

Staff Council Minutes

October 9, 2012

Members Present: Kent McAnally, Dona Walker, Curtis Von Lintel, Ernie Webb, Eileen Brouddus, Lou Olson, Amber Traphagan, Anne Walbridge, Jenith Hoover, Donna Lacey, Jackie Askren, Cory Payne, Joyce Hutchins, Katie Woodall, Cathy Latham, Kathryn Stroebele

- I. Call to order
 - A. Amber Traphagan called the meeting to order at 3:04 p.m.
 - B. Introductions of new members and outgoing members.
 - C. Officer Elections
 1. Secretary position: Cory Payne volunteered
 - a. Amber Traphagan moved to elect and Lou Olson seconded the motion.
 2. Vice Chair position: Ernie Webb volunteered
 - a. Amber Traphagan moved to elect and Lou Olson seconded the motion.
 3. Chair position: Amber Traphagan volunteered
 - a. Amber Traphagan moved to elect and Lou Olson seconded the motion.
- New Officers:

Chair:	Amber Traphagan
Vice Chair:	Ernie Webb
Secretary:	Cory Payne
- II. Reports
 - A. From the President
 1. University closing December 24th will be discussed further in the November Board of Regents meeting.
 2. A Comprehensive Energy Audit will be performed for the University. The Comprehensive Energy Audit will determine areas on campus that will need improvements to conserve energy use for the campus.
 3. In the future, new health insurance incentive programs are a possibility for faculty and staff.
 - B. Benefits Committee
 1. Donna Lacey and Eileen Brouddus volunteered to serve on the Benefits Committee.
 - C. Safety Committee
 1. Dona Walker volunteered to serve on the Safety Committee.
- III. Discussion Items
 - A. Dona Walker inquired how often the constituent list is updated for Staff Council Representatives
 1. Amber responded she will send an initial list of constituents to Staff Council Representatives and will work with the IT department develop an easier way to view constituents.
 - B. Washburn University employees using the Educational Assistance credit to take classes at Washburn Institute of Technology
 1. No further information is available at this time.
- IV. New Business
 - A. None.
- V. Announcements
 - A. Dona Walker announced the following:
 1. Homecoming – Participation in events/activities is encouraged. Events and Activities can be

viewed at <http://www.washburn.edu/campus-life/events/homecoming.html>

2. Day of the Dead: November 1st and 2nd – Events will be held on WU campus and in Topeka. More information regarding the Day of the Dead can be found at the following: <http://diadelosmuertostopeka.com> or <https://www.facebook.com/diadelosmuertostopeka>
 3. On October 25th, Aztec dancers will perform in Washburn A from 12:30 to 1. All spectators are welcome.
- B. Lou Olson wanted staff council representatives to remind fellow co-workers that the last date to turn in changes to insurance or flex spending accounts is Friday, October 12, at 5 p.m.
 - C. The next meeting will be held Tuesday, November 13, 2012, Lincoln Room, Memorial Union.
- VI. Adjournment
- A. Amber Trapahagan adjourned the meeting at 3:20 p.m.

Minutes Submitted by Cory Payne