

Washburn University Staff Council Meeting Minutes

July 13, 2021

Members Present – Leah Brown, Matt Busey, Meagan Smejdir, Christa Smith, Blaine Smith, Nancy Province, Jackie Askren, Drew Liggett, James Scotti, Janice Martin, Emily Schneider, Kathy Iwig

Members Not Present – Marie Hall, Erik Carlson, Gayla Sarkesian, Jennifer Bixel

Guests – Chris Kuwitzky, Christy Smith, Kelli Wietharn

- I. The meeting was called to order by Chairperson Christa Smith at 3:04pm.
- II. Roll Call
 - a. Attendance was taken by Zoom chat.
- III. Approval of June 8, 2021 Minutes (Motion)
 - a. Voting
 - i. Motion – Matt Busey
 - ii. Second – Jackie Askren
 - iii. Votes
 1. Yay – 12
 2. Nay – 0
 3. Abstain – 0
- IV. Committee Reports:
 - a. Chair Report – Christa Smith
 - i. Met with Dr. Farley on 7/12/2021
 1. He will be sending information to everyone via email about the pending stipend
 2. Smoking areas on campus have been moved a little bit – the one by Garvey has been eliminated, the one by Henderson has been moved
 3. The recent \$10 million gift will be used over a period of time to go to things like creation/building of the recital hall, scholarships, and whatever the donors would like for the money to go towards – this is the single largest gift that we have received from donors!
 - b. Board of Regents Meeting Update – Christa Smith
 - i. The Board of Regents met on 6/24/2021
 1. The budget was approved during this meeting, which included the plans for the stipend
 - c. All Faculty/Staff Email/Posting Committee – Jackie Askren, Christa Smith
 - i. Workplace is now gone, and there is not currently a replacement for that program

- d. Benefits Committee – Jennifer Bixel, Emily Schneider, Christa Smith
 - i. No Meeting
- e. Food Advisory Committee – Jan Martin
 - i. See Flyer for updates
 - ii. Hope that the refresh will be done by 8/19
- f. Parking Ticket Committee – Leah Brown, Blaine Smith
 - i. No Meeting
- g. Safety Committee – Jackie Askren
 - i. 6/29
 - 1. KDHE visited campus with a hazmat team; Washburn passed with flying colors!
 - 2. Parking lot south of Henderson will open when construction is done
 - 3. Waiting on lights to be replaced in parking lots 7 and 9
 - 4. Working on lighting for the cross walk from campus to the alumni association office
 - 5. Next meeting will be on 7/27/2021

V. Old Business:

- a. Stipends
 - i. Board of Regents has approved the stipend
 - 1. A second action is scheduled for board to review in September 2021
 - 2. It is possible that the stipend could be awarded as early as November 2021
 - 3. Look for more information from Dr. Farley via email
- b. Staff Council Elections start in September
 - i. We will be sending out emails to areas that need new representatives so that we can start gathering interest for candidates

VI. New Business:

- a. Indoor Athletic Facility Staff representation on Staff Council
 - i. The staff members in this facility are new, and we do not currently have an area that is already represented on Staff Council
 - ii. There are currently 4 staff members in the facility
 - iii. Suggestion: put them with the Petro and other athletic employees for representation (both exempt and non-exempt) on Staff Council
 - 1. Motion – Matt Busey
 - 2. Second – Kathy Iwig
 - 3. Votes
 - a. Yay – 12
 - b. Nay – 0
 - c. Abstain – 0

VII. Informational Items:

- a. Matt Busey will be moving to a new position, so he will no longer be able to represent Group B, so we will leave the position vacant and then fill it during the upcoming election

- b. Erik Carlson will be leaving Washburn, so he will no longer be able to represent Non-Exempt Group B, so we will leave the position vacant and then fill it during the upcoming election
- c. Next Meeting: August 10, 2021, 3:00pm-4:00pm via Zoom Video Conference and in the Lincoln Room, Memorial Union

VIII. Adjournment (Motion)

- a. Motion – Blaine Smith
- b. Second – James Scotti
- c. Vote
 - i. Yay – 12
 - ii. Nay - 0
 - iii. Abstain – 0

Minutes submitted by Staff Council Secretary Meagan Smejdir.