

Washburn University Board of Regents Meeting

Memorial Union, Kansas Room

Thursday, 10/20/2022

4:00 - 6:00 PM CT

I. Call to Order

II. Roll Call

Mr. Beck
Ms. Buhler
Mr. Dicus
Mr. Dietrick
Mr. Hulse
Mr. Padilla
Mr. Romero
Mrs. Sourk

III. Approval of Minutes of Past Meeting(s)

A. Approval of the Minutes of the September 15 and October 5, 2022 Meetings

Sept. 15, 2022 Washburn Board of Regents Meeting Minutes - Page 3

Oct. 5, 2022 Washburn University Board of Regents Meeting Minutes - Page 10

IV. Officer Reports

A. Chair's Report

B. President's Report

C. Committee Report(s)

1. Audit Committee - Craig Hulse

V. New Business

A. Consent Agenda

1. Liquidated Claims Approval - August 2022 - Luther Lee

Liquidated Claims - August 2022 - Page 11

2. Faculty/Staff Personnel Actions - Laura Stephenson

Faculty Staff Personnel Actions - Page 12

B. Action Items

1. Fiscal Year 2022 External Audit Report - Luther Lee

2. Academic Programs

a. Certificate Change and Addition of Degree - associate of Applied Science (A.A.S.) in Early Childhood Education - Laura Stephenson

Early Childhood - Page 14

b. Certificate Change and Addition of Degree - Associate of Applied Science (A.A.S.) in Welding Technology - Laura Stephenson

Welding Technology - Page 15

3. Expenditures over \$50,000

a. PlayPosit Renewal - Laura Stephenson

PlayPosit Contract - Page 16

b. EAB Student Success Collaborative (Navigate) - single invoice - Laura Stephenson

EAB Navigate - single invoice - Page 18

c. Law School Building - Corner Water Feature - Luther Lee

Law School Building - Corner Water Feature - Page 19

d. Law School Library Thomson Reuters - Luther Lee

SOL Thomson Reuters - Page 21

e. Mulvane Art Building - HVAC Remodel Project - Luther Lee

Mulvane HVAC Remodel Design Services.doc - Page 22

4. Changes to Statutory Language for Appointment of Board Members - Marc Fried

C. Presentation(s)

1. WSGA: Introduction and Projects Overview - Eric Grospitch

2. Engaging Our Students: Weeks of Welcome and Beyond - Eric Grospitch

Engaging Our Students Presentation - Page 23

VI. Executive Session

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
September 15, 2022

I. Call to Order

Vice Chairperson Dietrick called the meeting to order at 4:02 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: *Mrs. Buhler, Mr. Dicus, Mr. Dietrick, Mr. Romero and *Mrs. Sourk.

* Participated via Zoom protocol.

III. Fiscal Year 2023 Revenue Neutral Rate Hearing

Vice Chairperson Dietrick described the process that would be followed and then declared the hearing open for public comment at 4:04 pm. Mr. Dietrick then asked if anyone present wished to speak at the open hearing. Secretary Fried announced no one had signed up to speak in advance. With no one responding to Mr. Dietrick's question, he closed the hearing at 4:05 pm.

Regent Beck arrived at the close of the public hearing but before any motion was made.

It was moved by Regent Buhler and seconded by Regent Romero to approve the revenue neutral rate published. A roll call vote was taken and the results were as follows:

Regent Beck – abstained as he was not present when the public hearing was opened.
Regent Buhler – aye
Regent Dicus – aye
Regent Dietrick – aye
Regent Romero – aye
Regent Sourk - aye

IV. Fiscal Year 2023 Public Budget Hearing

Vice Chairperson Dietrick described the process that would be followed and then declared the hearing open for public comment at 4:10 pm. Secretary Fried announced that no one had signed up to speak at the hearing. Mr. Dietrick then asked if anyone present wished to speak at the hearing. No one responded. Mr. Dietrick closed the public hearing at 4:11 pm. It was moved by Regent Romero and seconded by Regent Beck to approve the budget as published. Motion passed with all votes in favor with Regent Dicus abstaining.

Regent Buhler leaves the meeting 4:12 p.m.

V. Approval of Minutes of the June 23, 2022 and August 18, 2022 meetings

It was moved by Regent Sourk and seconded by Regent Romero to approve the Minutes of the June 23, 2022 and August 18, 2022 meetings. Motion passed.

VI. Officer Reports

A. Chair's Report

Vice Chairperson Dietrick reported. Regent Dietrick said he did not want to take any fire away from President Dr. Farley's report, but he did need to say that the U.S. News and World Report stated that Washburn was the best regional university in the State of Kansas.

Mr. Dietrick noted that Washburn was hosting the Tilford Conference on October 6 and 7 to address the issues of diversity and multiculturalism and it is open to the public.

Vice Chairperson Dietrick stated that following in Regent Beck's footsteps, athletics is doing well.

