Technology Steering Committee

March 24, 2008

Members Present: Bob Boncella, Robin Bowen, Al Dickes, Tom Ellis, Mike Gunter, Wanda Hill, Don Kellogg, Donna LaLonde, David Monical, Denise Ottinger

Around the campus in 60 seconds -

- Technology Learning Center will have an open house on Thursday, April 3rd in Benton 102.
- Technology Fair will be 10:00 a.m. – 4:00 p.m. on April 1st. A dozen vendors will be on hand.
- Bob Stoller is working on data security for the Wellness Program.
- Content Management System for redesign on the University website was approved at last week’s Board of Regents meeting.
- WebCT courses are ready for summer
- Training demo for Office 2008 is being built. Donna will send out an email to faculty users.
- Sophos antivirus solution was purchased. It will be easier to manage than the previous software and less expensive.
- The slow-print problem was due to a driver and has been resolved.

IMAPS email access -

- We are close to being able to send out instructions to convert everyone to secure email access. Mike said the old access will be left up for several months to allow people enough time to cut over to the new system.

Current Projects -

- Mike distributed the current project list. He indicated 210 projects were completed in the past year. In answer to Robin’s question about the project process Mike said the projects were done on a first come first served basis unless they are “big-footed” by executive staff. The big-foot projects include:
  - ODS – Consultant will be here the week of April 14th to install.
  - TE Declarations
  - Race Ethnicity – Robin said she appreciated this being big-footed since it is on the University strategic plan.

On-line Discussion Boards -

- There have been many complaints about employees using the all faculty/staff email for selling products, services, and opinions. An alternative is needed for employees to use as a classified ad site. We may be able to accomplish this with the Content Management System.
Account Retention Policy Change -
- Al said any number of different circumstances with a student's withdrawal can deny them access to financial accounts.
- Wanda indicated everyone who owes money to the University at the end of the term has been notified.
- Discussion was held about when accounts should be cut off including when student is:
  - out for two consecutive semesters, and
  - totally withdrawn within the first two weeks
- Al will modify the draft and send it back to Mike.

Network Access Control -
- Mike indicated we spend at least $2,400 at the beginning of the fall semester to have tech support check each student computer connected in the residence halls. He said probably 60% of them have viruses.
- A level of support is needed for students who need technical computer help.
- Mike said if a student’s computer was infected by virus, a network access control device would keep them from getting on the University network. The scanning we do now makes sure the student computer is virus free on a certain date but with the network access control system it would check the student machine every time they connected with the network.
- Initial cost would be approximately $30,000 the first year with a yearly cost of $2,400 for 1,000 simultaneous users.
- This will be looked into further.

Technology Request Categories –
- Funding model was distributed and categories were reviewed. Email any concerns to Mike.
- The Faculty IT Advisory Committee will prioritize the technology requests before being sent to the Steering Committee. The list needs to be to Wanda by April 29th.
- Robin will have Donna Lacey review the list for faculty on phased retirement.

Security Documents –
- Policy, incident management, and organizational security are all awaiting approval. After everything is written up, it will be approved at one time.