Technology Steering Committee
August 7, 2006

Wanda Hill, Mike Gunter, David Monical, Donna Lalonde, Al Dickes, Bob Boncella, Tom Ellis

HiPACE Computing Environment -
• The RFP has been completed and will go out for bid this week.

Banner Support Meeting Being Hosted by Washburn on November 8-9 -
• Mike said he has had no response from WU operating units on his request for co-presenters. Responses are needed since the agenda will need to be published soon.
• Donna said she has sent a proposal to Sue and Cathy.

PC Deployment -
• The last of the 253 newly purchased units came in on Friday.
• The rollout is going smoothly. Training sessions will be provided for employees going from net stations to PCs.
• ISS has arranged with Continuing Ed to provide Word classes for current WordPerfect users.

Mediated Classroom Installation -
• Projector alarm mounts are being installed. Police will need to be called to turn off alarms that are accidentally set off.
• Bob suggested the projectors be positioned high enough so they don't obstruct the white boards.

AV Streaming of MIAA Games -
• Tom indicated web casting is being done to increase visibility of Division II. Thirty-two games will be broadcast with 166 run-time hours.

Banner 7.3 Upgrade Delayed -
• The upgrade will be done Labor Day weekend or fall break.

SunGard General Manager -
• Tony Weis, general manager of SunGard Higher Ed, will be here Wednesday. Sue and Mike will meet with him. Let Mike know if anyone else would like to meet with Tony.

Washburn Place -
• Six apartments have been leased to house Stoffer faculty and staff displaced by the renovation. Wireless is being used for phone and data.
Microsoft Student Select Program -
• We should have the Microsoft contract later today. The Bookstore will sell XP Pro for $62.

Academic Reports -
• Will be available on the web site later this week.

AS400 Phase Out -
• An updated report showing the progress towards shut down was distributed with the meeting agenda.
• The phase out is going well and is close to completion. Mike hopes to get everything completed by September 1st.

Machine Names Resolvable from Outside Washburn -
• A list of the current publicly accessible host names was distributed.
• This is a good opportunity to clean up the machines not being used. Mike will monitor the hits to each machine to see how much each is used.

Email System Failure -
• Mike distributed his proposed communication explaining last week's problems with the email system.

AD Security Domain -
• Donna and Mike met with Nancy Tate to address policies and procedures for administrative access to PCs. Each request will be taken on a case by case basis.
• Administrative access will need to be requested through the Deans. Two profiles will be set up on machines, with one of them having a local administrative access.
• Identity theft is the main reason for the controls. Donna and Bob will review the security issues with faculty.

Telecourses as a Distance Learning Option -
• Washburn has one remaining telecourse and it will no longer be offered after this fall. The expense for telecourses has been included in the ISS budget. Mike asked if we could permanently eliminate the use of telecourses.
• Any requests for telecourses should be done through the budget process. Donna will discuss telecourses with Ron.

ISS Service Level Agreement -
• Mike distributed a draft copy of a Service Level Agreement outlining the PC service ISS will give students in residence halls. It includes a waiver of liability the student must sign before work can be done on student PCs. Mike said the form is typical of those used by other institutions. He will have Ken review the agreement.