Regent Dietrick stated that this is Dr. Farley's last meeting as President of Washburn University. He thanked Dr. Farley for his work and listed the events scheduled on campus to celebrate Dr. Farley's legacy. Mr. Dietrick encouraged everyone to attend the events.

B. President's Report

President Farley stated how strange it was that this was his last board meeting to attend as President, stating he has never missed a meeting in all his years as President. Dr. Farley worked with many board members over the years and he always appreciated the way board members have been prepared for meetings and thanked everyone for their support.

Dr. Farley welcomed new board member Angel Romero. President Farley said he had met Angel before he first attended Washburn and that Regent Romero will represent Washburn well.

Dr. Farley welcomed John Dicus as a new board member. President Farley said he met him early on in his Presidency as he called on Mr. Dicus for a gift to the University. It was the first gift Dr. Farley received. Dr. Farley indicated Regent Dicus would also represent Washburn well.

President Farley reported U.S. News and World Report performed a rigorous research into the information, and Washburn is very pleased with the report.

Dr. Farley then talked about enrollment. Still under the information embargo imposed by Kansas Board of Regents (KBOR), he can discuss that direct from high

school enrollment is up from last year. Additionally, 48% of new students on campus are first-generation students.

President Farley then discussed his meeting with KBOR at their annual summer retreat. The retreat is geared towards the six KBOR institutions, but Dr. Farley is given an opportunity to meet with the KBOR chair and vice chair to discuss what Washburn is doing.

President Farley stated that work is beginning on next year's budget to submit to the legislature. KBOR submits a unified budget for all higher ed institutions and Washburn is supportive of this process. KBOR intends to address salaries given issues with inflation.

Dr. Farley discussed Family Day weekend that is coming up. Families are invited to attend a picnic and other events and siblings can stay with their older brother/sister on campus

President Farley advised that the Career Fair was in Lee Arena and it was filled to capacity. 140 businesses and over 800 students attended. There were also several schools present to discuss their graduate programs.

Dr. Farley then said a new exhibit at the Mulvane Art Museum where people with colorblindness can wear special glasses to help them see all of the colors in art. Like all other exhibits at the Mulvane, it is free and open to the public.

President Farley then announced that Marshall Meek will be Interim President beginning Oct 1, saying he and Meek have been meeting regularly so things won't fall through the cracks. Dr. Farley congratulated Mr. Meek on his new position.

President Farley then closed with a statement about the opportunity to serve Washburn. Dr. Farley never had a bad day. He wished some things would have resulted differently, but always had fun and has many good memories. President Farley stated that Washburn will always hold a special place for himself and Susan. He emphasized that the success of Washburn has been due to the faculty, students and staff that have made Washburn so great.

Chairperson Dietrick again thanked President Farley for his service

VII. New Business

A. Consent Agenda

It was moved by Regent Dietrick and seconded by Regent Romero to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

- 1. Liquidated Claims Approval – June 2022**
- 2. Liquidated Claims Approval – July 2022**

3. Faculty/Staff Personnel Actions

Recruit for vacant position User Services Administrator effective September 15, 2022 at an annual salary of \$58,682.

B. Action Items

1. Health Plan Renewal

Vice President for Administration and Treasurer Luther Lee presented the item. Mr. Lee stated that the employee benefits committee met with Watco Benefit Group to develop a proposal for the 2023 medical and dental insurance plan. Blue Cross Blue Shield of Kansas estimates a 17% increase in costs, but the proposal will have no increase on the employee portion of the premiums for the sixth year in a row, due to the sufficiency of funds in the health care reserve. The committee also recommends maintaining the six levels of employee premium contribution based on salary level.

Responding to a question about elimination of the carry over provision, Greg Watkins from Watco said that the provision is a very unique provision in the market place, so would be a best practice to remove.

In response to another question, the Board will be voting to approve both health and dental coverage. It was moved by Regent Beck and seconded by Regent Romero to approve the renewal of the medical and dental insurance plan. Motion passed.

2. Renewal of Casualty Insurance Policies

Vice President Lee presented the item. This is for renewal of casualty insurances. IMA, serving as Washburn's broker, worked with Philadelphia to develop a very good package for this year. When comparing last year to this year, removing increases in square footage and automobiles owned, it would actually be a 3% reduction in premiums. Mr. Lee then introduced Mark Wilkerson from IMA, who thanked Dr. Farley for the last 21 years Wilkerson has been working with Washburn.

Brett Taylor from IMA then presented the item. Mr. Taylor stated the total premium is up but rate charged overall is lower. Regent Dietrick commented that IMA waived its fee on insurance.

Mr. Taylor said that the biggest issue in this package is cyber coverage. AIG, the current carrier for this type of coverage, increased premiums by 60%, which is common in the higher education market. A competitor is Resilience, which is a tech company. Their base coverage is \$31,000, which is a significant reduction in premiums. There is an additional \$25,000 in the plan for a package to help continue to address weaknesses to protect against ransomware.

