The Washburn Technology Strategic Plan Task Force convened in Mabee Library, Room 105 at 1:30 p.m. The following members were present: Lynn Bailey, Alan Bearman, Karen Camarda, Jeanne Catanzaro, Melodie Christal, John Christensen, John Cummings, Chris Leach, Carla Rasch, Kevin Halgren, Tim Peterson, Rusty Taylor, Rosemary Walker, and Brenda White.

In response to the Kaludis Consulting Report regarding technology at Washburn University, the Technology Steering Committee appointed this Task Force to draft a strategic plan for technology needs over the next 3-5 years. The group consists of members from a broad range of areas within the university community and the goal is to address the following five key strategic issues identified in the Kaludis report:

1) Improve shared IT governance, planning, and support services;
2) Enhance technology support for teaching, learning, and research;
3) Upgrade the University’s network, infrastructure, and core technology resources;
4) Help to improve and streamline Washburn’s student services, operational processes, and reporting;
5) Promote communications, collaboration, information sharing, and stewardship.

It was agreed that the task force meet as a whole for five weeks beginning the second week of January 2011. The tentative timeline is to have a working draft by the end of February so that the task force can begin to schedule public forums to get campus input. A final draft will be submitted to the Technology Steering Committee by Spring Break. After the steering committee reviews the draft and makes recommendations, the task force will reconvene to make adjustments and submit a final report by end of spring semester.

Kevin Halgren and Brenda White are working with Elliott Haugen on a technology budget presentation for the
Kevin Halgren created a listserv for the task force. Jeanne Catanzaro agreed to create a site on Angel to facilitate discussion among members. More information will follow.

The task force agreed to look at other universities’ IT strategic plans. Kevin Halgren and Rusty Taylor provided the members with the following information. Be sure to study these examples and come to the next meeting to share your suggestions and ideas.

Educause
http://www.educause.edu/Resources/Browse/Strategic%20Planning/17714

Miami University Strategic Plan Project
http://www.units.muohio.edu/mcs/itstrategicplan/

University of Wisconsin - Madison Strategic Plan for Information Technology
(http://www.cio.wisc.edu/plan/)

Wayne State University's Strategic Technology Action Plan
(http://computing.wayne.edu/docs/wsu_it_strategic_plan_final_20070918.pdf)

Kevin Halgren e-mailed a diagram of the current Washburn IT governance structure (attached). Alan Bearman suggested that the academic units be prepared to discuss their current governance structure as well.

Alan Bearman strongly suggests that the task force continue to share and seek information from colleagues and staff as this process unfolds.

It was agreed that task force meetings be consistent each week and Monday and Wednesday afternoons are preferred. More information will follow about scheduling of weekly meetings.

Meeting adjourned at 2:52 p.m.
Respectfully submitted
Ginger D. Webber, Administrative Secretary
Attachments:
*Washburn IT Governance Structure