Faculty IT Advisory Council Meeting

November 17, 2010, Rice Room

Members Attending: Jeanne Catanzaro (School of Nursing), John Christensen (School of Law), Ross Friesen (Kinesiology), Elliott Haugen (ISS), Cecil Schmidt (Computer Information Sciences), Azyz Sharafy (Art), Rusty Taylor (Applied Studies) and Rosemary Walker (School of Business). John Haverty and Kevin Halgren represented (ISS).

Agenda:

1. **Call to Order** – The meeting was called to order at 8am by Schmidt.

2. **Approval of October 20th minutes** – Minutes of the October 20th meeting were approved by the committee as amended. The amendments were handled through email via Angel. Future approval of minutes will be handled through voting in Angel.

3. **Committee Reports / Announcements**
   
a. Status of WIT representation and Faculty Senate Representatives on FITAC (Schmidt) - The response to the questions proposed to the acting VPAA Dr. Tate regarding representation were presented to the group. For now there will not be a representative from WIT on this committee. Additionally the status of faculty senate representation appointed by the faculty senate will remain as is until formal recommendations from the task force committee chaired by Dean Bearman.

   b. Steering Committee Report - Christensen and Taylor described the discussions going on at the Steering Committee level. There were no items that required our attention.

   c. Technology Day - Taylor and Sharafy provided two dates of which the committee chose March 11 as the date to hold the Technology Day. This date coincides with a Junior Day. Generally speaking the tech day will be spread across three buildings – Mabee Library, Memorial Union, and the BTC. ISS agreed to support this event. Taylor and Sharafy will begin building a schedule for the day. Schmidt will send an email out to all faculty/staff announcing the date.

4. **Emerging Operational Issues**
   
a. **WUStore – Status** – Halgren and Haverty reported that the repair process has finished and that the WUStore problems are being managed and addressed appropriately. The group agreed that a presentation on backup strategies and best practices would be wonderful for the Tech Day.

5. **Discussion Items**
   
a. Budgeting - process improvement and requirements for classroom technologies and computer lab upgrades. – Haugen reminded us of the process that we went through last year along with the recommendations that the committee made for funding. In
particular he noted that allocation of funds that became available after the budget approval target mediated classrooms and PC replacements.

6. **General Announcements** - The next meeting for FITAC will be held December 8, 2010 at 8am in the Rice Room. Because Schmidt will be on sabbatical next semester, we will also need to select a new chair/convener at that time.

7. **Adjournment** – The meeting was adjourned at 8:55am.

Prepared by: Cecil Schmidt

Approved by: Faculty IT Council on 12-8-10.