Responding to a question regarding any potential for decreasing costs for cyber coverage, Mr. Taylor said higher education is one of the top three targets for hacking and ransomware because of all the information held for employees, students and health. Working with Resilience, they can help address vulnerabilities and slack in the system so they can reduce the additional package fee, but that reduction would not show up for another two or three years. Mr. Taylor noted that traditional insurance companies came into the market several years ago and with low premiums. After a few years and many losses, they have left the market. Insurance tech companies are now doing great work to improve systems so they can then reduce costs of coverage.

In response to a question about the limitation on coverage for ransomware, Mr. Taylor noted that Resilience has the same limitation. Resilience sees some weaknesses that Washburn is attempting to address with a grant from KBOR. The cost of coverage could be reduced with changes. Brett also noted that the retention for the Resilience coverage is \$75,000 while AIG's is \$100,000. If Washburn continues to perform well in this area, there could be an increase in the coverage amount in future years.

Answering a question about their insurance rating, Mr. Taylor noted that Resilience has an A+ rating like AIG. It was moved by Regent Sourk and seconded by Regent Romero to approve the renewal of the casualty insurance policies. Motion passed.

3. Expenditures over \$50,000

a. Intercollegiate Sports Accident Insurance – Ratification

Vice President for Administration and Treasurer Luther Lee presented this item for ratification of the renewal of this insurance plan for our sports program. The renewal period began September 1 for coverage for the current season, so he received authorization from the Board chair to move forward to ensure coverage of our athletes during their activities and we are now seeking ratification. Vice President Lee stated that premiums will increase as will the stop loss level. It was moved by Regent Beck and seconded by Regent Dicus to ratify the purchase of the Intercollegiate Sports Accident Insurance. Motion passed.

b. Bradbury Thompson Alumni Center Infrastructure

Vice President for Administration and Treasurer, Luther Lee presented this item. The computer infrastructure and cabling for the Bradbury Thompson Alumni Center needs replacement. Only one bid was received and the recommendation to the Board is to award the contract to the bidder. Funding for the project comes from the previously approved capital budget.

Responding to a question about if it is unusual to get just one bid, Mr. Lee stated that pre-pandemic the answer would be yes, but with supply chain and employment issues, receiving a single bid on some projects is occurring

more often. Vice President Lee added that when only one bid is received, an internal assessment is conducted to determine if the bid is reasonable for costs. It was moved by Regent Dicus and seconded by Regent Romero to approve the contract. Motion passed.

c. Mulvane Art Building – HVAC Remodel Project

Vice President for Administration and Treasurer Luther Lee presented the item. The current HVAC system is designed with water pipes running through the walls and ceiling. There have been several leaks in the last few years, coming close to affecting art. Updates performed in 2011 did not resolve the issues long term. The goal is to complete this work in early 2024 in advance of the 100th anniversary of the Mulvane Art Museum. The project will be \$1,800,000 and funded from reserves and capital fund.

Answering a question about the reserve fund, Mr. Lee stated there is a healthy balance. He added that at the next meeting, he will present a report that will provide detail that will explain and show the sufficiency of funds.

Responding to a question if the museum staff was involved because of the invasive work, Vice President Lee stated that they were involved.

In response to a question about the amount being an estimate and can that change, Mr. Lee said the cost of the project includes some contingency for additional costs if they arise. It was moved by Regent Dicus and seconded by Regent Beck to approve the Mulvane HVAC remodel project. Motion passed.

At this time Regent Sourk announced that she would need to leave the meeting in about 15 minutes, which would then leave the Board without a quorum. Discussion was had about how sufficient detail was provided in the agenda items to understand the items and that bundling some of the items together would help move the process faster.

d. Replacement of Yager Stadium Sneed Track Re-Surfacing Project C23011

It was moved by Regent Beck and seconded by Regent Romero to approved replace the track at Yager Stadium without presentation. Motion passed.

e. Washburn Institute of Technology Mannequins

It was moved by Regent Dicus and seconded by Regent Romero to bundle items VII.B.3.e,f, g and h. Motion passed.

It was moved to approve purchase of Mannequins and Diesel Engines and change orders for the Building G HVAC units and the Sterile Processing Remodel project, all at Washburn Institute of Technology by Regent Dicus and seconded by Regent Sourk. Motion passed.

- f. Diesel Engines for Diesel Technology Program**
- g. Washburn Tech – Building G HVAC Units Change Order**
- h. Washburn Tech – Sterile Processing Remodel Change Order**

- i. New Law School Dole Plaza Sculpture**

Vice President for Administration and Treasurer Luther Lee noted that funding for this program is completely from private funds. It was moved by Regent Dicus and seconded by Regent Romero to approve the sculpture for the Dole Plaza at the new Law School. Motion passed.

