Faculty IT Advisory Council Meeting

Minutes

Wednesday, March 28th; 2:30-3:30pm Lincoln Room, Memorial Union

Members Present: Floyd Davenport (ISS), John Christensen (School of Law), Leslie Reynard-Chair (Communications), Rosemary Walker (School of Business), Shiao-Li Ding (Music),

Guest: Brenda White (ISS).

1. Call to Order Leslie Reynard called the meeting to order.

2. Approval of February 22nd, 2012 minutes Minutes from the February 22nd, 2012 meeting were approved with the addition of two members who were in attendance-Rosemary Walker and Jeanne Catanzaro via phone conference. Brenda will make the corrections.

3. Committee Reports and Information Items (Floyd Davenport)
   a. New storage
   The project for moving to the new storage is in progress. There were approximately 300 faculty and staff left to migrate. There have been a few minor glitches-rebooting for most fixed the issue. They have had one performance issue in the migration. May 27th is the goal for moving the shared drive area and will take approximately ½ day. The backup storage system is in progress and will be housed at Washburn Institute of Technology.
   b. Web-site re-design
   A new launch date of May 21st was announced to accommodate training from Barkley REI that was backed up one week. Barkley is working hard on coding the design and presented a prototype site to review. Approx. 70 Campus Content Manager (CCMs) are working on migration and training with Barkley and the web support team. Barkley trainers will be on campus April 10th & 11th. The web support team is available every afternoon in the TLC-Bennett 102 for assistance to the CCMs working on this project. A new virtual tour is also in production for the website redesign with videos, photos, campus map in progress. A new web calendar/event system is also being implemented as a part of the website redesign project. There was discussion on the faculty information pages and photos for the new website. Leslie indicated that some faculty may have reasons they will not want photos on the website. Several faculty members suggested that the format for the faculty information did not provide enough space for their information or perhaps the categories needed to be changed. Floyd indicated that he would take this information back to Cindy Hornberger who is leading the project for the university.
   c. Phone system upgrade
   The campus phone system will be upgraded in June or July. The upgrade will provide more up to date functionality including E911, which will provide building and room locations.
d. Technology Request Funding
FITAC priorities and unit #1 priorities were funded with the following changes:
- Items #23 Adobe Learning Suite & #24 webcam were placed back into the funded items as suggested by Rusty Taylor of requests that would directly support distance learning.
- Partial funding of item #61-$40,000 funded this year and a recommendation to fund the remainder $47,500 next year.

e. Wireless
A Request for Information (RFI) is going out to vendors to look at updating the wireless network on campus-specifically for the Living Learning Center (LLC) where there have been reported service issues with the current equipment.

f. Video Streaming Server upgrade
A rubric is in progress to assist in selecting the server replacement product.

g. Computer Lab Assessment
ISS is gathering data on lab use. Floyd shared the data with FITAC. They will be looking at anomalies, what types of labs are needed, what software is needed, etc.

h. Student Printing on campus
Kevin Halgren in ISS is looking at Papercut data. 75-80% of students print approx. 250 pgs. or less a semester. Should we look at a level for free printing, then charge above that level? Should look at availability, affordability and fairness in printing for students on campus.

i. Online Learning Management System (LMS) selection
The previous timeline for selection of a new LMS has been shortened to a Fall 2013 implementation. Both VPs were supportive of this shortened timeline. The Online Education LMS Selection Committee is surveying the campus community now. The timeline roughly is the following:
- July 2012 RFP issued
- Aug./Sept. vendor reviews/demos
- Oct. 2012 selection of new LMS
- Nov. 2012 board approval of LMS selection
- Oct.-Feb. 2013 prepare training, setup/test new LMS
- Feb. 2013 training begins, migration begins
- Summer 2013 pilot group
- Fall 2013-full implementation
Leslie stated that the ADA/Quality Matters audit is in progress with a Fall 2013 goal to have online courses compliant. This timeline is in line with the new LMS implementation.

4. Discussion Items

What is FITAC? Leslie will send out a draft write-up for the FITAC description.
5. **Old Business** None

6. **New Business**

   John Christensen asked about a Technology Fair again. FITAC members agreed that this should be discussed later with perhaps a Fall 2012 date to be considered.

7. **General Announcements**

   Floyd announced that the Washburn Information Systems Administrative Computing (WISAC) committee is forming.

8. **Adjournment** Meeting adjourned at approx. 3:50 p.m.

   Submitted by Brenda White.

   Approved. 4-25-12