The Washburn Technology Strategic Plan Task Force convened in Mabee Library, Room 105 at 3:00 p.m. The following members were present: Lynn Bailey, Alan Bearman, Karen Camarda, Jeanne Catanzaro, Melodie Christal, John Christensen, John Cummings, Elliott Haugen, Chris Leach, Carla Rasch, Kevin Halgren, Tim Peterson, Rusty Taylor, Rosemary Walker, and Brenda White. Guest Sue Jarchow, Assistant Director, User & Application Services, ISS.

A question was raised on how to define Student Services. It was agreed that during the implementation stage, student services should be defined broadly. Elliott Haugen suggested a paragraph be written in each summary to justify why each Initiative is important. Discussion centered on Initiative IV: Improve and streamline WU student services, operational processes, and reporting:

a) What services are provided on campus verses off campus?
b) Recognize that different groups exist and find ways to extend services to them.
c) Recommendations can be addressed in more than one Initiative.
d) How do you leverage on campus services if 90% of the students are distance learners.
e) All systems should be seamless.

Melodie Christal, Chair of Initiative IV, reported on the high points that the subcommittee agreed on. A draft will be ready by the next meeting in two weeks. A meeting is scheduled for next Tuesday (3/15). Melodie Christal will contact the members with more information.

John Cummings, Chair, of Initiative V: Promote communications, collaboration, information sharing, and stewardship has scheduled the first subcommittee meeting, Thursday (3/10), at 1:00 p.m., in the Mosiman Room, Memorial Union. Anyone interested in attending are welcomed.

Conversation centered on the following ideas and suggestions for Initiative III: Upgrade the University’s network, infrastructure, and core technology resources. Kevin Halgren stressed the importance of having a robust infrastructure. One that is reliable and flexible enough to respond to the recommendations that come from Initiatives I, II, IV, and IV.
The following are ideas and suggestions for Initiative III.

a) Think about what to do in a disaster mitigation situation.
b) Define what is meant by “outsourcing”
c) Include statement about providing a robust wireless network.
d) Investigate infrastructure applications that are scalable.
e) Investigate applications that help reduce system overload.
f) Implement an Acceptable Use Policy.
g) Implement an efficient Housekeeping Security Policy.
h) Suggest in the plan that the University must make a commitment to funding technology.
i) Promote the importance of the University to meet the needs of individuals.

Kevin Halgren agreed to chair the subcommittee. Chris Leach, Rosemary Walker, Rusty Taylor, and Brenda White will meet and brainstorm.

Brenda White reported that Cynthia Hornberger, Ad Hoc Web Working Group, is available to meet with the Task Force to discuss any concerns. It was agreed that after the working draft is compiled the task force will circulate it to the Dean’s, bring in campus working groups to share information, and then schedule public forums to get campus input.

The goal is to have a working draft in place to give to potential candidates for the ISS Director position when they come to campus for interviews.

THE NEXT TASK FORCE MEETING WILL BE
TUESDAY, MARCH 29th, 2010

Meeting adjourned at 3:46 p.m.
Respectfully submitted
Ginger D. Webber, Administrative Secretary