- j. Hanover Research Engagement Renewal**

Interim Vice President for Academic Affairs Laura Stephenson presented this item for renewing this contract for research. Dr. Stephenson stated this is custom research for potential projects at Washburn. The current contract is expiring and the cost will be going up 5%. Vice President Stephenson stated we can have two research projects going at the same time. Dr. Stephenson added that past research helped develop strategies for academic programs and enrollment. It was moved by Regent Beck and seconded by Regent Romero to approve the renewal of the contract for research services. Motion passed.

- k. Undergraduate Enrollment Services**

Executive Director of Enrollment Management Richard Liedtke presented the item. Dr. Liedtke stated last year the Board approved this partnership with EAB. EAB's work resulted in an 18% increase in applications, and the breakeven goal was 42 students. Director Liedtke noted that the total number of students that resulted from this work was 86, so that doubled the goal amount. Dr. Liedtke stated that he would discuss the current enrollment numbers in more detail after the data embargo is lifted by KBOR. It was moved by Regent Romero and seconded by Regent Beck to approve the agreement for undergraduate enrollment services. Motion passed.

Chairperson Dietrick announced the rest of the agenda will be continued.

It was moved by Regent Beck and seconded by Regent Dicus to adjourn the meeting. Motion passed.

The meeting adjourned at 5:25 pm.

Marc Fried
Secretary, Board of Regents

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
October 5, 2022

I. Call to Order

Chairperson Buhler called the meeting to order at 4:00 p.m. in Morgan Hall Room 200B on the Washburn University campus.

II. Roll Call

Participating via telephone conference were: Mrs. Buhler, Mr. Dicus, Mr. Dietrick, Mr. Hulse, Mr. Padilla and Mr. Romero.

III. Committee Appointments

Chairperson Buhler announced Board committee assignments as follows:

Budget/Finance - John Dietrick (Chair) Jennifer Sourk, Angel Romero
Audit - Craig Hulse (Chair), Terry Beck, Mike Padilla
Presidential Assessment - Mike Padilla (Chair), Terry Beck, John Dicus
Nominating - Angel Romero (Chair), Craig Hulse, John Dietrick

It was moved by Regent Dicus and seconded by Regent Hulse to approve the assignments.
Motion passed.

IV. Other Business

Chairperson Buhler updated the Board that WittKieffer advised that there is much interest in the position, and that Search Committee Chairperson Greg Greenwood advises that the search committee has already set dates to conduct candidate interviews.

Interim President Marshall Meek updated the Board that he appointed Lori Hutchinson as interim Director of Public Relations as a result of Pat Early's retirement.

It was moved by Regent Dicus and seconded by Regent Romero to adjourn. Motion passed

The Board of Regents meeting adjourned at 4:11 p.m.

Marc Fried
Secretary, Board of Regents

**Agenda Item No.
Washburn University Board of Regents**

SUBJECT: Liquidated Claims Approval – August 2022

DESCRIPTION: Listed below is a summary by fund of all claims processed during the month of August 2022.

To the best of my knowledge and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

Luther Lee, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY		
Fund #	Fund Name	Total Claims
1.	General Fund	\$7,667,722
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	1,652,140
4.	Endowment Fund	-0-
5.	Student Loan Fund	2,000
7.	Tort Claim Fund	15,590
8.	Restricted and Agency Fund	455,287
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	24,777
	Sub-Total	9,817,516
	Payroll	2,844,090
	Payroll Withholding ACH Transactions	2,259,458
	Total	\$14,921,064

WASHBURN INSTITUTE OF TECHNOLOGY		
1.	General Fund	\$307,028
3.	Building and Construction Fund	66,955
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	34,659
13.	Government and Research Fund	2,062
	Sub-Total	410,704
	Payroll	356,009
	Payroll Withholding ACH Transactions	167,169
	Total	\$933,882

Date

Marshall Meek, Interim President

Agenda Item No. V. A. 2.
Washburn University Board of Regents

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION:

The following routine adjustments to specific salary lines must either be reported to the Board or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
Mullins, Christopher	Full-time Technical Instructor, Electrical, Position # K00065	Effective November 1, 2022	\$56,000 annual pay. Increase of \$11,000 is available from currently budgeted funds.	Position is adjusted based on market, position level, skills, and experience.	Request approval.
Martinez, Leo	Part-time Technical Instructor, Electrical, Position # K00177	Effective November 1, 2022	\$27,340 annual pay. Increase of \$5,500 is available from currently budgeted funds.	Position is adjusted based on market, position level, skills, and experience.	Request approval.
Altus, Deborah	Professor / Chair Family & Human Services, Position # 000342	Effective August 1, 2022	\$97,833 annual pay. Increase of \$10,177 is available from currently budgeted funds.	Position is returning to 10 month from 9 month. Increase is to fund contract extension to meet dept chair duties.	Request approval.
Yarnell, Dawn	Senior Admin. Assistant, Position # K00092	Effective October 30, 2022	\$26,790 annual pay. Increase of \$12,976 is funded by WIOA grant.	Change from part-time to full-time due to increased needs of the department and available grant funding.	Information only.

