Technology Steering Committee

January 14, 2008

Members Present: Bob Boncella, Robin Bowen, Al Dickes, Tom Ellis, Michael Gunter, Wanda Hill, Donna LaLonde, David Monical, Denise Ottinger

Around the Campus in 60 Seconds –

- Wireless components for Petro have arrived and installation has started. This is a high-density solution that will support each student in a classroom to have a robust wireless connection.
- The additional 36TB disk storage has arrived, has been racked, powered on and should be moving along very quickly. The disk will house all personal (drive n:), group storage (drive s:), and email by a previous decision of the Technology Steering Committee. For the first time we will actually have as much space as we allocated quotas.
- Dr. Gunter has met with the KATS IT personnel about the facilities on the Huntoon campus.
- Notification was sent out to notify faculty about the extended Banner outage this spring.

Generator Project –

- The RFP for generator has been issued and bids are due Tuesday, January 15th. Generator will be installed over on the south side of Bennett Computer Center inside fenced area. Mike reminded everyone that generator will power Bennett, PD, and the phone system, in the event of a power outage on campus.

Faculty IT Advisory Council has selected a “clicker”

- Council member’s decision on January 19th was to go with Interwrite PRS RF student response system. We have already purchased of 128 transmitters costing $35.00 each, 4 carrying cases that will hold 32 transmitters each and 6 receivers.
- The Committee participated in a demonstration on how the system would work. Demonstrated features on transmitter included: multiple choice, true/false, numeric, including decimal point and positive/negative questions.
- Students will purchase transmitter through bookstore.

Public Website Redesign –

- Committee members should have received a copy of the information grid prepared by Eileen on the Washburn University CMS Requirements Checklist which was discussed by David at last Technology Steering Committee.
- Website redesign is being assembled by Sue and Eileen and we should have a recommendation next month and will be discussed at next meeting.
Current Projects –

- Handout of current projects requiring 40 hours or more was distributed to committee members.

- Projects after list was reviewed five are listed top priority:
  * FinAid new Aid Year Roll Process; Financial Aid 7.10 Upgrade; TE declarations/Completions into Banner, Phase II; Collection of Demographic Data; Oracle 10G Upgrad on LCC/SCT. These items are big footed.

Cell Phone Coverage Extension –

- Sprint has offered to extend cell phone coverage into basement areas where signals are weak. The issue is that since Sprint uses CDMA, AT&T and T-Mobile phones (which use GSM) would not work. The Committee decided this would not be pursued at this time.

Print Style and Font Standardization –

- A document handed with a proposal for standardizing fonts for University publications. Robin Bowen took the action to resolve with the employee who submitted the proposal.

Security Perimeter Assessment –

- The Committee discussed ScanAlert perimeter testing/assessment system.

- The Committee is interested in knowing if the company is bonded. Additionally, when scanned for the first time, what vulnerabilities are discovered, and how serious are they vulnerabilities?

Security Document for Review –

- We have two documents to consider and review Washburn Information Security Policy/Procedures and Washburn University Laptop User Agreement.

- After reviewing, Robin Bowen suggested that we should bring to Faculty Senate and get their comments. Donna LaLonde would like to have Protect to Unauthorized or Loss added to definition list.

- Washburn University Laptop User Agreement will be discussed at next Technology Steering Committee meeting.

Account Retention Policy Change –

- Proposed MyWashburn and E-mail Account Policy for Students draft was presented to Technology Steering Committee from Information Systems and Services. Purpose of draft is to help distinguish current student from eligible to enroll and admitted is the same as eligible.

- Al Dickes will modify the document and submit for consideration at a future meeting.