The Washburn Technology Strategic Plan Task Force convened in Mabee Library, Room 105 at 3:00 p.m. The following members were present: Lynn Bailey, Alan Bearman, Karen Camarda, Jeanne Catanzaro, John Christensen, John Cummings, Elliott Haugen, Chris Leach, Carla Rasch, Kevin Halgren, Tim Peterson, Azyz Sharafy, Rusty Taylor, Rosemary Walker, and Brenda White. Melodie Christal sent word she would be unable to attend.

The Task Force reviewed the draft of the governance statement. Discussion centered on the following recommendations. The final document must support the Universities Technology Strategic Plan; report within the document how and why the IT Task Force was formed; student interactions with emerging technologies; Distance Education made broad as possible; ongoing communication; implement reporting process of online courses.

Elliott Haugen suggested that an Appendix be included in the final document to elaborate on why each group was formed, their function, and why it should exist. Describe what changes have been done versus what needs to be done with a timeline.

The Task Force began discussions on Theme 2: Enhance technology support for teaching, learning, and research. This category should include technologies, resources, and services that support the University’s education mission, programs, and related activities. The following recommendations were discussed in detail:

a) Implement a process to address concerns and emerging requirements for internet, faculty, and information access.

b) Develop a centralized Learning Center that will help develop and assist teaching and research.

c) Incorporate technology improvements in classrooms already developed and in use.

d) More leverage shared resource.
e) Increased faculty involvement in classroom design and move away from one size fits all classrooms.
f) Emphasize areas that are specialized and have different needs.
g) Provide flexible and useful access to resources.
h) Introduce more assistive technology improvements.
i) Identify and develop a process of learning and training for faculty and adjuncts.
j) Continue to build on the information literacy component.
k) Implement a mechanism that gives faculty an incentive to incorporate minimum competencies for incoming students.
l) Support programs that will help faculty adapt to changing technologies.
m) Increase funding for information access (i.e.; statistical packages, sabbaticals, simulation labs).

n) Promote Grant Writing skills to help funding needs.
o) Promote faculty interdisciplinary integration.
p) Include and promote an annual assessment plan.
q) Make adjustments and expand resources and programs that are already developed.
r) Improve and develop partnerships with the community, WIT, and Internship Programs.
s) Assess additional support from technology Advisory Boards.
t) Emphasize the need for additional technology staffing.

Dr. Bearman suggested that if you want to make comments and suggestions to the first draft, Theme 1, to use the task force listserv.

It was agreed that Karen Camarda, Kevin Halgren, Azyz Sharafy, Rusty Taylor, and Brenda White would meet and draft a statement for the technology support for teaching, learning, and research. The sub-committee should be prepared to report back within a few weeks. The draft should be distributed to the task force before the date it will be presented.

At the next meeting it was agreed to skip Theme 3 and come to the next meeting with suggestions and ideas to begin discussions on Theme 4.

Meeting adjourned at 4:16 p.m.
Respectfully submitted
Ginger D. Webber, Administrative Secretary

NEXT MEETING
TUESDAY
February 1st, 2011
3:00 p.m.
ROOM 105