RECOMMENDATION:

Interim President Meek recommends approval of these personnel actions.

Date

Marshall Meek, Interim President

Agenda Item No. V. B. 2. a.
Washburn University Board of Regents

SUBJECT: Certificate change and addition of degree - Associate of Applied Science (A.A.S.) in Early Childhood Education.

DESCRIPTION:

The Early Childhood Education program (Certificate A) will change to offer a Certificate C and an Associate of Applied Science (A.A.S.) at Washburn University Institute of Technology. These changes will be implemented beginning Fall 2023.

Washburn University Institute of Technology (WIT) currently offers the Early Childhood Education program classified as a Certificate A (24 credits). The certificate is approved through the Technical Education Authority (TEA)/ Kansas Board of Regents (KBOR). Excel in CTE funding supports the technical program.

Early childhood educators are in huge demand in the region and across the state, a message brought clearly by members of our industry advisory board. In response to this request, program changes were made and an additional certificate and degree was added to address this demand. The WIT Early Childhood Education instructor and administrator worked with industry advisors and Washburn University (WU) Education Department faculty members to make changes to the program of study. In addition to the changes in the certificate program, students will now be able to earn a terminal degree at WIT with the addition of the Associate of Applied Science (A.A.S.) in Early Childhood Education. The A.A.S. degree in Early Childhood Education will consist of 60 credits with the degree to be conferred from WIT. These program changes will go into effect Fall 2023.

The program changes include a Certificate A at 24 credits, Certificate C at 48 credits and the A.A.S. in Early Childhood Education degree at 60 credits. The changes allow a more seamless transition from the Early Childhood Education program at WIT into the Bachelor of Elementary Education program at WU for students wanting to continue on to earn a Bachelor's degree. The Early Childhood Education Advisory Board on August 12, 2022 and WIT Curriculum Council on September 19, 2022 approved the curriculum, degree, and certificate changes.

FINANCIAL IMPLICATIONS:

No financial implications to the FY23 approved budget.

RECOMMENDATION:

Interim President Meek recommends Board of Regents approval of the certificate change and addition of the Associate of Applied Science (A.A.S.) in Early Childhood Education.

Date

Marshall Meek, Interim President

Agenda Item No. V. B. 2. b.
Washburn University Board of Regents

SUBJECT: Certificate change and addition of degree- Associate of Applied Science (A.A.S.) in Welding Technology.

DESCRIPTION:

The Welding Technology program (Certificate A and Certificate C) will change to align the current Fast-Track Welding and Certificate C Welding certificates. These changes with the addition of the Associate of Applied Science (A.A.S.) at Washburn University Institute of Technology will be implemented beginning Fall 2023.

Washburn University Institute of Technology (WIT) has offered the Welding Technology Certification since program inception. The certification is classified as a Certification A (25 credits) and C (49 credits). Both certifications meet the program alignment requirements put forth by the Technical Education Authority (TEA)/ Kansas Board of Regents (KBOR). Excel in CTE funding supports the technical program.

To support students wishing to earn a terminal degree and to meet industry demand for welders, WIT will begin offering an Associate of Applied Science (A.A.S.). The A.A.S. degree in Welding Technology will consist of 61 credits with the degree to be conferred from WIT. The degree change will go into effect Fall 2023 with the last cohort completing the current Certificate A program in Summer 2023 (January 2023 starts).

The A.A.S. in Welding Technology degree will align with other Kansas institution A.A.S. programs, which require at least 45 credits of technical instruction and 15 credits of general education credits. The change also allows for the addition of strengthened alignment between the Certificate A and C programs, the incorporation of the American Welding Society (AWS) Schools Excelling through National Skills Standards Education (SENSE) certificates of completion, and the opportunity to apply for SENSE program accreditation. The Welding Technology Advisory Board on March 31, 2022 and WIT Curriculum Council on September 19, 2022 approved the curriculum, degree, and certificate changes.

FINANCIAL IMPLICATIONS:

No financial implications to the FY23 approved budget. Future budgets will reflect revenue and cost estimates.

RECOMMENDATION:

Interim President Marshall Meek recommends Board of Regents approval of the certificate change and addition of the Associate of Applied Science (A.A.S.) in Welding Technology.

