Faculty IT Advisory Council Meeting

Minutes

Wednesday, January 25th 2:30-3:30pm Lincoln Room, Memorial Union

Members Present: Floyd Davenport (ISS), Rusty Taylor (Applied Studies), John Christensen (School of Law), Jeanne Catanzaro –phone conference(School of Nursing), Rosemary Walker (School of Business), Leslie Reynard-Chair (Communications), Shaun Schmidt (Chemistry), Shiao-Li Ding (Music), Ross Friesen (Kinesiology) Guests: John Haverty (ISS), Tim Peterson (Online Education Committee-Chair), Brenda White (ISS).

1. **Call to Order** Leslie Reynard called the meeting to order.

2. **Approval of November 15th, 2011 minutes** Minutes from the November 15th, 2011 meeting were approved with no changes.

3. **Committee Reports/Announcements**
   a. Introductions
   b. Online Education Committee (Peterson)-Tim Peterson was invited to the meeting to report on several initiatives in progress through the Online Education Committee. He reported on the following:
   - Summary of the progress on the *Online Education Strategic Vision & Goals FY 2010-2012* (document in Angel FITAC group)
   - *Online Course ADA Compliance/Quality Matters Implementation Plan* (document in Angel FITAC group). Tim indicated that this plan would cost approx. $39,000 to implement that would include a small stipend for faculty and that it was waiting approval from the VPAA. Rusty commented that we should be educating faculty in universal design first. Floyd asked where the ADA goals fit within the strategic goals/plan/vision, how attainable are the goals, and where are the decision points. Leslie commented that Sarah Ubel and Leslie Reynard are certified for Quality Matters reviewers and that the Summer Institute on Distance Learning at Johnson County Community College in Aug. (SIDLIT) has a session focusing on ADA compliance. Leslie also offered to look into using another institution’s course shell for training on ADA compliance. Jeanne Catanzaro mentioned that the School of Nursing is using Articulate Presenter to address ADA compliance. Shaun brought up the concern about how to address publisher’s materials being ADA compliant. It was suggested that this could be a topic for future faculty development workshops.
4. **Old Business**

a. Potential review of technology requests and funding (Davenport)

   Floyd presented the council with a spreadsheet (document in Angel FITAC group) that takes the priority #1 from the unit levels (VPAT & VPAA) for initial discussion for funding to reach a $600,000 funding total. #1 priorities totaled $646,507.

   - Rusty Taylor stated that he would like to see items funded that could be helpful to faculty in meeting ADA/Quality Matters compliance for online courses such as #24 Adobe Learning Suite, #23 webcam, or # 10 partial upgrade to the distance learning classroom (funding new monitors only). Floyd indicated that the monitor upgrade could be looked at within ISS budget.
   
   - Rosemary Walker asked whether items #27, #28, & #29 for the School of Business new PC purchase could be reinserted as replacement PCs for future requests instead of new purchases. John Haverty indicated that he would check into this.
   
   - A recommendation was made by Floyd to look at partial funding of item #61 Process Automation Software for Enrollment Management-$87,500. He indicated that ISS may not have staff to support this software at this time and that two years of partial funding could be an option for funding this item.
   
   - FITAC members discussed and agreed to recommend partial funding of item #61 at $40,000 this year, which would bring the overall total funding recommendation to $599,007. FITAC recommended that items #23 & #24 be funded at the department/unit level.

b. FITAC recommendations re. Hardware and/or computer components (Haverty) - deferred until next FITAC meeting.

c. Update on print quotas or controls for general-use computer labs (?) - deferred until next FITAC meeting.

d. Update on Angel tech assistance for online students “after hours” (?) - deferred until next FITAC meeting.

5. **New Business**

a. What is FITAC? (White) - deferred until next FITAC meeting.


   Floyd briefly described the Educause Learning Initiative online conference and some examples of topics for sessions that faculty might be interested in. Some interest in sessions by FITAC members was expressed. ISS will move forward with registering and hosting this for campus attendance in the Technology Learning Center-Bennett 102 on Feb. 14-16. Communication to the campus will be made in the near future.

6. **General Announcements**

7. **Adjournment** Meeting adjourned at approx. 3:30 p.m.

   Submitted by Brenda White.