrollment Management” project, the first phase of which will be done by next fall. The new LMS will also be tied into this project and require new hardware. Two identifiable sections of the Enrollment Management include: Customer Relationship Manager (CRM) and the web portal – where we actually give prospective students a Washburn email account and Luminis services.
- In Phase II, of Enrollment Management – Performance (which provides metrics on campaign effectiveness), will include data stored in ODS and EDW.

**Kaw Area Technical School Data Migration - (Donna LaLonde)**

- We have been able to build catalog in KATS, enroll students both simultaneously at KAW and at Washburn.
- We have been working with USD 501 to identify the relative TERMS data that we should convert and at the same time working with KBOR to figure out what reporting we need to do.
- Donna thought we might do the TERMS data conversion in house, but instead we will be contacting for consulting hours from SCT.
- Donna says they have some TERMS data that needs to be converted so that we can function at a level to have an academic report done at the end of December.
- KATS transcripts are separate from Washburn’s. Kaw students now have their vocational transcripts that show their KAW work and when they decide to go seek an associates degree, we will bring credits over in a block.
- When we get more clarification on what technical education will look like across the state, we then will look at KAW courses that need to be both vocational, technical and university level and bring individual courses over, rather than as credit blocks.
- Financial Aid will use the Department of Education, EDExpress software that processes, packages and manages student financial aid, separate from Banner.
• Wanda says the one issue we are trying research for the future is: what is the difference between us having Federal Aid two numbers, verses one number. If we have a single number does that mean less federal aid in total?

**Website Redesign Timeline and Implementation**
• Mike received statistics from Brenda White on website. As of today there are 384 pages to be released and have 91 completed, so we’re missing 293 at this point.
• David needs to meet with Denise Ottinger, Donna LaLonde and Robin Bowen to sort out how we want to point to all the various career counseling, testing and advising sites that makes sense to us and more importantly to the students.

**Targeted Announcements**
• Mike explained printout on “Targeted Announcements”. This is the active policy on how announcements appear on the WU Today page in MyWashburn and some announcements are also sent via e-mail.
• Second document that Mike distributed was “MyWashburn Targeted Announcements”. Proposal for change of policy. Last revision date was August 27, 2004.
• Nancy Tate sends out targeted announcements and there was some discussion of having smaller segments of announcements sent out.
• Robin Bowen will be speaking with the Deans on these announcement methods.