Date

Marshall Meek, Interim President

Agenda Item No. V. B. 3. a.
Washburn University Board of Regents

SUBJECT: PlayPosit Renewal

DESCRIPTION:

PlayPosit is an online platform that integrates fully with Desire2Learn (Washburn's learning management system) and Panopto (Washburn's video server) to turn videos into interactive content with a range of options to engage students and assess learning. Washburn faculty and students have embraced PlayPosit since we piloted the software in Fall 2020, with 120 faculty creating at least one item in the system and 29 creating more than ten. Each year, we have encouraged more faculty to adopt PlayPosit, and faculty report that their students are benefitting from it immensely. Since the pilot year, we have continued working with PlayPosit on an annual-contract basis. Given its benefits for student engagement and learning, we would like to pursue a longer-term partnership. A three-year contract would lock in pricing, ensure the software will continue to be supported (encouraging further adoption), and add training opportunities and features we believe faculty will find very useful.

RATIONALE:

This contract includes customized training for our campus, including specialized webinars based on how Washburn faculty and staff are using – and interested in using – the platform to support student success. It further includes access to PlayPosit Academy on-demand training modules for all users. This contract also allows PlayPosit content to be shared with all Washburn-affiliated audiences, expanding potential for use beyond our already robust applications (prospective students, alumni, current students, faculty, and staff).

Use of PlayPosit continues to grow among academic and non-academic units and this three-year commitment would support continued growth. Since the initial launch in 2020, faculty members have reached 2,716 unique active students in 18,890 engagement hours of content created on the platform. Both faculty members and non-academic units have utilized PlayPosit to deliver content to enrolled and in-coming students. For example, Washburn Police and International Programs collaborated to create videos that inform international students about the role of the Washburn Police Department. International programs also enhanced its pre-arrival orientation to campus with PlayPosit content.

FINANCIAL IMPLICATIONS:

This is a three-year contract (this year already paid), with an annual cost of \$34,125, for a total of \$102,375.

RECOMMENDATION:

Interim President Meek recommends the Board of Regents approve the commitment of \$102,375 (\$34,125 already paid) to contract for PlayPosit services for three years with an annual cost of \$34,125.

Date

Marshall Meek, Interim President

Agenda Item No. V. B. 3. b.
Washburn University Board of Regents

SUBJECT: EAB Student Success Collaborative (Navigate) – single invoice

DESCRIPTION:

Washburn University joined EAB’s Student Success Collaborative in 2017, allowing for implementation of the Navigate platform which is currently used by Washburn students, faculty, and staff to support student success efforts. The Board approved a renewal to this contract at the May 2022 board meeting for a contract term that begins in 2023. This payment is for the final year of a previously approved multi-year agreement.

FINANCIAL IMPLICATIONS:

This is a one-year invoice for access to Navigate for the 2022-23 academic year, totaling \$146,604.

RECOMMENDATION:

Interim President Meek recommends the Board of Regents approve the expenditure of \$146,604 for access to Navigate during 2022-23.

Date

Marshall Meek, Interim President

Agenda Item No. V. B. 3. c.
Washburn University Board of Regents

SUBJECT: Law School Building- Corner Water Feature

DESCRIPTION:

In March 2021, the Board approved moving forward with the construction of a new Law School Building. The \$35,000,000 project budget included the design and construction of a new water feature at the 21st Street & Washburn Avenue corner of campus.

The University engaged Stantec, the building project architect, to provide a conceptual design of the water feature to ensure it complements the new Law School Building and is consistent with other campus signage. Stantec's information was compiled into an RFP by University Facilities & Purchasing for a contractor to provide the detailed design, permitting, and construction of the feature.

Requests for proposals were posted by the Purchasing Department on August 19th and proposals were received on September 15th. One contractor submitted a proposal:

<u>Vendor</u>	<u>Price</u>
Topeka Landscape	\$200,800

Washburn has recent and favorable experience with Topeka Landscape, and their bid price is less than the budgetary estimate provided by Stantec during the conceptual design.

FINANCIAL IMPLICATIONS:

The purchase and installation of Water Feature at the Law School Building was identified and funded as an integral component of the Board approved project budget.

RECOMMENDATION:

Interim President Meek recommends the Board of Regents approve a \$200,800 contract to Topeka Landscape for the Corner Water Feature for the Law School Building Project.

Date

Marshall Meek, Interim President



FINANCIAL SUMMARY - NEW LAW SCHOOL 10/5/2022					
	BUDGET	EXPENDED	ENCUMBERED	TRANFERS	BALANCE
MCP - Construction	\$25,406,957	\$20,771,017	\$5,697,277	\$1,061,337	\$0
Construction - Signage, Water Feature, Sculpture	\$0	\$0	\$240,833	\$450,000	\$209,167
Furniture & Tech FFE	\$2,800,000	\$0	\$3,025,527	\$470,148	\$244,641
Soft Costs	\$3,033,004	\$2,461,524	\$154,307	(\$207,354)	\$209,819
Contingency	\$3,760,039	\$0	\$0	(\$1,774,131)	\$1,985,908
Total	\$35,000,000	\$23,232,541	\$9,117,943	\$0	\$2,649,516

Agenda Item No. V. B. 3. d.
Washburn University Board of Regents

SUBJECT: Law School Library Thomson Reuters

DESCRIPTION:

Washburn University School of Law Library continues to provide equitable access to the necessary and vital resources that support the curriculum. Each year the School of Law renews their Thomson Reuters digital subscription. This year we will renew for three years. This service covers various topics including Kansas Law, Environmental Law, Federal Court of Appeals Manual, Water Rights and numerous other topics.

