The Washburn Technology Strategic Plan Task Force convened in Mabee Library, Room 105 at 3:00 p.m. The following members were present: Alan Bearman, Karen Camarda, Melodie Christal, John Christensen, John Cummings, Elliott Haugen, Kevin Halgren, Tim Peterson, Rusty Taylor, Rosemary Walker, and Brenda White. Lynn Bailey, Jeanne Catanzaro, and Chris Leach sent word they would be unable to attend.

The task force reviewed and discussed the feedback they received from the Open Meeting. Dr. Bearman made corrections to the draft as it was discussed. Some additions and corrections follow:

a) Use fluid language throughout final draft.
b) Clarify membership term limits of each committee.
c) Make sure document recommends who should be represented on each committee.
d) Tim Peterson will discuss questions about online education with Dr. Pembrook.
e) If IT Task Force is so important why come there is no representation on the TSC?
f) Recommend new name for Online Education and recommend that the Chair be a member of TSC.
g) Define abbreviations and definitions in appendix.
h) Incorporate subheadings in Theme III.
i) Theme III, change “student services,” to “services provided the students”; “offices” to “units” and add Assistive Technology.

j) Theme IV, no appendix will be added.
k) Theme V, use examples of projects in appendix.
l) Change of acronyms: Technology Support Center (TSC) and Technology Steering Committee (TSC).
m) Create another name for Integrated & Enterprise Systems.

Dr. Bearman will incorporate the changes and distribute the draft to the task force electronically. Please send comments to him ASAP so that the final draft can be submitted.

Meeting adjourned at 4:11 p.m.
Respectfully submitted
Ginger D. Webber, Administrative Secretary