FINANCIAL IMPLICATIONS:

The Total Project Budget over three years is \$232,500.

FY	AMOUNT
23	\$ 73,752
24	\$ 77,436
25	\$ 81,312
	\$232,500

Funding available from within the School of Law annual operating budget.

RECOMMENDATION:

Interim President Meek recommends the Board of Regents approve the Thomson Reuters digital subscription renewal for three years and expenditure of \$73,752 for Fiscal Year 2023.

Date

Marshall Meek, Interim President

Agenda Item No. V. B. 3. e.
Washburn University Board of Regents

SUBJECT: Mulvane Art Building – HVAC Remodel Project

DESCRIPTION:

At its September 2022 meeting, the Board of Regents approved a project to remodel the Mulvane Art Museum to reconfigure the HVAC system in the building to eliminate the risk of damage due to system failures and water leaks. The remodel also includes ancillary work to replace finishes that are removed during this effort. The project requires a design firm to specify the new equipment, its locations, and the interior design work to provide a complete and ready to use space. The design firm will prepare construction documents and provide construction administration during the construction phase of the project.

Washburn Facilities partnered with Purchasing to develop and publish an RFP for the design services. Proposals were received for the package from Bartlett & West and HTK Architects. Interviews were held with the two firms by members of Facilities, Purchasing, and the Art Museum. The evaluation of the firms was based primarily on the team members being proposed, their experience on similar projects, their ability to meet the schedule, their preparedness for the interview, and the cost of their services.

Washburn recommends Bartlett & West to be awarded the design services contract for this project. The initial estimate of design costs is \$150,000-170,000. This equates to 12% of the construction cost and approximately 9% of the overall project cost.

FINANCIAL IMPLICATIONS:

The total project is estimated at \$1,822,750 consisting of \$1,415,000 of construction cost and \$170,000 of design costs, and \$237,750 of soft costs and contingency. Project to be funded by previously approved capital funds and University Reserves.

RECOMMENDATION:

Interim President Meek recommends the Board of Regents approve the award of the design services contract to Bartlett & West for the Mulvane Art Museum HVAC Remodel Project.

Date

Marshall Meek, Interim, President



Engaging our Students

Welcome Week and Beyond





Student Life

- The mission of Washburn University Student Life is to educate students, engage the community, and enrich the Washburn experience.
- We pursue our mission through advocacy, educational programs, services and mentoring to maximize our students' potential; we will strive to empower students to navigate barriers to learning, strengthen their readiness to learn and promote an inclusive and healthy Washburn community.



Why

- **Schlossberg Marginality and Mattering**

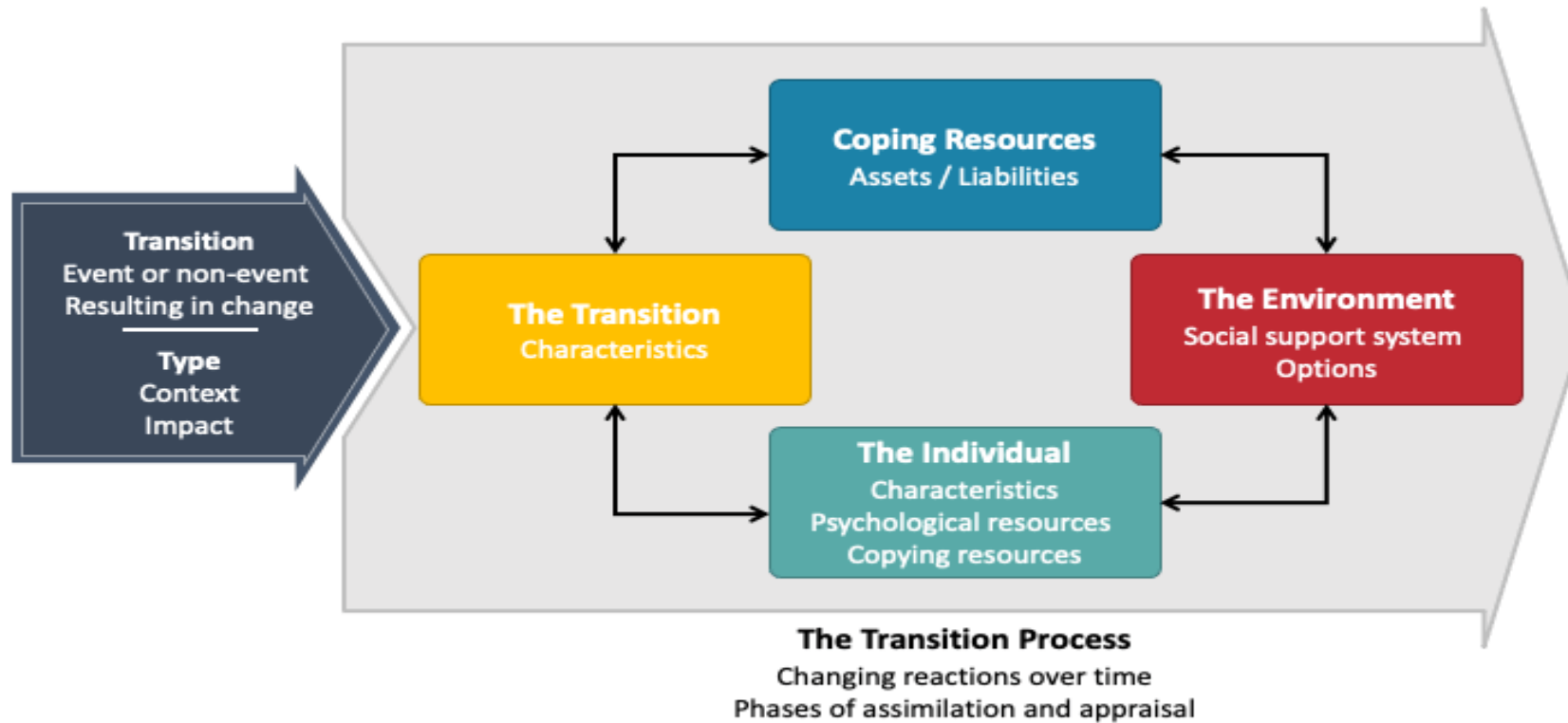
- **Marginality** – in transition people often feel marginal and that they do not matter... Every time an individual changes roles or experiences a transition, the potential for feeling marginal arises.
- **Mattering** – *"To believe that the other person cares about what we want, think, and do, or is concerned with our fate, is to matter" (Rosenberg and McCullough, 1981, p.64).*

- **Schlossberg Transition Theory**

- defined a transition as any event, or non-event that results in changed relationships, routines, assumptions, and roles.

SCHLOSSBERG TRANSITION THEORY

The Individual in Transition (Schlossberg, 1984)





Weeks of Welcome

- **New Student Orientation - Carissa Schmidtlein and EM team**
 - Seven sessions over the course of the summer
- **Title IX/EEO Training – Michelle Godinet**
- **Begins with Residence Hall move in Aug 18th**
- **Ends with Majors and Minors Fair September 28th**



Major Events

- Emotional
 - Navigate my schedule
 - Keeping it 100 / WU Bash
 - Family Weekend
 - Title IX Trainings
 - VITAL
- Intellectual
 - WU 101
 - Convocation
 - Latine/Hispanic Heritage Month
 - Majors & Minors Fair
 - Lectures
- Social
 - PlayFair
 - WU Fest
 - Headphone Disco
 - Musicians/Comedians
 - Sorority/Fraternity Recruitment
- Physical
 - Rock the Rec
 - Athletic Events and Intramurals
- Financial / Occupational
 - Career & Graduate Fair
 - Financial literacy



By the Numbers

- University Diversity and Inclusion
 - 202 Veterans Certified
 - 170 + students with housing/academic accommodations
- Career Fair
 - 140 organizations/programs (FULL)
 - 50 Health Care Career Fair (FULL)
 - 32 School Districts for Education Career Fair
- Residential Living
 - 77% occupied (up 11% from 2021)
 - WV 78%, Lincoln 85%, LLC 70%, Phi Delta Theta 54%
 - 15+ roommate conflicts
- Office of Student Involvement and Development
 - 142 student organizations on campus
 - 11 social fraternities/sororities
 - 1543 students hold multiple org memberships, 913 only belong to one



By the Numbers

- Student Health
 - 2584 patient visits
 - 2059 vaccines given (1437 Covid)
 - Hosted 6 DNP students for residency Hours
- Counseling Services
 - 31 Bodstander Intervention programs
 - 30 Class presentations on emotional wellbeing
 - 1886 counseling sessions for 320 unique students
 - 341 advocacy sessions for 56 unique students
- Student Life
 - University Behavioral Assessment Team
 - Student Conduct
 - Veterans transitions

Student Success

Center for Student Success and Retention, Dr. Alan Bearman and Team

- First Year Experience, including WU 101
- Academic Advising
- Student Success Coaching
- First Generation Initiatives
- NAVIGATE app



Questions???

Thank you for Listening

